

From: Bushong, Linda (MDE) **On Behalf Of** Leikert, Howard J (MDE)
Sent: Thursday, June 07, 2012 3:10 PM
To: MDE-SchoolNutrition
Subject: Weekly News from MDE 060712

I was out at 2 of our June training sessions earlier this week in Kalamazoo and Kent counties. It was a great opportunity to meet a lot of people I have talked with on the phone but not met. The training went well and yesterday other staff members were out in Oakland county presenting our material. They all seemed to go well and we enjoyed the great groups of people who showed up at the presentations! On to the news:

- 1) Community Eligibility Option (CEO) – For the schools/districts that participated in the CEO this past year, be advised that a Local Educational Agency (LEA) may elect out of the option for the next school year for all schools or a certain number of schools by notifying MDE in writing no later than June 30 of the current school year. Also, remember, schools that participated during the current 2011-2012 are asked to fill out the application this year as well in order to be able to keep track of CEO schools electronically. We appreciate your cooperation and time in completing this work.
- 2) Direct Certification - The Center for Educational Performance and Information (CEPI) and the Michigan Department of Education (MDE) are implementing several improvements to the Direct Certification Report for the 2012-2013 school year. Since the implementation of the Direct Certification Report in 2007, there has been an increase in the number of times the report is accessed and increasing utilization of these data for other reporting purposes. It is important that you review the attached Word document to properly understand the changes in the Direct Certification Report.
- 3) 6 Cent Certification – We are not quite ready to release the instructions and Excel worksheet tools for the 6 cent certification of menus. The Excel tools are very extensive and we want to make sure we distribute “final” versions after we have had time to study them and make any changes we feel will make them more efficient for the field and our reviewers. As you are aware, the new meal pattern goes into effect July 1, 2012, while the additional 6 cents in reimbursement begins October 1, 2012, for SFAs with certified menus. Briefly, here are descriptions of the two options you will have to certify menus and receive the 6 cents along with some of the information you will need to complete the spreadsheets:
 - a. Option 1 – Under this option, you will need to provide one week menus for the three grade groups (K-5, 6-8, and 9-12) for both breakfast and lunch along with the respective Excel worksheet. Option 1 requires you to use a United States Department of

Agriculture (USDA) approved nutrition software program to provide the nutrition information required for your menus (calories and saturated fat at a minimum). The weekly menus, resultant spreadsheets, and nutrition information must accurately reflect the menus that will be used during the school year for each age/grade group.

- b. Option 2 – With this option, you will still need to provide one week menus for the three grade groups for both breakfast and lunch along with the respective Excel worksheet. However, in this case, if you don't have nutrient analysis software, the Excel tool will help you generate this information. If you plug in all your fruits and vegetables properly, the tool will calculate the required nutrients for them. For all of your entrees (typically meat and grains), you will need to supply the calories and saturated fat content of these items, whether from a label or through analyzing a recipe. This part may be the most difficult so begin collecting labels and recipe information for all of your entrees that you will want to include in the weekly menus.

We will have much more information on the Options and on the certification process soon.

- 4) Summer Food Service Program (SFSP) – Attached is a flyer for SFSP sponsors to use at their discretion. It would be great if this year we were able to see an increase in the number of SFSP meals served to students.
- 5) June Update Meetings – We had a great response to the trainings I mentioned at the beginning of this week's news. All classes, except for Traverse City, are now filled. If you weren't able to attend, we videotaped the meeting yesterday and will post it on our website as soon as possible. I will let you all know when it is ready.

I will not be in Friday so I hope you all have a great weekend.

Howard Leikert, MBA, SNS
Supervisor
School Nutrition Programs
Michigan Department of Education
517-373-3892
517-373-4022 Fax

Supporting achievement for EVERY student through a Proficiency-Based system of education.

To: All LEAs Participating in the National School Lunch Program
From: Center for Educational Performance and Information (CEPI)
Michigan Department of Education (MDE) School Nutrition Programs (SNP)
Date: June 7, 2012
Subject: Direct Certification

Direct Certification Report Process Changes

1. Nonpublic Schools:

- a. Nonpublic schools will continue to report their entire student enrollment in the Early Roster Collection throughout the school year.

2. Public Schools:

- a. The following changes will resolve the issue of students appearing multiple times on the report as a result of being submitted in one building in End-of-Year (EOY) and a different building in Fall. The EOY and Early Roster collections are really a district's "expected" enrollment. Once the Fall General Collection is submitted and certified, CEPI has the district's true enrollment for the school year. Thereafter, the report is supplemented with Student Record Maintenance (SRM) and Spring enrollment records.

August 1 – November 1:

Match students submitted as continuing in the following collections:

- EOY General
- Early Roster – optional (until September 13, 2012)
- SRM – optional

Beginning with the December report refresh:

Refresh the report and display only students submitted as continuing in the following collections:

- Fall 2012 General
- SRM – optional
- Spring 2013 General

The matched date on the direct certification report for students who were matched based on EOY or Early Roster will change if those students are matched based on a general or SRM collection.

Direct Certification Report Format Changes:

1. Eligibility Category column

- a. Beginning in July 2012, the state will be certifying children who are members of households receiving benefits under Temporary Assistance to Needy Families (TANF). A new column called "Eligibility Category" has been added to easily identify if a student was certified via Supplemental Nutrition Assistance Program (SNAP) or TANF, or is a foster child. **Each student will only have one designation in this column. For example, if a student is a foster child and receives SNAP, the designation will be for SNAP. For those students certified via SNAP and TANF, eligibility can be extended to additional children in a household.**

2. Exit Date column

- a. This column will be populated for any student the district reported as exited. This change will help users identify and filter out students who were enrolled in the district and subsequently left during the school year.

To review a sample direct certification report with these changes:

1. Go to <http://www.michigan.gov/cepi>.
2. Click on "CEPI Applications", "Michigan Student Data System" then "Direct Certification Report" from the left navigation menu.
3. Click on the "Direct Certification Report Format for 2012-2013" link under "Direct Certification Help".

LEARS and CEO Report

CEPI and MDE are continuing to reduce reporting burdens by utilizing data already available to the state. Accordingly, we are evaluating the creation of two reports to support Local Education Agency Review System (LEARS) reporting and Community Eligibility Option (CEO) applications. The format would be the same as the school year report. These reports would only include those students for the time period that LEARS (October 31) and CEO (April 1) require. CEPI and MDE will forward more information on these two new reports in summer 2012.

Support

For more information about the Direct Certification Report, please go to:

http://www.michigan.gov/cepi/0,1607,7-113-986_50502_53828---,00.html

If you have any questions, please send an e-mail message to CEPI customer support at CEPI@michigan.gov or call (517) 335-0505 and follow the prompts. Please provide your name, telephone number (including area code and extension), district code and district name (if applicable) along with your message.



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No registration or ID is required to access free summer meals.

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