

# **FY2017 - CNP: Michigan 10 Cents a Meal Support of Local Produce in School Meals Grant**

## **Questions and Answers 8-17-2016**

- 1) Question:** On the cover page, the contact person and other contact is blank, how do I input that information?  
**Answer:** You must go to Management Tools and select Add/Edit People and choose who is the main and secondary contact. This should then list them on the Cover Page.
- 2) Question:** On question 8, what if a district hasn't yet purchased locally (and therefore does not have names of vendor(s) to include here)?  
**Answer:** If your district has made preparations to purchase locally and has identified local vendor(s), please indicate those in this question.
- 3) Question:** Our district has received grants to support our farm to school activities, but don't fit the parameters in Questions 9 or 10. How do we capture those?  
**Answer:** Please list those opportunities in the "other" category on Question 10.
- 4) Question:** If I purchase from Cherry Capital Foods, Gordon Food Service or some other distributor, food hub or processor, do I also list the farm from which they purchase the product that I purchase?  
**Answer:** Yes, if possible, please include the farm names and locations.
- 5) Question:** What is the difference between questions 8 and 14?  
**Answer:** Question 8 is referring to the whole fruits, vegetables and legumes you listed in Question 7 while Question 14 is referring to minimally processed fruits, vegetables and legumes.
- 6) Question:** I am a level 5 but cannot initiate an application. What do I do?  
**Answer:** Unfortunately, this is a glitch in our system. If this happens to you, please call Diane Golzynski at 517-373-3383 and she can fix it for you.
- 7) Question:** I can't complete some answers because the character count allowed is too small. What should I do?  
**Answer:** Please stay in character counts. Here are a few suggestions:
- On all questions except #19 and #20 feel free to just list products, farms, locales, equipment, collaborative activities, marketing activities planned, education activities, etc. You do not need to provide any narrative introduction.
  - On question #7 use singular version of fruits, vegetables, and legumes, such as apple instead of apples. Also consider ways you could abbreviate, such as chard instead of Swiss chard.
  - On question #8, if you have a large number of farms and locales to cite, consider organizing them by locale and mentioning the locale only once in front of each list of farms that came from that locale, such as: XX County: Nourishing Apples Orchard, Beautiful Beets Farm. You could also leave out the words Farm and Orchard in the formal names of farms.