

**Michigan Department of Education**  
**Office of Financial Management**

**State of Michigan Vendor  
Registration Department of  
Management & Budget**

The Contract & Payment Express website was developed so that individuals, companies, school districts, or any other vendor or payee can easily and quickly register to do business with the State of Michigan. Vendors and Payees can access the website to maintain their own information, change mailing addresses, add additional addresses and sign up for Electronic Funds Transfer (direct deposit of future payments).

All recipients must be registered on the statewide vendor/payee file to receive payments.

You may contact the Department of Management and Budget, Office of Financial Management, for a vendor/payee registration packet or you may register on the Internet.

To register on-line:

<http://www.cpexpress.state.mi.us>

To request a registration packet:

State of Michigan  
State Budget Office  
Office of Financial Management  
Vendor Registration  
Romney Building, 7th Floor  
P.O. Box 30026  
Lansing, Michigan 48909

Toll-free: 888-734-9749  
Local: 517-373-4111  
Fax: 517-373-6458