

Tool 7

Site Visit Protocol-Teacher focus group

This form is completed by SIG monitors during focus group discussions with Teacher and Instructional Staff during on-site visits.

Plan Requirement	Key Questions	Monitor Notes
Instructional Program	<ul style="list-style-type: none"> •What instructional strategies are you currently implementing in your classrooms? •How are you involved with curriculum planning? 	Date of Visit:
Professional Learning	<ul style="list-style-type: none"> • Describe your professional learning activities. • What kind of support do you receive to implement PL? 	Date of Visit:
Data Driven Instruction	<ul style="list-style-type: none"> • How do you use data to plan for instruction? • Describe the process for determining if students' needs are being met? What kind of data is collected? • Describe what happens when students do not meet academic outcomes. 	Date of Visit:
Leadership	<ul style="list-style-type: none"> •How does the principal and leadership team support you in implementing the reform plan? •Describe how you receive feedback on your instructional practice? 	Date of Visit:
Family & Community Engagement	<ul style="list-style-type: none"> • How do you communicate with parents? • How do you (the school) engage the community in the school reform work? 	Date of Visit:

Plan Requirement	Key Questions	Monitor Notes
School Climate & Culture	<ul style="list-style-type: none">• Describe the working environment.• How do you think students perceive the culture of the school?	Date of Visit: