



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING



COL. PETER C. MUNOZ
DIRECTOR

October 27, 2006

Dear School Administrator:

The purpose of this letter is to remind schools of the requirements of the Michigan Pupil Transportation Act.

As defined in the Pupil Transportation Act, a school bus is "...a motor vehicle, ...with a manufacturer's rated seating capacity of 11 or more passengers, including the driver, used for the transportation of preprimary, primary or secondary school pupils to or from school or school-related events or a multifunction school activity bus manufactured after September 2, 2003 as defined in 49 CFR 571.3, 49 CFR 571.108 and 49 CFR 571.131. School bus does not include a vehicle operated by a public transit agency or authority..." For the purposes of this act, a parent, or legal guardian transporting his or her child or another child with written permission of the other child's parent or legal guardian on a school-related event is not subject to this act.

Any public or private entity that owns or uses a school bus for pupil transportation shall identify itself to the Department of State Police so an inspection can be scheduled. The Michigan State Police is mandated by law to inspect every school bus on an annual basis. A school may contract with a licensed motor carrier of passengers for a motor bus to be used for occasional transportation of pupils to or from school-related events however, a school shall not directly operate a motor bus for the use of pupil transportation to and from school or school-related events. In any event a motor carrier certified by the state transportation department shall not use a motor bus to transport pupils to and from school.

A school before establishing a contract with a company for school bus service, shall require the company to verify in writing that the buses used by the contractor have been inspected by the department of state police and have passed their annual inspection. The school shall specify in a written contract that the contractor will not use any school buses that have not been inspected or have failed inspection, and that a violation of this provision of the contract will result in revocation of the contract.

In an effort to assist you in complying with the Pupil Transportation Act, I am requesting that you complete the attached report regardless if you own or use any vehicles required by law to be inspected. Please return the Pupil Transportation Identification Report to this office no later than December 8, 2006.

Should you have any questions, please contact Sgt. Sharron VanCampen, commander of the School Bus Inspection Unit at 517/336-6417.

Sincerely,

ROBERT R. POWERS, JR., CAPTAIN
Commanding Officer
Motor Carrier Division

RRP/jr
Attachment

Pupil Transportation Identification Report

School Name:		
Street Address:		
City:	State:	Zip Code:
Contact Person:	Phone:	

1) Does your school own buses? Yes No If so, total number owned: _____

2) Does your school use a contract carrier or motor coach service? Yes No

NOTE: If you answered yes to question #2, please provide the following:

Motor Coach or Contract Carrier Name:		
Street Address:		
City:	State:	Zip Code:
Contact Person:	Phone:	

Mail/Fax or E-mail this report to:

MSP- Motor Carrier Division
School Bus Inspection Unit
P.O Box 30632
Lansing, Michigan 48909-8131
Fax: (517)333-4414
E-mail: VancampS@michigan.gov

**The completion and submission of this report will meet the identification requirements of PA 187, Section 39 (4).*