



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

November 21, 2013

MEMORANDUM

TO: Local and Intermediate School District Superintendents, Public School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Section 25e - Student Membership Transfers and the MSDS Certification Deadline

Beginning with the 2013-14 school year, Section 25e of the State School Aid Act, introduced by P.A. 60 of 2013, amended by P.A. 130 of 2013, allows eligible districts to claim a prorated share of membership for eligible pupils who were counted in membership by a district during the Fall count, and subsequently enrolled in a district after the pupil membership count day (October 2, 2013), but before the supplemental count day (February 12, 2014).

In order to claim membership under Section 25e, claims must be submitted through MSDS within 30 days of the first date of attendance OR 30 days after the certification deadline for the Fall General Collection (11/13/2013). Submitted claims are matched against a coinciding student record from the Fall General Collection.

If a district has not certified its MSDS submission, the coinciding request for a membership transfer under 25e will be denied by the system. These claims can be resubmitted once the delinquent district has certified its collection, but this must occur within the 30-day window mentioned above. A list of districts that have not completed the certification process can be found in the "What's New" bulletin on the MSDS system welcome screen.

If you have questions regarding the process for claiming membership under Section 25e in MSDS, please send an email message to CEPI@michigan.gov or call 517-335-0505, option 3. Questions regarding the Section 25e legislation should be directed to Brian Ciloski at CiloskiB@michigan.gov or 517-373-3352.

cc: Michigan Education Alliance

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