CACFP
On-Line Trainings

Recordkeeping Trainings:

Recordkeeping Session I:

http://mdoe.state.mi.us/MDEDocuments/School%20Nutrition%20Program%20Online%20Training%20Modules/Online%20CACFP%20Record%20Keeping%20Training%20Module%20Annual%20Section/presentation.html

Recordkeeping Session 2:

https://mdoe.state.mi.us/MDEDocuments/School%20Nutrition%20Program%20Online%20Training%20Modules/Online%20CACFP%20Record%20Keeping%20Training%20Module%20Monthly%20Section/presentation.html

Recordkeeping Session 3:

http://mdoe.state.mi.us/MDEDocuments/School%20Nutrition%20Program%20Online%20Training%20Modules/How%20to%20Submit%20a%20Center%20Claim%20for%20Reimbursement/presentation.html

Troubleshooting Information:

YOU MUST USE THE MICROSOFT INTERNET EXPLORER OR MICROSOFT EDGE BROWSER! ALL OTHER BROWSERS SUCH AS CHROME AND FOXFIRE WILL NOT WORK.

Upon completing the on-line Civil Rights Training and taking the quiz at the end of the training you can print your score as your annual training certificate.

Hit "Print Results" and field box will pop up to type your name.

Type your name where indicated in the box.

Once you type your name and hit "OK". A tab will appear at the top of the webpage with RESULTS.

Click the Results Tab then go to the file print function on your tool bar and certificate will be appear and print the certificate with your test score, name, and date/time to verify your training.

NOTE: YOUR SCORE, WHICH IS DATE/TIME STAMPED WILL SERVE AS YOUR TRAINING VERIFICATION (CERTIFICATE) FOR YOUR ADMINISTRATIVE REVIEW WITH THE CACFP PROGRAM ANALYST STAFF.   IF YOU CONDUCT AN ANNUAL STAFF TRAINING YOU SHOULD USE THE ANNUAL STAFF TRAINING CHECKLIST AND ATTACHED THE ANNUAL STAFF TRAINING SIGN-IN SHEET.

MAKE SURE YOUR POP-UP BLOCKER IS OFF TO PRINT CERTIFICATES.