

# GRANT AWARD APPROVAL FORM

Date of SBE Approval of Grant Criteria 4/10/2007

**1. OFFICIAL NAME OF GRANT PROGRAM:**

2009--2010      The Emergency Food Assistance Program (TEFAP)  
(year) (year)      (title)

Type:  Initial     Amendment     Continuation

Legislation Authorizing This Grant Program: Emergency Food Assistance Act of 1983

Federal Grant: CFDA Number 10.568       State Aid Grant: Section Number \_\_\_\_\_       Other (Private, Foundation)

**2. SBE Priorities, Policies, and Programs that this Grant Supports (This information can be found on the SBE approved grant criteria form.):**

The grant program advances two of the State Board of Education's strategic goal objectives of (1) identify and support practices, systems and programs that sustain the social, mental, physical and emotional growth of all students; and (2) assure the efficient and effective implementation of federal and state programs.

**3. Background/Purpose of Grant Program:** The Emergency Food Assistance Program (TEFAP) is a United States Department of Agriculture (USDA) household commodity program which provides supplemental food to local community action agencies (CAAs), Wayne County Nutrition Services (WCNS), and the Food Bank Council of Michigan (FBCM) members. In FY 2009, Michigan received over \$24.5 million in entitlement and bonus foods and over \$2 million in administrative funds for the program.

**Type of Grant Program: (check one)**

- Competitive  
 Formula  
 Other: (specify below)

**4. Target Population to be Served by Grant:**

Community Action Agencies, Wayne County Nutrition Services, and the Food Bank Council of Michigan members are eligible applicants. The target population is low income households and households in emergency situations.

**5. Eligible Applicants:**

Thirty (30) TEFAP agencies are approved to receive USDA commodity entitlement food and USDA administrative funding.

**6. Award Information:**

Amendment Date(s): 9-29-2010      Amendment Amount(s): \$20,286      Total Recommended Award to Date: \$2,706,141

Original Award Date: 10/1/2009      \_\_\_\_\_      \$ \_\_\_\_\_

Original Award Amount: \$2,685,855      \_\_\_\_\_      \$ \_\_\_\_\_

**7. Program Office Responsible:**

Office	Unit	Contact	Phone
Grants Coordination & School Support	Fiscal Management & Food Distribution	Cheryl Schubel	12597

This Form Was Prepared by: Cheryl Schubel

Phone Number: 12597

<b>8. OFFICE</b>	
Office Director Approval Signature: _____	Date: _____
Phone: _____	Comments: _____
<b>9. GRANTS OFFICE</b>	
Grants Office Approval Signature: _____	Date: _____
Comments: _____	
<input type="checkbox"/> Exhibit A Not Required	<input type="checkbox"/> Exhibit B Not Required
<b>10. DEPUTY SUPERINTENDENT</b>	
Deputy Superintendent Approval Signature: _____	Date: _____
Comments: _____	
<b>11. SUPERINTENDENT</b>	
Superintendent Approval Signature: _____	Date: _____
Comments: _____	

### INSTRUCTIONS

- A. Complete items 1-8 on this form. The Grants Administration and Coordination Unit will facilitate completion of items 9-11.
- B. **Attach three (3)** sets of Exhibits A and B (one original and 2 copies). Do not staple the pink form nor the originals of Exhibits A and B.
  - Exhibit A---List of applicants (alphabetical order) recommended for funding, the amount requested and the amount Recommended to be funded.
  - Exhibit B---List of applicants (alphabetical order) not recommended for funding and the amount each requested.
- C. Attach the grant award letters for the Superintendent's signature and the non-award letters for the Service Area Director's signature. The letters should be submitted in the same order given in Exhibit A and/or B. For each final Grant Award Notification letter, a Grant Award Notification form (yellow sheet) also needs to be submitted for the Superintendent's signature.
- D. Transmit Grant Award Approval Form (pink), attachments, and letters to the **Grants Administration and Coordination Unit**.

**Note:** This process takes, on average, two weeks from the time the packet with the Office Director's signature on it is delivered to the Grants Office, until the time the fully signed packet is routed to the person administering the grant program. This time varies depending upon the number of corrections that are necessary and the availability of all of the signers. It can take longer particularly around holiday times when the signers may be out of the office. Proofread and plan accordingly.

**Michigan Department of Education  
Grants Coordination and School Support  
2009-2010 The Emergency Food Assistance Program  
Agencies Recommended for Funding**

Exhibit A

<b>Agenices Recommended for Funding</b>	<b>Previous Award</b>	<b>Amended Amount</b>	<b>Total Recommended Award</b>
Allegan County Resource Development	\$16,574	\$6,926	\$23,500
Dickinson-Iron CSA	\$26,933	\$480	\$27,413
Eight CAP	\$41,020	\$741	\$41,761
Food Bank Council of Michigan	\$577,848	\$27,935	\$605,783
Gogebic-Ontonagon CAA	\$22,789	\$2,871	\$25,660
Northeast Michigan CSA	\$134,663	-\$18,667	\$115,996
<b>Total</b>	<b>\$819,827</b>	<b>\$20,286</b>	<b>\$840,113</b>

Represents reallocation of funds previously allocated earlier in Fiscal Year 2010