

MICHIGAN DEPARTMENT OF EDUCATION

SCHOOL BUS CONVERSION FROM DIESEL TO NATURAL GAS GRANT APPLICATION BUDGET and BUDGET DETAIL

INSTRUCTIONS: The Budget Summary (1) and the Budget Detail (2) must be prepared by or with the cooperation of the Business Office. Using the School District Accounting Manual (Bulletin 1022). The maximum allowable grant award is \$30,000 per funded district.

1. BUDGET SUMMARY

<u>LEGAL NAME OF APPLICANT</u>						
<u>DISTRICT/RECIPIENT CODE</u>		<u>GRANT NUMBER</u> 74a	<u>PROJECT NUMBER</u> 1415	<u>PROJECT TYPE</u> <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Carry-over	<u>ENDING DATE (mm/dd/yy)</u> 6/30/2016	<u>FY of Approved Activity</u> 2014-2015
FUNCTION CODE	FUNCTION TITLE	Salaries and Benefits (1000,2000)	Purchased Services (3000, 4000)	Supplies and Materials (5000)	Capital Outlay (6000)	<u>TOTAL</u>
271	Vehicle/Bus Repairs and Maintenance Pupil Transportation Services – Activities concerned with the conveyance of pupils to and from school, as provided by state law. It includes trips between home and school or trips to school activities. All other direct costs related to pupil transportation should be included under this function, i.e. physical exams, uniforms, school bus driver licenses, awards, bus monitors, etc. May be used in Capital Projects Funds only to extent allowed by law.					
	SUBTOTALS (Sum of ALL lines above)					
	Indirect Costs (____% restricted rate)					Not Allowed
	TOTAL EXPENDITURES					
<u>Transaction Purpose:</u> <input type="checkbox"/> Original <input type="checkbox"/> Amendment <u>Amount of Change:</u> (place decreases in parentheses) \$ _____						

DATE	BUSINESS OFFICE REPRESENTATIVE (Type or Print)	SIGNATURE
DATE	PROJECT CONTACT PERSON (Type or Print) Ken Micklash	SIGNATURE
DATE	MDE CONTACT PERSON (Type or Print)	SIGNATURE

2. BUDGET DETAIL NARRATIVE

Explain each expenditure item that appears on the Budget Summary, using the indicated function code and title.

Code	Explanation of proposed budget expenditures. Use as much space as needed and add pages if necessary.
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