

# Office of School Improvement

## Title I Worksheet for Documentation for Professional Development

Schools “Identified for School Improvement” (Phase 1 or Phase 2) must:

- a. Reexamine and revise their school plans
- b. Spend at least 10% of their Title I funds each year they are in school improvement status on professional development targeted toward the area(s) identified (English/language arts and mathematics).

Area(s) Identified for Improvement	Year Identified	Amount of Title I school allocation Year 1 _____
1. _____	_____	Allocation x 10% _____
2. _____	_____	Amount of Title I school allocation Year 2 _____
		Allocation x 10% _____

### Professional Development Documentation

<u>Date</u>	<u>Description of Professional Development</u>	<u>Amount Spent</u> (round to the nearest dollar)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	<b>Total Amount Spent</b>	_____