



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

April 10, 2014

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents, Public School Academy Directors and Non-Public School Administrators

FROM: Joseph A. Martineau, Ph.D. *JAM*  
Deputy Superintendent, Accountability Services

SUBJECT: Taiwan - Chinese Language Teacher Program and Administrator Visit

In March 2006, the Michigan Department of Education (MDE) signed a Memorandum of Understanding with the Ministry of Education in Taiwan (MET) by which up to 15 experienced and/or newly certified Michigan elementary teachers were given the opportunity to study and teach in Taiwanese schools for a full academic year. This program also includes the ability to recruit teachers from Taiwan to teach Chinese language and culture to Michigan students. This is a unique opportunity to assist in the implementation of foreign language graduation requirements, meet the need for internationalizing education, and increase the awareness of a global economy. Schools in Taiwan are also readily available to begin "Sister School" relationships with schools here in Michigan.

Michigan school administrators looking to hire teachers for Mandarin Chinese must send the attached application and information document by mail, email ([johnlin@edutw.org](mailto:johnlin@edutw.org)) or fax (312-616-1499) to the Taipei Economic and Cultural Office no later than **April 16, 2014**. Contact John Lin at, 312-616-0805 for more information.

Attachments

cc: Michigan Education Alliance

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## Taiwan – Chinese Language Teacher Program



### APPLICATION

Applications for the Taiwan – Chinese Language Teacher Program must be received at the following address or by fax/email no later than 5:00 p.m. on **April 16, 2014**:

Taipei Economic and Cultural Office in Chicago  
Attn: John Lin  
180 N. Stetson Ave., Suite 5803  
Chicago, IL 60601  
Fax: 312-616-1499

- Our school district/PSA is interested in becoming a “Sister School” with a school in Taiwan.
- Our school district/PSA is interested in hiring a teacher for the Michigan 2014-2015 academic year.

**Describe your Chinese Language Program or plan on the attached sheet.**

Administrator’s Name: \_\_\_\_\_

District/School/PSA: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_



# Taiwan – Chinese Language Teacher Program



## PLAN FOR RECRUITMENT

### School Information

School District/PSA Name:
Administrator Name:
Website URL:
Mailing Address:
Telephone:
Fax:
Email:

### Teacher Recruitment Information

<p>Desired Qualifications:          (select level)</p> <ul style="list-style-type: none"> <li><input type="radio"/> Elementary level</li> <li><input type="radio"/> Secondary level</li> <li><input type="radio"/> Both</li> </ul> <p>Additional:</p> <p><small>*All candidates will be pre-screened by the Taiwan Ministry of Education and will meet certification requirements set forth by them.</small></p>
Salary & Benefits:
Number of Teachers Desired:
Employment Period:

## Frequently Asked Questions

Q  
A

**Who pays the teacher's salary once hired?**

The hiring and employing school pays the teacher's salary and benefits for the length of the contract.

Q  
A

**Is the teacher from Taiwan certified?**

The teacher is certified through the Taiwan Ministry of Education. The Michigan Department of Education authorizes the employment of the teacher under the Memorandum of Understanding signed in 2006. A letter authorizing the teacher's employment and certification is sent to the employing school upon hire.

Q  
A

**How long can the teacher be employed?**

The teacher may remain in the school's employment through this program for up to three years. A contract may be signed between the teacher and the school for 1-3 years. At the end of this time period, the teacher must seek full Michigan certification if they wish to continue employment in a Michigan school.

Q  
A

**How does the teacher find housing, transportation and acclimating to Michigan living?**

Schools have assisted the teacher in many different ways with these basic needs. MDE recommends that the employing school set up housing arrangements for the teacher's first few weeks in the U.S. The school should also set up a mentor for the teacher. This mentor can guide the teacher with the basic necessities of living in the school's community. However the school decides how to address this need, it is essential to realize that the teacher will need guidance in these areas.

Q  
A

**Are there any additional costs for this program?**

The teacher being hired will be allowed into the country under a J-1 Visa. The total cost for a 3-year visa is approximately **\$2,125.00**. The visa cost is *shared* between the teacher and the employing school. The application for the J-1 Visa is prepared in part by the teacher and in part by the employing school. Within that application, the length of the visa must be determined and mutually agreed upon, as visas for 1-2 years are also available.

Q  
A

**Is there funding available for Chinese language textbooks?**

As a part of this program, TECO makes a textbook and materials donation to the employing school in order to assist with the development of a strong Chinese Language and Culture program.