

**Official Michigan Highly Qualified Secondary Special Education Teacher Report**  
Revised February 2016

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Full Name (as it appears on Michigan teaching certificate) \_\_\_\_\_ Core Academic Subject Area (one report for each subject) \_\_\_\_\_

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Place of Employment (District) \_\_\_\_\_ Building \_\_\_\_\_ Telephone Number \_\_\_\_\_

**Note:** All teachers must hold at least a bachelor's degree and full state certification and be assigned within the subject and grade level validity of the Michigan certificate. This report indicates the specific subject area for which the special education teacher has demonstrated content knowledge and can provide direct instruction in a special education setting.

**If you teach more than one subject, you must complete one report for each subject taught.**

Secondary Special Education teacher:

**If you provide direct instruction in a core academic subject to secondary special education students who are NOT assessed to alternate standards\*, choose from the following:**

\_\_\_\_\_ Have earned an academic major or the equivalent coursework of an academic major (30 semester credit hours) in the content area.

OR

\_\_\_\_\_ Have taken and passed the MTTC test in the content area.

OR

Have completed one of the following HOUSSE options:

\_\_\_\_\_ Have completed, after issuance of the initial teaching certificate,, a minimum of 18 semester hours in a core academic subject program of study or towards a master's or higher degree that supports the teaching of the core academic subject. (HOUSSE Option 1)

\_\_\_\_\_ Have completed (in the last five years) an individual professional development plan of 90 clock hours of professional development or 6 semester hours of coursework in the content area. (HOUSSE Option 2)

\_\_\_\_\_ Demonstrated competence, as outlined in a local performance assessment of employing district (approved portfolio, multi-subject portfolio, or classroom observation model). (HOUSSE Option 3)

\*If teaching students tested using an alternative assessment, you must meet the same requirements as an elementary teacher and complete the **Official Michigan Highly Qualified ELEMENTARY Special Education Teacher Report**.

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**I hereby certify that I have successfully met the option, as noted above, of the Michigan definition of Highly Qualified teacher for the content area stated above and thereby deemed to be a Highly Qualified teacher as defined in the federal law, ESEA/No Child Left Behind, Section 1119 and Section 9101.**

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Signature of Teacher \_\_\_\_\_ Date \_\_\_\_\_

**MISREPRESENTATION OR FALSIFICATION OF INFORMATION MAY RESULT IN SUSPENSION OR REVOCATION OF THE TEACHING CERTIFICATE.**

Please submit this report to your local district, ISD, or PSA superintendent or chief administrator upon demonstrating competence before being assigned to this core academic area.

Mandated by Federal No Child Left Behind Act

Districts are responsible for placing a copy of this report in the teacher's personnel file and providing the teacher with a copy of the completed report for the individual's records.