

Spotlight

on Student Assessment and Accountability

January 11, 2018

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Alternate INSIGHT Availability Request Window

Schools that hold regular instructional hours after 4:00 PM Monday-Friday, and who plan to schedule M-STEP, MI-Access, or Early Literacy and Mathematics Benchmark test sessions that extend beyond 4:00, will need to submit an Alternate INSIGHT Availability request in order to have access to the testing software after 4:00 pm. Assessment Coordinators can submit a request from **January 15 – March 8, 2018**.

M-STEP and MI-Access Off-Site Test Administration Requests Window for Individual Students

The M-STEP and MI-Access Off-Site Test Administration request window for individual students, such as homebound or expelled with service students, opens **January 15, 2018** and continues throughout the testing windows until **May 22, 2018**.

Please submit Off-Site requests for individual students at least **three business days** before your scheduled testing date to ensure adequate time for review and response to your request.

Key:  Reminder (previously run article)

Michigan's New PARENT DASHBOARD for School Transparency

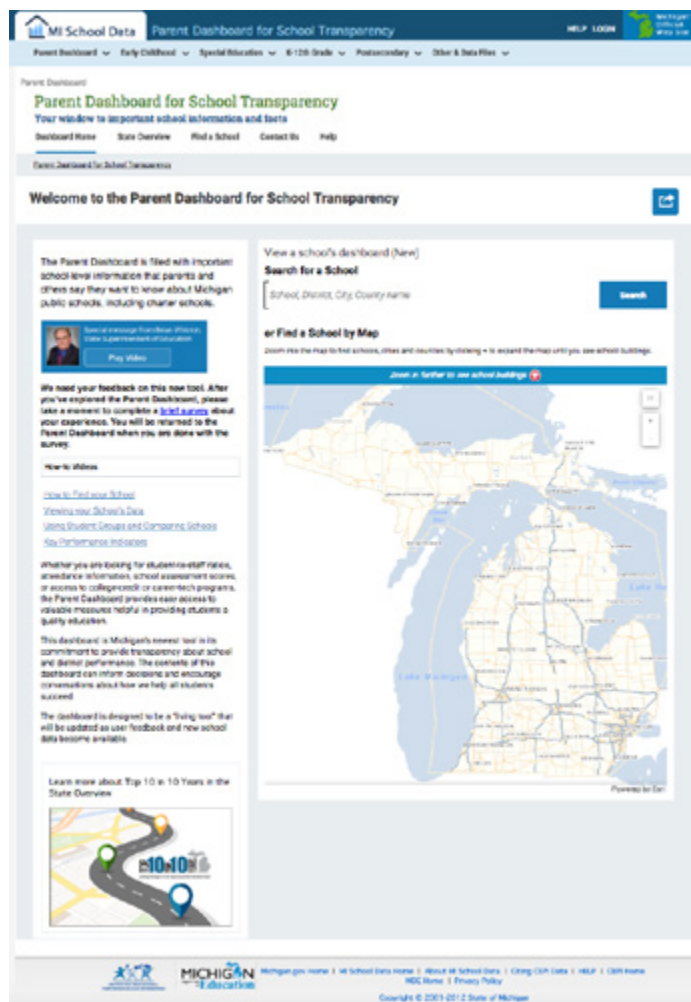
Michigan's new PARENT DASHBOARD for School Transparency was officially launched during the January 9, 2018 meeting of the State Board of Education. The dashboard is now available to the public on [MI School Data](http://MISchoolData.org) (www.MISchoolData.org/ParentDashboard) and can be accessed on any computer or mobile device.

The new easy-to-use Parent Dashboard was designed with parent input to display school information they found important. In one online location, parents and caregivers can view building-level data and get a more balanced picture of school quality, since the dashboard contains more than just test scores.

Engage, Share and Post Parent Dashboard Information and Materials

The Michigan Department of Education (MDE) has developed a set of [communication tools](#) (www.michigan.gov/mde-parentdashboard) to help schools, districts, and organizations discuss and share this exciting new Dashboard with parents and the community. The tools include:

- a customizable PowerPoint presentation you can invite parents and constituents to view
- an email template with Dashboard information to share with parents
- a customizable newsletter template to use in your communications
- an informational flyer that can be posted near offices and public computers or distributed to parents
- a Parent Dashboard badge to display on your school web page – linking to your school's Dashboard overview page



We appreciate your help in sharing the news and reminding parents regularly about this convenient and informative dashboard.

Information in the Parent Dashboard:

- includes nearly 20 different factors—or measures—that parents say are important
- comes from data that are already collected from schools by the MDE and by Center for Educational Performance and Information (CEPI) for MISchoolData.org

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- can be viewed for a whole school, or viewers can dig in deeper to see performance for certain groups of students
- can inform decisions and encourage richer conversations about school progress—with students, with other parents, with school leaders, and within communities

Feedback Needed

We need your feedback on this new Parent Dashboard. After you have explored the Dashboard, please take a moment to complete a brief survey located on the site about your experience. You can also email feedback to mde-ParentDashboard@michigan.gov.

MME Q&A Sessions

January 16, 2018 MME Q&A Session is CANCELED!

The **January 18, 2018** MME Q&A session from **3:00 – 4:00 PM** will take place as scheduled.

To view the re-recorded Webcast:

- [MI StreamNet Michigan Merit Exam Spring 2018 Briefing](http://mstreamnet.org/videos/3894/live-briefing-michigan-merit-exam-spring-2018) (mstreamnet.org/videos/3894/live-briefing-michigan-merit-exam-spring-2018) page
- [MME web page](http://www.michigan.gov/mme) (www.michigan.gov/mme) under

What's New

The MME Recorded Webcast Q&A Session will address all questions pre-submitted to mde-webcastquestions@michigan.gov by **January 17, 2018**.

To connect to the Q&A Session:

- use the [CONNECT ME](https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) (https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) link and follow the instructions provided
- join the Q&A sessions on your mobile device by calling 720-279-0026 and using Guest Passcode access number 569943



Initial Material Orders and Pre-ID for Spring 2018

Initial Material Orders and pre-identification of students for Spring 2018 SAT, PSAT, WorkKeys, M-STEP, MI-Access, and Early Literacy and Mathematics (K-2) Benchmark Assessments opened on **January 8, 2018**. For detailed information about the process, school and district responsibilities, and important instructions, go to the [December 14, 2018 Spotlight](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight).

WIDA AMS Accounts & Test Setup

Educators coordinating and administering the WIDA ACCESS for ELLs 2.0 and the Alternate ACCESS for ELLs should have received an e-mail from Data Recognition Corporation (DRC) on January 8, 2018 letting them know that their WIDA AMS accounts have been created and that Test Setup is now available.

For additional information about WIDA AMS accounts, please refer to the [December 21, 2017 Spotlight](#).

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Michigan-Specific WIDA Test Administration Manual & Checklist

Educators coordinating and administering the WIDA ACCESS for ELLs 2.0 and the WIDA Alternate ACCESS for ELLs can choose to download and use the [Michigan-Specific Test Administration Manual](#) from the [MDE WIDA web page](#) (www.michigan.gov/wida) under **What's New**. Use of this manual may be preferable to the generic Test Administration Manual used by multiple states that will be shipped with materials and is available on the [WIDA website](#) (www.wida.us).

Additionally, educators are **strongly encouraged** to use the [Michigan Checklist](#) that identifies all necessary assessment steps for coordinators and administrators.

Spring 2018 M-STEP and MI-Access Science

Help! When do I assess my kids in science?

In Spring 2018, all students who are eligible to take the M-STEP science test, will be administered a required M-STEP Science Field Test in grades 5, 8,

and 11. There will no longer be an M-STEP science assessment in grades 4 or 7. Participation rates in the M-STEP science field test will be calculated for accountability purposes.

MI-Access science will continue to be assessed in grades 4, 7, and 11. Students in grades 4, 7, and 11 with Individualized Education Programs (IEPs) that specify a MI-Access science test—Functional Independence (FI), Supported Independence (SI), or Participation (P)—as the most appropriate assessment, will be administered the applicable MI-Access science assessment. Schools will need to assign these students to the correct MI-Access test in the Secure Site.

Important Note for 2018: Students in grades 5 and 8 with an IEP that requires a MI-Access science test should **not** take the 2018 M-STEP Science Field Test. These students will **not** be administered a science test in 2018. Unassign these students from the M-STEP in the Secure Site. During the **Verification of Not Tested** window, a Not Tested reason must be entered for these students in order to ensure they do not count against your school's participation rate in accountability. (Additional information will be provided as we approach the Verification of Not Tested window.)

| 2018 M-STEP and MI-Access Science | | | |
|-----------------------------------|--------------------------------|---------------------------|-----------------|
| Grade(s) | Student Status | MI-Access Science | M-STEP Science |
| 4 and 7 | No IEP or IEP Specifies M-STEP | N/A | |
| | IEP Specifies MI-Access | Administer Test | |
| 5 and 8 | No IEP or IEP Specifies M-STEP | | Administer Test |
| | IEP Specifies MI-Access | Provide Not Tested Reason | |
| 11 | No IEP or IEP Specifies M-STEP | N/A | Administer Test |
| | IEP Specifies MI-Access | Administer Test | N/A |

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

For information on ensuring your students are assigned and pre-identified to the correct science assessment, please see the documentation on the [Secure Site Training web page](http://www.michigan.gov/securesitetraining) (www.michigan.gov/securesitetraining) under the **Pre-Identification of Students** section.

Additional information regarding the 2018 M-STEP and MI-Access science assessments can be found in:

- The [2017-2018 Guide to State Assessments](#)
- [M-STEP Science Assessment Update Webinar - August 2017](#)
- MI-Access Science Assessment Remains the Same article in the [August 10, 2017 Spotlight](#)

MI-Access 1%-Cap Justification Form

The Every Student Succeeds Act (ESSA) amended a provision of Title I of the Elementary and Secondary Education Act of 1965 related to students participating in alternate assessments of each State Education Agency's (SEA's) statewide assessment. The ESSA requires SEAs to cap participation in the state's alternate assessment in a given content area to 1 percent of students tested. As Michigan's average percentage for students participating in the alternate assessment is 2.4 percent, the state is submitting a waiver to the 1-percent cap.

There is an additional requirement from ESSA that the state must require an Local Education Agency (LEA) that assesses more than 1 percent of its assessed students in any subject with an alternate assessment, to submit information to the state justifying the need to exceed the 1 percent threshold.

LEAs and Public School Academies (PSAs) must submit the Justification Form to their associated ISDs by **February 15, 2018**. The Intermediate School Districts (ISDs) must submit their own Justification Form(s) if necessary, along with a summary of information collected from the LEAs/PSAs to the state by **March 9, 2018**.

The [Justification Form](#) is posted to the [MI-Access web page](#) (www.michigan.gov/mi-access) under the **What's New** and **General Information** sections.

Please contact John Jaquith, jaquithj@michigan.gov or (517) 335-1987 or Marcia O'Brien, obrienm6@michigan.gov or (517) 241-7507 if you have any questions.





2018 Michigan School Testing Conference

The 2018 Michigan School Testing Conference (MSTC) will be held **February 13–15, 2018** at the Kensington Hotel in Ann Arbor, MI. The mission of MSTC is to provide educators with professional learning opportunities about assessment, as well as information on national, state, and local assessment programs and trends. The conference is unique in its match to the needs of Michigan educators, featuring examples of outstanding practices from local educators, as well as state- and nationally-renowned experts in the field.

The conference workshops are offered on **Tuesday, February 13, 2018** from 8:30–11:45 AM and 1:00–4:15 PM, with registration beginning at 7:30 AM. A light lunch will be offered for all conference workshop attendees.

The regular conference takes place on **Wednesday, February 14** and **Thursday, February 15, 2018**. Keynote presenters include Andrew Ho (Harvard), Andy Middlestead (MDE), and Mark Reckase (Michigan State University).

For conference program information and registration, go to the [MSTC online registration site](http://gomasa.org/events/2018-michigan-school-testing-conference/) (<http://gomasa.org/events/2018-michigan-school-testing-conference/>).

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Student Pre-Identification

The Pre-ID window opened on **January 8, 2018** in the [OEAA Secure Site](http://www.michigan.gov/oeea-secure) (www.michigan.gov/oeea-secure). Students taking the PSAT 8/9 for 9th grade, PSAT 10 for 10th grade, and SAT with Essay must be pre-identified in the Secure Site prior to **February 13, 2018**. Pre-ID labels for

student answer sheets will be sent for all students pre-identified before this deadline. Students not pre-identified by February 13, 2018, must be pre-identified before they are tested and their labels are printed locally.

The state-allowed accommodations request window will open on **January 15, 2018** to request accommodations that do not result in college or scholarship reportable scores. When SSD coordinators login to SSD Online, there will be a new link available to begin requesting state-allowed accommodations. These accommodations will automatically be approved and require no additional documentation.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Order Initial Materials and Pre-Identify Students

The window to order ACT WorkKeys standard-time and accommodations materials and submit student data for Pre-ID barcode labels for the initial test dates (April 11 - 24, 2018) is January 8 – February 13, 2018, 5:00 PM ET using the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure).

Directions for these activities can be found on the [Secure Site Training web page](http://www.michigan.gov/secaresitetraining) (www.michigan.gov/secaresitetraining) under the **Material Order** section and the **Pre-Identification of Students** section.

Test materials will be sent to the WorkKeys Coordinator mailing address as listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem). Refer to the [December 14, 2017 Spotlight](#) for more information about confirming contact information and updating EEM.

Register for ACT WorkKeys Q&A Session

ACT will be hosting two optional WorkKeys Question and Answer webinar sessions in preparation for the April test administration. To register for a session, please use the links in the following table. Registration must be completed 48 hours prior to the selected session date. Each session will be recorded and posted to the ACT hosted website in the **Preparation** stage, for those unable to attend.

| Date | Time (eastern time) | Registration Link |
|---------------------|---------------------|--|
| Tuesday, February 6 | 10:00-11:00 AM | act.ilinc.com/register/kfjssxx |
| Tuesday, March 20 | 3:30-4:30 PM | act.ilinc.com/register/bwtkkix |

WorkKeys 2.0 Student Resources and Practice Tests

To assist students in preparing for the WorkKeys assessment, they may go to [ACT WorkKeys Preparation](https://www.act.org/content/act/en/products-and-services/workkeys-for-employers/assessments/preparation.html) (<https://www.act.org/content/act/en/products-and-services/workkeys-for-employers/assessments/preparation.html>) for more information on the curriculum, preparing for the tests (including FREE sample items), the National Career Readiness Certificates (NCRCs), and understanding their scores. There are also FREE Online Practice Tests (there is a charge for the 1.0 practice tests but the 2.0 practice tests are FREE).

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244
9:30 AM – 6:00 PM ET
 - standard time: ext. 2800
 - accommodations: ext. 1788
3. email accommodations questions to ACTStateAccoms@act.org

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Important Dates

Approaching Deadlines!

Friday, January 12, 2018:

- **DEADLINE** for the Off-Site Test Administration Request window for **M-STEP**, **MI-Access**, **WIDA ACCESS**, and **Early Literacy & Mathematics**

Coming Next Week . . .

January 16, 2018 MME Q&A Session is CANCELED!

January 18, 2018 3:00 PM to 4:00 PM

- **MME** Recorded Webcast Q&A Session will address all questions pre-submitted to mde-webcastquestions@michigan.gov by **January 17, 2018**. To connect to the Q&A Session:
 - ♦ use the [CONNECT ME](https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) (<https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA>) link and follow the instructions provided
 - ♦ join the Q&A session on your mobile device by calling 720-279-0026 and using Guest Passcode access number 569943

January 2018

Now – February 5, 2018:

- Window for **WIDA** Test Exceptions in the OEAA Secure Site

Now – February 19, 2018:

- **SAT, PSAT 10, PSAT 8/9** College Board accommodation request window

Now – February 13, 2018:

- **M-STEP, MI-Access, SAT, PSAT 8/9, PSAT 10, and WorkKeys:**
 - ♦ Pre-ID students for printed barcode labels
 - ♦ verify and adjust initial material orders

Now – February 26, 2018:

- **M-STEP, MI-Access, and Early Literacy & Mathematics** – place students in online test sessions through the Secure Site

January 15 – February 19, 2018:

- **SAT, PSAT 10, and PSAT 8/9** state-allowed accommodation request window

January 15 – March 8, 2018:

- **M-STEP, MI-Access, and Early Literacy & Mathematics** Alternate INSIGHT Availability Request window for schools that hold regular instructional hours after 4:00 PM and plan to schedule test sessions that extend beyond 4:00 PM – submit request

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues

Important Dates

January 2018 (continued)

January 15 – May 22, 2018:

- **M-STEP** and **MI-Access** Off-Site Test Administration Request window for individual students, such as homebound or expelled with service students

January 30, 2018:

- **WIDA** Initial Materials arrive in districts

February 2018

February 6, 2018, 10:00–11:00 AM:

- **ACT WorkKeys** Q&A Session - pre-registration is required: act.ilinc.com/register/kfjssxx

March 2018

March 20, 2018, 3:30–4:30 AM:

- **ACT WorkKeys** Q&A Session - pre-registration is required: act.ilinc.com/register/bwtkkjx

Have Questions?

Email mde-oeaa@michigan.gov for assessment questions.

Email MDE-Accountability@michigan.gov for accountability questions.

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues