

# Spotlight

## on Student Assessment and Accountability

October 6, 2016

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Key:



supports and accommodations information

### Fall 2016 Early Literacy and Mathematics Benchmark Assessment

#### Administration in Progress

The benchmark assessment window for students in grades 1 and 2 began on **Monday, October 3, 2016** and runs through **Friday, October 21, 2016**. Schools/districts can still choose to administer **Michigan's Early Literacy and Mathematics Benchmark Assessments** and can pre-identify students on the Secure Site through the end of testing. See last week's Spotlight for additional information.

#### Student Roster Report

The Michigan Department of Education (MDE) is excited to announce that the Early Literacy and Mathematics Student Roster reports for the Fall 2016 administration are available in the Dynamic Reporting System through the Secure Site within 48 hours after a student has completed both parts of a content area. To view your school or district Student Roster Report, sign into the [Secure Site](http://www.michigan.gov/baa-secure) (www.michigan.gov/baa-secure), select **Reports**, then select **Dynamic Score Reports** in the drop-down menu. A new window will open to the Michigan Dynamic Score Reporting Site.

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**eDIRECT Weekend Outage**  
eDIRECT will be unavailable this weekend due to server maintenance starting at 6:00 PM EST on Friday, October 7. It will be available again on Monday, October 10, 2016.

► [Sign up for Spotlight](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight) today!  
Enter your email address and select Spotlight under Student Assessment.

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Once you are in the Dynamic Score Reporting Site, select your School or District Student Roster Report. The Early Literacy and Mathematics Benchmark Assessment Student Roster allows users to view student Points Earned out of Max Points possible by grade, content, domains, and assessment categories. The table below shows the domains for each content area.

ELA Domains	Mathematics Domains
Reading — Literary Text	Operations and Algebraic Thinking
Reading — Informational Text	Number and Operations in Base Ten
Reading — Foundational Skills	Measurement and Data
Writing	Geometry
Language	

You can select the information icon  in the upper right hand corner of the report to display the **About This Report** information on the Student Roster Report. The [About This Report for the Student Roster](#) is also posted on the [Early Literacy and Mathematics web page](#) ([www.michigan.gov/earlylitandmath](http://www.michigan.gov/earlylitandmath)).

**Note:** The Early Literacy and Mathematics fall benchmark tests occur prior to the 2016 Fall MSDS Collection (student count day). Any student demographics such as—English learner (EL) and Students with Disabilities (SWD)—will not display a student's current status for the 2016/2017 school year.

## Incident Reports

Early Literacy and Mathematics Incident Reports are open. Incident reports will be submitted directly on the Secure Site using the Incidents Report page. A few examples of situations requiring an incident report are:

- reporting test irregularities and misadministration
- marking a test “Nonstandard Accommodation”
- unable to login to test
- trouble using DRC’s online platform, INSIGHT for online tests

For additional information on Incident Reporting, please refer to the [Early Literacy and Mathematics Fall 2016 and Spring 2017 Test Administration Manual](#) located on the [Early Literacy and Mathematics web page](#) ([www.michigan.gov/earlylitandmath](http://www.michigan.gov/earlylitandmath)) under **Current Assessment Administration**. For detailed instructions, see [Incident Reporting](#), a document located on the MDE [Secure Site Training web page](#) ([www.michigan.gov/securesitetraining](http://www.michigan.gov/securesitetraining)) under **Quick References**.

## M-STEP Target Analysis Reports Available!

The Spring 2016 M-STEP Target Analysis Reports for grades 3-8 are now available in the Secure Site. Target Analysis reports are aggregate, assessment-target level reports for English language arts and mathematics.

To view your school or district Target Analysis Report, sign into the [Secure Site](#) ([www.michigan.gov/baa-secure](http://www.michigan.gov/baa-secure)), select **Reports**, then select **Dynamic Score Reports** in the drop-down menu. Once you are in the Dynamic Score Reporting Site, select your **School or District Target Analysis Report**.

The M-STEP Target Analysis Report is an aggregate report that shows relative strengths and weaknesses on each target as compared to performance on the test as a whole in a school, district, ISD, and the state. The report is intended to provide an overview of relative strengths and weaknesses in English

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language arts and mathematics by assessment target as compared to students' performance on the test as a whole.

The relative strengths and weaknesses are only valid within each identified aggregate group. It is important to note that comparisons between or among schools, districts, ISDs, or the state are not valid or appropriate.

The CSV file for target analysis data will be available mid-October.

For further information, please refer to the [Spring 2016 M-STEP Guide to Reports](#). The Guide to Reports is located on the [M-STEP web page](#) ([www.michigan.gov/mstep](http://www.michigan.gov/mstep)) under **Reporting**.

## PLEASE NOTE:

The loading issue that was identified in the October 3rd email has been resolved. There should be no issues with an extended load time when viewing your Target Analysis Report.

## Student Growth Percentile

Student Growth Percentiles (SGPs) are now populated on the individual level student reports (Individual Student Report and Student Overview Report) and in the Student Data File. To view student growth percentiles in the M-STEP and MI-Access reports, sign in to the [Secure Site](#) ([www.michigan.gov/baa-secure](http://www.michigan.gov/baa-secure)), select **Reports**, then select **Dynamic Score Reports** in the drop-down menu. Once you are in the Dynamic Reporting Site, select either the **Individual Student**

**Report** or the **Student Overview Report** to view student growth percentiles on the table beneath the Performance Level graph.

SGPs are one way to observe student growth. SGPs compare the performance of Michigan students over multiple years; students with similar scores in previous years are compared to the same students' scores in the current year and are then ranked by percentile. These percentiles range from 1-99; scores close to 50 represent average growth. Higher SGPs indicate higher growth, and lower SGPs indicate lower growth.

Please refer to the [Spring 2016 M-STEP Guide to Reports](#) or [Spring 2016 MI-Access Guide to Reports](#) for additional details regarding Student Growth Percentiles. The Guide to Reports can be found under the **Reporting** section of the [M-STEP web page](#) ([www.michigan.gov/mstep](http://www.michigan.gov/mstep)) and the [MI-Access web page](#) ([www.michigan.gov/mi-access](http://www.michigan.gov/mi-access)). There is also a [Student Growth Percentiles \(SGPs\) web page](#) ([http://www.michigan.gov/mde/0,4615,7-140-81376\\_59490-298094--,00.html](http://www.michigan.gov/mde/0,4615,7-140-81376_59490-298094--,00.html)) which contains more information and support on SGPs.

## Best Practices: Michigan Student Data System (MSDS) Reporting Guide for Trouble-Free Accountability Data NOW AVAILABLE!

To help districts and schools understand how data submitted in the Michigan Student Data System (MSDS) impacts accountability calculations (e.g., Scorecards, Top-to-Bottom School Rankings, etc.), a new resource guide updated to reflect Spring 2017 testing, [Best Practices: Michigan Student Data System \(MSDS\) Reporting Guide for Trouble-Free Accountability Data](#), is now available on the [MDE Accountability web page](#) (<http://www.mi.gov/baa-accountability>) under the **What's New** section.

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This guide can be used to help district and school pupil accountants and assessment coordinators understand how, and from where, their student data is used for accountability purposes, with a focus on accurate MSDS reporting of

- student demographics,
- enrollment/exit dates, and
- instructional entity/program.

## Student Supports and Accommodations Webinars

The Office of Standards and Assessment (OSA) is pleased to announce a series of fall webinars that will focus on the specific supports and accommodations available to students for state-administered assessments—in particular, M-STEP, MI-Access, and WIDA. These webinars will be of interest to new and returning district and building assessment coordinators.

The dates, times, and topics for the webinars are as follows:

- **Wednesday, October 19, 9:00 – 10:00 AM:**  
Supports for Students with Visual Impairments
- **Monday, October 31, 9:00 – 10:00 AM:**  
Student Supports for Hearing Impaired Students
- **Monday, November 14, 9:00 – 10:00 AM:**  
English Learner Student Supports
- **Monday, November 21, 9:00 – 10:00 AM:**  
Read Aloud and Text-to-Speech

The webinars are free of charge; however, space is limited. To connect to the web meeting conference line, use the [Global Meet link](https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) (<https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA>). To access audio, dial 720-279-0026 and use Guest Passcode 569943.

## 2017 Supports and Accommodations Resources

The following supports and accommodations resources have been released for 2017 and are available under the **Student Supports and Accommodations** section of each assessment's web page:

- [Scribing Protocol M-STEP, MI-Access, SAT, and WIDA](#)
- [Read-Aloud Guidelines M-STEP Mathematics and English Language Arts](#)
- [Spanish Read-Aloud Guidelines M-STEP Mathematics](#)
- NEW [Arabic Read-Aloud Guidelines for M-STEP Mathematics](#)

The Office of Standards and Assessment is excited to release the new **Arabic Read-Aloud Guidelines for M-STEP Mathematics**. For educators wishing to provide an oral translation of the online or paper/pencil M-STEP mathematics assessment in Arabic, the new Arabic Read-Aloud Guidelines document must be utilized.

As a reminder, the **Scribing Protocol** must be used by test administrators who will be utilizing scribing as a Designated Support or Accommodation for students.

The **Read-Aloud Guidelines for M-STEP Mathematics and English Language Arts** must be used by M-STEP test administrators if an in-person reader will be utilized for either the online or paper/pencil form of the assessment.

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The **Spanish Read-Aloud Guidelines for M-STEP Mathematics** must be used by M-STEP test administrators if an in-person reader will be used to read aloud the online or paper/pencil Spanish form of the assessment.

For any of these read-aloud options, the online test must be administered individually. For students taking a paper/pencil form of the assessment, the assessment can be administered in a small group setting of no more than 5 students.

Additionally, as a reminder, if an in-person reader is to be used for students taking the Science or Social Studies M-STEP, the paper/pencil test and a Reader Script must be ordered. A read-aloud option for online test takers is not available, but individual students needing audio support may utilize the embedded text-to-speech functionality.

The **Word-to-Word Bilingual Dictionaries Recommendations List** is only intended to provide helpful recommendations for educators wishing to allow students to utilize a non-electronic bilingual word-to-word dictionary on the M-STEP Mathematics, Science, or Social Studies assessments. This Designated Support option could also be utilized for MI-Access with all text except for text designated as Do Not Read Aloud.

Web page links:

[M-STEP](http://www.michigan.gov/mstep) ([www.michigan.gov/mstep](http://www.michigan.gov/mstep))

[MI-Access](http://www.michigan.gov/mi-access) ([www.michigan.gov/mi-access](http://www.michigan.gov/mi-access))

[MME](http://www.michigan.gov/mme) ([www.michigan.gov/mme](http://www.michigan.gov/mme))

[WIDA](http://www.michigan.gov/wida) ([www.michigan.gov/wida](http://www.michigan.gov/wida))

Questions pertaining to any of these resources can be directed to [baa@michigan.gov](mailto:baa@michigan.gov).



## SAT Corner

*Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board*

### Improvements to Customer Service

- There is now one phone number for College Board support - 866-870-3127 (select Option 1).

Last year we recognized that accessing support may have been confusing or difficult. Therefore, this year, all support for Spring PSAT 8/9, PSAT 10, and SAT will be accessible through the number above to make things easier for Michigan educators.

- You can also email [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org).

### As you prepare for spring assessments, have you:

- ☐ Identified your SAT test center supervisor?
- ☐ Identified your PSAT 10 test center supervisor?
- ☐ Identified your PSAT 8/9 test center supervisor?
- ☐ Identified your SSD coordinator?
- ☐ Identified your SAT backup test center supervisor?
- ☐ Identified your PSAT backup test center supervisor?
- ☐ Have you updated or confirmed that the names and contact information for these roles are correct in EEM?

The Michigan College Board field team recently conducted 11 Implementation Workshops throughout the state to review administration updates for spring assessments. We will soon be posting the information and presentation on the [College Board Michigan web page](http://www.collegeboard.org/michigan) ([www.collegeboard.org/michigan](http://www.collegeboard.org/michigan)) and on the MDE [MME web page](http://www.michigan.gov/mme) ([www.michigan.gov/mme](http://www.michigan.gov/mme)).

## Important Dates

### October 2016

#### Early Literacy and Mathematics

- **Now – Friday, October 21, 2016:** Window for Pre-Identification of students in grades 1 and 2 who will be taking the Fall 2016 Early Literacy and Mathematics Benchmark Assessments.

#### Early Literacy and Mathematics

- **Now – October 21, 2016:** Window for the Fall 2016 Early Literacy and Mathematics Benchmark Assessments for grades 1 and 2.

#### WIDA

- **Monday, October 17 and Tuesday, October 18, 2016 – 9:00 AM to 4:00 PM:** WIDA Workshops for Interpreting WIDA Score Reports for Instruction – **REGISTRATION FOR THIS WORKSHOP IS NOW CLOSED.**

#### Supports and Accommodations Webinars

- **Wednesday, October 19, 2016, 9:00 – 10:00 AM:** Supports for Students with Visual Impairments
- **Monday, October 31, 2016, 9:00 – 10:00 AM:** Student Supports for Hearing Impaired Students

#### WIDA, M-STEP, and MI-Access

- **October 24 – November 23, 2016:** **Online Testing Waiver** request window

### November 2016

#### WIDA

- **Wednesday, November 2 and Thursday, November 3, 2016 – 9:00 AM – 4:00 PM:** WIDA Workshop for School Leaders: Leading Schools for Language Learner Achievement – **REGISTRATION FOR THIS WORKSHOP IS NOW CLOSED.**
- **Wednesday, November 9, 2016 – 9:00 AM to 4:00 PM:** WIDA Workshop for Alternate ACCESS for ELLs. For more information and to register, go to the [Fall 2016 WIDA Workshops Registration page](#). Registration for this workshop is still OPEN, but space is limited.

#### Supports and Accommodations Webinars

- **Monday, November 14, 2016, 9:00 – 10:00 AM:** English Learner Student Supports
- **Monday, November 21, 2016, 9:00 – 10:00 AM:** Read Aloud and Text-to-Speech

## Recently Asked Questions

**If our school is using another benchmark assessment other than the Department of Education's Early Literacy and Mathematics Benchmark assessment, what data needs to be submitted to the state?**

Schools that are opting to use another benchmark assessment do not need to submit any data to the Michigan Department of Education or inform the department of the assessment that is being used.

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► Access previous [Spotlight editions](http://www.michigan.gov/mde-spotlight) ([www.michigan.gov/mde-spotlight](http://www.michigan.gov/mde-spotlight))

### Have Other Questions?

For assessment questions, please email [BAA@michigan.gov](mailto:BAA@michigan.gov).

For accountability questions, please email [MDE-Accountability@michigan.gov](mailto:MDE-Accountability@michigan.gov).

For phone assistance with assessment or accountability issues, call 877-560-8378 and select the appropriate menu option.