

**Worksheet:  
District Title I Schools Set-Aside**

Attachment B

1. District Title I Allocation .....	_____ A
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2. Highly Qualified Set-Aside .....	_____ B
<i>5% minimum set-aside unless less is needed</i>	

3. Homeless Set-aside.....	_____ C
<i>Sufficient funds to provide comparable Title I services to homeless students in non-Title I schools. District may determine the amount.</i>	

*Complete Steps 4a and 4b ONLY if district has a school(s) in Phase(s) 1-7.*

4a. Transportation (Transfer Option) and/or Supplemental Educational Services (SES) Set-Aside  
District must set-aside an amount equal to 20% of the district's total allocation for transportation related to the transfer option, supplemental educational services, or a combination of both transportation and SES.

Transportation set-aside must be greater than or equal to 5% .....  $A \times \% =$

SES set-aside must be greater than or equal to 5% .....  $A \times \% = D$

TOTAL set-aside must equal 20% .....  $A \times 20\% = E$

(Leave blank if using funds other than Title I)

4b. Title I funds beyond the minimum that will be used AT DISTRICT'S OPTION for transportation and/or supplemental services: Additional Amount for Transportation: ..... F  
Additional Amount for SES: ..... G

5. Total set-asides for highly qualified, homeless, transportation and supplemental educational services:.....	$(B+C+E+F+G) =$ _____ H
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6. Title I Balance of Allocation:.....	$(A - H) =$ _____ I
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NOTES Transfer Option:Open to all students; priority given to lowest achieving students from low-income families. SES: Only for students from low-income families; priority given to lowest achieving students.  
Title I balance (letter I): Will be allocated using the "Title I School Selection and Allocation Worksheet," beginning at Step 6. The process to determine the maximum supplemental services amount per student is on page 2, which should be completed by districts with a school(s) in Phase(s) 2-7.

**Worksheet:**  
**Determining Maximum Supplemental Education Services (SES) Per Student**

1. District Title I Allocation .....	_____ A
2. District Title I Census Poverty Count or Equated Census Poverty Count for PSAs: .....	_____ a
<i>Reference MDE website, Title I, Part A Allocations</i>	
3. Per Student Maximum Amount for SES .....	$A \div a$ _____ b
4. Total SES Set-Aside .....	_____ c
<i>From page 1: D + G</i>	
5. Estimated Number of Students Served by Set-Aside Amount .....	$c \div b$ _____ d*

Letter to describe availability of supplemental services should be sent to low income families.  
 If the number of students exceeds the estimated number “d”, the lowest performing students  
 are given preference over the higher performing students.

