

Tool 9

Site Visit Protocol-District

This form is used by SIG monitors during focus group discussions with the District team.

Transformation & Early Learning

Plan Requirement	Key Questions	Monitor Notes
Build Leadership Capacity	<ul style="list-style-type: none"> What strategies have been implemented to support building leaders? How is the district monitoring the effectiveness of building leadership capacity? 	Date of Visit:
Teacher & Leader Evaluation	<ul style="list-style-type: none"> How is the district implementing its evaluation process? What are the aggregated results? 	Date of Visit:
Educator Reward/Removal	<ul style="list-style-type: none"> How is the district implementing its reward system? In what ways are struggling teachers provided support? How many teachers identified/removed? 	Date of Visit:
Educator Recruitment/Assignment & Retention	<ul style="list-style-type: none"> What criteria were used to recruit/assign teachers? What strategies have been implemented to retain teachers? Are they working? 	Date of Visit:
Use of Instructional Time	<ul style="list-style-type: none"> How much time has been added for core (teacher collaboration, and enrichment) How does the district monitor the use and effectiveness of the time (in all areas)? 	Date of Visit:
Operational Flexibility	<ul style="list-style-type: none"> In what ways has the building been provided operational flexibility? 	Date of Visit:
External Support	<ul style="list-style-type: none"> Describe the sources of external support that are currently provided to the building. 	Date of Visit:

Turnaround District-level Requirements

Plan Requirement	Key Questions	Monitor Notes
Build Leadership Capacity	<ul style="list-style-type: none"> • What strategies have been implemented to support building leaders? • How is the district monitoring the effectiveness of building leadership capacity? 	Date of Visit:
Teacher & Leader Evaluation	<ul style="list-style-type: none"> • How is the district implementing its evaluation process? What are the aggregated results? 	Date of Visit:
Teacher Recruitment, Assignment, Retention	<ul style="list-style-type: none"> • What criteria were used to recruit/assign teachers? • What strategies have been implemented to retain teachers? Are they working? 	Date of Visit:
Governance Structure & Operational Flexibility	<ul style="list-style-type: none"> • What criteria were used to screen staff? • How many staff was removed and retained? • In what ways has the building been provided operational flexibility? 	Date of Visit:
Use of Instructional Time	<ul style="list-style-type: none"> • How much time has been added for core (teacher collaboration, and enrichment) How does the district monitor the use and effectiveness of the time (in all areas)? 	Date of Visit: