Spotlight on Student Assessment and Accountability

MICHIGAN Department of Education

October 27, 2016

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Key: supports and accommodations information

Early Literacy and Mathematics Individual Student Reports Available

The Office of Standards and Assessment (OSA) is excited to announce that the Early Literacy and Mathematics Individual Student reports for the Fall 2016 administration are available in the Dynamic Reporting System through the Secure Site. To view your school or district Individual Student Reports, go to the Secure Site (www.michigan.gov/baa-secure), then select **Reports**, and then select **Dynamic Score Reports** in the drop-down menu. A new window will open to the Michigan Dynamic Score Reporting Site. Once you are in the Dynamic Score Reporting Site, select your **School** or **District Individual Student Report**.

The summary displays Points Earned out of Points Possible for each domain in a content area for the Fall 2016 test. The summary area for Spring 2017 and the Fall to Spring Change will be blank.

The Individual Student Report provides an individual content area summary for these Domains.

ELA Domains	Mathematics Domains
Reading – Literary Text	Operations and Algebraic Thinking
Reading – Informational Text	Number and Operations in Base Ten
Reading – Foundational Skills	Measurement and Data
Writing	Geometry
Language	

The Individual Student Report also provides a content area details section for each individual. ELA and mathematics contents are organized by Domains. Each Domain shows Assessment Categories and provides a Brief Description of the Academic Standards. Raw scores – Points Earned out of total Points Possible—are reported for each category in the Fall 2016 assessment. Scores for Spring 2017 will be blank in the fall report.

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You can select the information icon ⓘ in the upper right hand corner of the report to display the **About This Report** information on the Individual Student Report. The About This Report for the Individual Student Report is also posted on the Early Literacy and Mathematics web page (www.michigan.gov/earlylitandmath).

Note: The Fall 2016 Early Literacy and Mathematics Benchmark Assessments occured prior to the 2016 Fall MSDS Collection (student count day). Any student demographics, such as English Learner (EL) and Students with Disabilities (SWD), will not display a student's current status for the 2016–2017 school year.

2017 Supports and Accommodations Resources

The following supports and accommodations resources have been released for 2017 and are available under the **Student Supports and Accommodations** section of each assessment's web page:

- M-STEP Multiplication Table

  The M-STEP Multiplication Table may **only** be used as an Accommodation (available to students with a documented need for this in their IEP/504 plan) **in grades 4 and above**.

- Recommended Qualifications and Guidelines for Use of Translators

  Schools planning to utilize oral translators for state assessments should review the Recommended Qualifications and Guidelines for Use of Translators document that provides guidance on best practices for ensuring valid and reliable translation services, so meaningful test scores can be achieved.

Questions pertaining to these resources can be directed to baa@michigan.gov.

New ESSA Notes Newsletter

Work on Michigan's Every Student Succeeds Act (ESSA) Plan continues – and stakeholder input is an important part of that process. For more information, please visit the ESSA web page (www.michigan.gov/essa) and click on the **ESSA Notes** button. There you can view the most recent edition of ESSA Notes, view past updates, and sign up to receive them direct to your inbox.

Would You be Interested in Serving on an Assessment Committee?

The Michigan Department of Education-Office of Standards and Assessment takes great pride in using Michigan teachers in the production of our assessment items. The Test Development Unit relies on the expertise of Michigan teachers when developing the assessments. Participation on the committees includes thorough training in content and instruction in using the Michigan Item Bank System (online repository for items and contexts). Would you be interested in serving on an assessment committee?

Follow this link to complete the Assessment Committee Participation Application or go to the M-STEP web page (www.michigan.gov/mstep) and click on the link under the **Professional Development** section. Please be sure to answer **all** of the questions so you can be placed on a committee that best suits your talents. The MDE needs teachers in all content areas at all grade levels. We currently have the following programs in production:

- **General Assessments** – English Language Arts (ELA), mathematics, science, and social studies
- **Alternate Assessments** – ELA, mathematics, science, and social studies
- **K2 Benchmark Assessments** – ELA and mathematics

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Committee	Description
Item Writing	Teachers work to produce assessment items (questions) aligned to Michigan's Content Standards. Items are written and entered into the Item Bank System. Applicants to this pool may be asked to complete a follow-up application.
Item Review	The assessment items are reviewed by teachers twice prior to field testing: • **Bias and Sensitivity Committee (BSC)** – Is there an issue of bias that may negatively impact a student's performance on a test item? • **Content Advisory Committee (CAC)** – Are the test items aligned to the Michigan Content Standards and are they grade-level appropriate?
Data Review	Test items are reviewed by teachers after pilot and field testing to consider again issues of bias and content (BSC and CAC). Is there something about a test item that is causing it to perform in a manner other than what is expected?
Context Writing	MDE uses Michigan authors to produce the passages on the reading assessments. Are you a published author? This might be the committee for you.

There are no long-term commitments for these committees. The meetings are limited to 1–3 days during the school year (depending on the committee). All expenses, including sub pay if needed, are included. If you have any questions, please email baa@michigan.gov.

PLEASE NOTE: If you completed a committee application and/or served on a Michigan assessment committee prior to 2015, we are asking you to go through this process again. We are rebuilding the database and updating our list of committee candidates. Feel free to share this link with any Michigan teacher.

The MDE Office of Standards and Assessment relies on the expertise of Michigan teachers in the production of the student assessments. We are calling on Michigan teachers at all grade levels and all content areas to apply to the various assessment committees.

Testing Policy for Recently Arrived, First Year English-Learner Students

The Michigan Department of Education is able to provide certain exceptions to the state assessment policy for first year, English learner (EL) students. Students who are identified as Limited English Proficient (LEP) in the Michigan Student Data System (MSDS) and have been enrolled in U.S. schools for 12 months or less at the time of taking a state assessment may be eligible to receive a one-time exception from having to take the English language arts portion of state assessments. Specific exception information is provided within the Testing Policy for Recently Arrived, First Year English-Learner Students policy document for each assessment for the Spring 2017 assessments. This document is available under the **Student Supports and Accommodations** section of each assessment's web page.

Preliminary School Scorecards and Appeals Opening Soon

The preliminary Michigan School Scorecards and accountability results for the 2015–16 school year will be available to schools and districts for review

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and appeal beginning next week on the Secure Site (www.michigan.gov/baa-secure). Schools and districts will have approximately two weeks from the opening date to review and submit appeals related to their Scorecards. Preliminary Scorecards and accountability results for the 2015–16 school year are embargoed and may not be shared with unauthorized personnel or at public local school board meetings until the public release by the MDE later this fall on MI School Data (www.MISchoolData.org).

SAT Corner

Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

Call the Michigan customer service line at 866-870-3127 (select Option 1) or email michiganadministratorsupport@collegeboard.org.

Accommodated Testing Window and Two-Day Consecutive Testing for Students on the NAR

In Spring 2017, schools will have 10 days to complete testing for students with accommodations who appear on the Nonstandard Accommodations Roster (NAR) for PSAT 8/9, PSAT 10, and SAT. The window is **April 11 – 25, 2017**.

Students approved for testing over two days must test on two consecutive days for PSAT 8/9, PSAT 10, and SAT. However, if a student is absent on the second day of testing, they will now simply resume testing on the next day they return to school. This may be different than what you have heard in the Implementation Workshops, as we were able to modify this aspect of the policy.

Testing must be completed within the two-week accommodations window regardless of when the student starts.

The following list of accommodations qualify for two-day testing for SAT School Day:

- **PSAT 8/9:**
  - MP3 Audio
  - 100% extended time (reading)
- **PSAT 10:**
  - MP3 Audio
  - 100% extended time (reading)
- **SAT:**
  - MP3 Audio
  - 50% extended time (reading)
  - 100% extended time (reading)
  - 100% extended time (math and writing combined)
  - Use of a writer/scribe
  - Use of a reader
  - Limited time testing (students who are specifically approved to test over multiple days)

Nonpublic Intent to Test

For a nonpublic school in Michigan, participation in the MME is optional. Therefore, nonpublic schools need to notify the College Board of their intent to participate in spring testing.

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1. Review the roles listed in EEM
   - If you need to make updates, contact Tami Feldpausch at nonpublicschools@michigan.gov.
2. Using the contact information in EEM, College Board will send an email to all schools requesting confirmation of their intent to participate in MME or PSAT.
   - Confirmation of testing intent is required by November 15, 2016.
   - To ensure your school is included in the pre-identification processes, call 866-870-3127 (select Option 1) or email: michiganadministratorsupport@collegeboard.org.
   - Provide your state-assigned District and Building codes, the name of your school, and the names of the assessments you wish to administer.
   - If you choose to administer the SAT, you **must administer all parts** of the MME.
   - If you choose to administer the PSAT, you must administer both the PSAT 8/9 and PSAT 10.
3. College Board will provide a confirmation to the Test Center Supervisor in December with the school's AI code and test center code.

Requesting Off-site Testing

Most schools participating in the state-provided test administrations in April 2017 will use their schools as the test location. However, if your school is a virtual school, or if you want to administer the PSAT 8/9, PSAT 10, and SAT with Essay on the same day and don't have enough room in your school, you can request an off-site testing location.

These additional locations must be approved by the College Board and the Office of Testing Integrity (OTI) to make sure they meet testing, staffing, training, and security requirements. Here's how to request approval:

1. Identify a facility (or facilities) that will meet your needs for off-site testing.
2. Download and save the College Board Off-site Testing Plan spreadsheet available on the College Board Michigan website (www.collegeboard.org/Michigan).
3. Fill in the required cells in the "Questions" tab of the spreadsheet. Use the "Instructions" tab for guidance.
4. Fill out the "Questions" tab for every off-site location your school needs by copying and pasting the "Questions" worksheet into a new tab.
5. Email the spreadsheet to tas@ets.org no later than midnight ET **December 15, 2016**.
6. Test Administration Services (TAS) and the Office of Testing Integrity (OTI) will work with test supervisors requesting off-site testing locations to ensure the location meets the requirements. If necessary, they will contact test center supervisors to make recommendations to improve security and will partner with the College Board to address any outstanding concerns. Please respond to inquiries in a timely manner to ensure approval of your off-site testing plan in time for test day.
7. Once approved, an email will be sent to the submitter and the proposed off-site Test Supervisor communicating the approval and providing the site specific SAT test center number.

ACT WorkKeys

Information on ACT WorkKeys® provided by the ACT®.

Preparing for the Spring 2017 Administration

Communications from ACT for the Spring 2017 administration of the ACT WorkKeys assessment have begun. District and Building Coordinators should have received an email from ACT on October 18, 2016. Please check the Educational Entity Master (EEM) system (www.michigan.gov/eem) to confirm your school's most current information is entered. ACT will be pulling all organizational data from the EEM system to generate emails as part of the Manage Participation process (formerly known as "establishment" process).

This process is required for all schools prior to placing orders for testing materials. The Manage Participation login information will only be sent to the test coordinator on file in the EEM system. If the information for your school is inaccurate or out of date, you will need to update the EEM system as soon as possible to ensure your school receives the necessary information to start the Manage Participation process beginning the week of November 7, 2016.

Please note: Updating the EEM can only be done by the authorized district EEM user. If you do not know who the district authorized user is, please contact the Center for Educational Performance and Information (CEPI) at 517-335-0505 or cepi@michigan.gov.

Important Dates

Coming Next Week . . .

Supports and Accommodations Webinars

- **Monday, October 31, 2016 – 9:00 to 10:00 AM:** Supports for Students with Hearing Impairments – To connect to the web meeting conference line, use the Global Meet link (https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA). To access audio, dial 720-279-0026 and use Guest Passcode 569943. (See the article in the October 6 Spotlight for more information.)

WIDA

- **Wednesday, November 2 and Thursday, November 3, 2016 – 9:00 AM to 4:00 PM:** WIDA Workshop for School Leaders: Leading Schools for Language Learner Achievement – **REGISTRATION IS CLOSED.**

November 2016

WIDA, M-STEP, and MI-Access

- **Wednesday, November 9, 2016 – 9:00 AM to 4:00 PM:** WIDA Workshop for Alternate ACCESS for ELLs. For more information and to register, go to the Fall 2016 WIDA Workshops Registration page (https://www.surveymonkey.com/r/fall2016WIDAworkshops) – **Registration is still OPEN, but space is limited.**
- **Now – November 23, 2016: Online Testing Waiver** request window

Supports and Accommodations Webinars

- **Monday, November 14, 2016, 9:00 – 10:00 AM:** English Learner Student Supports (See the article in the October 6 Spotlight for more information.)
- **Monday, November 21, 2016, 9:00 – 10:00 AM:** Read Aloud and Text-to-Speech (See the article in the October 6 Spotlight for more information.)

► Access previous Spotlight editions (www.michigan.gov/mde-spotlight)

Have Other Questions?

For assessment questions, please email BAA@michigan.gov.

For accountability questions, please email MDE-Accountability@michigan.gov.

For phone assistance with assessment or accountability issues, call 877-560-8378 and select the appropriate menu option.