

Sponsor Letterhead

Serious Deficiency Process

Letter G: Notice of Temporary Deferment of Proposed Serious Deficiency and Rescission of Proposed Termination and Disqualification (after provider wins appeal)

Date

Provider's Name

Provider's Street Address

Provider's City, State, Zip code

Licensed/Unlicensed Provider Number/Sponsor Assigned Provider Number

Provider's Date of Birth

Certified Return Receipt #

Notice of Temporary Deferment of Serious Deficiency and Rescission of Proposed Termination and Disqualification

Dear [Provider]:

This letter is being sent via [certified mail, return receipt (or the equivalent private delivery service), by facsimile or by e-mail address and regular mail]. It will be considered delivered five days from the date it is mailed. [Sponsor] has a responsibility to the United States Department of Agriculture (USDA) and the Michigan Department of Education (MDE) to properly monitor child care providers to ensure compliance with the regulations and requirements of the Child and Adult Care Food Program (CACFP).

A Notice of Proposed Termination and Proposed Disqualification was sent to you by [delivery method] on [date received]. These actions were based on determination in the [date of Serious Deficiency Notice) Serious Deficiency Notice that you were seriously deficient in your operation of the CACFP.

You filed a written request for an appeal on [date] for the proposed actions. On [date of hearing officer's decision], the Hearing Official issued a decision on the appeal. In that decision, both of the proposed actions were overturned.

As a result, we have temporarily deferred the serious determination decision as of [date of the hearing officer's decision]. We are also rescinding the proposed termination of your agreement for cause and your proposed disqualification as of the same date.

Please contact [staff name, title] at [phone number] if you have any questions or require any additional information.

Sincerely,

cc: Michigan Department of Education
Michigan Department of Human Services, Bureau of Child and Adult Licensing
Provider file