



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

JENNIFER M. GRANHOLM  
GOVERNOR

May 7, 2009

**MEMORANDUM**

TO: Intermediate and Local School District Superintendents  
Public School Academy Administrators

FROM: Sally Vaughn, Ph.D. *Sally*  
Deputy Superintendent/Chief Academic Officer

SUBJECT: 2009-2010 Personal Curriculum Liaison Directory

State law under sections 380.1278a and 380.1278b of the Revised School Code establishes the statutory requirements of the Michigan Merit Curriculum and permissible modifications in the form of the personal curriculum. The Michigan Department of Education (MDE) will be releasing updated guidance documents and tools this month to support local education agencies in the implementation of the personal curriculum option as established in 380.1278b. Updated guidance will include revised guidelines, frequently asked questions, and additional supplemental materials. New tools will include parent guides and the ActPoint™ interactive, web-based decision roadmaps.

MDE guidance regarding the personal curriculum may continue to experience changes and revisions over time as the law itself is subject to legislative changes. It is the goal of the MDE to maintain consistent up-to-date guidance concerning this option.

In order to facilitate the flow of information and guidance concerning the personal curriculum to all stakeholders, the MDE requests that all districts have a designated staff person to serve as the local liaison for the personal curriculum. This person will receive timely guidance and updates regarding the personal curriculum. Our goal is to ensure that all students have equitable access to the personal curriculum option as needed.

The Personal Curriculum Liaison form is attached. Please enter the information requested and return by fax or mail to: Mary Head, Office of School Improvement, MDE, P. O. Box 30008, Lansing, Michigan 48909, or fax (517) 241-1117.

Intermediate school districts and public school academies not submitting a liaison form will have the superintendent or administrator named as the liaison. Please return your fax by May 15, 2009. Questions regarding this process may be directed to Mary Head at (517) 335-3442.

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
www.michigan.gov/mde • (517) 373-3324

Personal Curriculum Liaison Information  
Please fill in all blanks.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

District Name: \_\_\_\_\_

District Address: \_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Email (*District email address only. No personal email addresses.*):

\_\_\_\_\_

**Return by May 15, 2009 to:**  
Attention: Mary Head  
Office of School Improvement  
Michigan Department of Education  
608 W. Allegan St., 4<sup>th</sup> Floor  
PO Box 30008  
Lansing, MI 48909  
Fax: 517-241-1117