

I. Information Flow Chart and Schedule of Activities
15th National Congress on School Transportation, May 15-20, 2010

July 2007: (34 months out)

- Interim/Steering Committee Meets
- Steering Committee Selection Finalized
- Congress Organizational Structure Finalized
- Coordinators and Writing Committee Chairs Selection Process Begins

November 2007: (31 months out)

- Steering Committee Meets
- Manual of Operating Procedures Completed
- Coordinators and Writing Committee Chairs Selected
- Writing Committee Members Selection Process Begins

February 2008: (27 months out)

- Writing Committees Finalized

March 2008: (26 months out)

- Writing Committees Orientation Workshop by Steering Committee

March-July 2008: (26 months out)

- SBMTC Submits Recommendations for Revisions to Document Content to Vehicle Specifications Coordinator
 - Writing Committees Hold First Meeting, Begin Review Process
- Note: Writing Committees should meet at least semi-annually until Warrensburg
- Revisions Submission Process Begins (all parties begin process of offering proposed additions/revisions/deletions to document)

July 2008: (22 months out)

- Steering Committee Meets

November 2008: (19 months out)

- Steering Committee Meets
- Steering Committee Meets with Writing Committees to Review Procedures and Progress

January 31, 2009: (17 months out)

- Deadline for Public Submission to Writing Committees of Additions/Revisions/Deletions to Document

June 2009: (11 months out)

- State Delegation Selection Process Begins

July 2009: (10 months out)

- State Delegation Selection Process Ends
- Steering Committee Meets

September 2009: (8 months out)

- Writing Committee Draft Proposals Completed
- Operations/Body/Chassis Coordinators Receive all Writing Committee Draft Proposals for Review

October (early) 2009: (7 months out)

- Coordinators Submit Draft Proposals to Congress Chair
- Congress Chair Submits Draft Proposals to UCM