

Michigan Department of Education  
Office of School Support Services  
P.O. Box 30008, Lansing, Michigan 48909

**2013-2014**  
**YEAR-ROUND SCHOOL GRANT APPLICATION**  
**SECTION 31B of P.A. 116 of 2014**

**PART A. COVER PAGE**

<b>APPLICANT</b>	<b>Applicant Name</b>		<b>District Code</b>	<b>Phone # (Area Code)</b>
	<b>Address</b>	<b>County</b>	<b>City</b>	<b>Zip Code</b>
<b>CONTACT PERSON</b>	<b>Name of Contact Person</b>		<b>Telephone # (Area Code)</b>	<b>Fax # (Area Code)</b>
	<b>E-Mail Address of Contact Person</b>			

By signing this assurance and certification statement, the applicant certifies that it will comply with all state regulations and requirements pertaining to this program. The applicant certifies further that the information submitted on this application is true and correct.

AUTHORIZED SIGNATORY: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPED NAME: \_\_\_\_\_ TELEPHONE: (     ) \_\_\_\_\_

**REQUEST FOR PROPOSAL DUE:** The SIGNED ORIGINAL and TWO (2) copies of the complete proposal with all required attachments must be received on or **before 5:00 p.m., Thursday, May 1, 2014** at the following address:

Attn: Lucy Sciotti  
Michigan Department of Education  
Office of School Support Services  
P.O. Box 30008  
Lansing, MI 48909

If shipping by overnight express or UPS mail, the following address must be used:

Attn: Lucy Sciotti  
Michigan Department of Education  
Office of School Support Services  
608 West Allegan Street  
Lansing, MI 48933

**Questions regarding this form and information therein may be directed to the Grants Coordination and School Support Office at (517) 373-1806.**

## **PART B. ASSURANCES AND CERTIFICATIONS**

### **ASSURANCES FOR STATE AID GRANTS**

#### **ASSURANCE REGARDING SANCTIONS AGAINST IRAN LINKED BUSINESSES**

The applicant assures that, for any request for proposals or contract renewal for work performed under this grant, it will collect a certification from each bidder that the bidder is not an Iran Linked Business. An Iran linked business is not eligible to submit a bid on a request for proposal with a public entity. Recipients must comply with all conditions under P.A. 517 of 2012, "Iran Economic Sanction Act," April 1, 2013.

#### **ASSURANCE CONCERNING MATERIALS DEVELOPED WITH FUNDS AWARDED UNDER THIS GRANT**

The grantee assures that the following statement will be included on any publication or project materials developed with funds awarded under this program, including reports, films, brochures, and flyers: "These materials were developed under a grant awarded by the Michigan Department of Education."

#### **CERTIFICATION REGARDING NONDISCRIMINATION UNDER FEDERALLY AND STATE ASSISTED PROGRAMS**

The grantee hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education.

#### **CERTIFICATION REGARDING TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, STATE AND LOCAL GOVERNMENT SERVICES**

The Americans with Disabilities Act (ADA) provides comprehensive civil rights protections for individuals with disabilities. Title II of the ADA covers programs, activities, and services of public entities. Title II requires that, "No qualified individual with a disability shall, by reason of such disability be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by such entity." In accordance with Title II ADA provisions, the applicant has conducted a review of its employment and program/service delivery processes and has developed solutions to correcting barriers identified in the review.

#### **CERTIFICATION REGARDING TITLE III OF THE AMERICANS WITH DISABILITIES ACT (ADA), P.L. 101-336, PUBLIC ACCOMMODATIONS AND COMMERCIAL FACILITIES**

The Americans with Disabilities Act (ADA) provides comprehensive civil rights protections for individuals with disabilities. Title III of the ADA covers public accommodations (private entities that affect commerce, such as museums, libraries, private schools and day care centers) and only addresses existing facilities and readily achievable barrier removal. In accordance with Title III provisions, the applicant has taken the necessary action to ensure that individuals with a disability are provided full and equal access to the goods, services, facilities, privileges, advantages, or accommodations offered by the applicant. In addition, a Title III entity, upon receiving a grant from the Michigan Department of Education, is required to meet the higher standards (i.e., program accessibility standards) as set forth in Title III of the ADA for the program or service for which they receive a grant.

ASSURANCE REGARDING COMPLIANCE WITH GRANT PROGRAM REQUIREMENTS

Grantee agrees to comply with all applicable requirements of all state statutes, federal laws, executive orders, regulations, policies, and award conditions governing this program. Grantee understands and agrees that if it materially fails to comply with the terms and conditions of the grant award, the Michigan Department of Education may withhold funds otherwise due to the grantee from this grant program, any other federal grant programs or the State School Aid Act of 1979 as amended, until the grantee comes into compliance or the matter has been adjudicated and the amount disallowed has been recaptured (forfeited). The Department may withhold up to 100 percent of any payment based on a monitoring finding, audit finding or pending final report.

CERTIFICATION REGARDING NONDISCRIMINATION UNDER FEDERALLY AND STATE ASSISTED PROGRAMS

The applicant hereby agrees that it will comply with all federal and Michigan laws and regulations prohibiting discrimination and, in accordance therewith, no person, on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or handicap, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in any program or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education or the Michigan Department of Education.

**ADDITIONAL ASSURANCE**

The district assures that it does not intend to implement, nor has it ever implemented, a year-round instructional calendar prior to July 1, 2014.

**PART C. PROJECT PLAN/NARRATIVE**

NAME OF APPLICANT:
SELECTED SITES FOR A PLANNED YEAR-ROUND INSTRUCTIONAL CALENDAR:

**Provide a description of the project plan and provide a project implementation timeline.**

## **PART D. BUDGET AND BUDGET DETAIL NARRATIVE**

Attach a completed budget form and budget detail narrative for each facility where proposed costs will be incurred for the preparation of a year-round instructional program.

## **PART E. OTHER ATTACHMENTS**

1. Attach a resolution by the school district board to implement, for the first time, a year-round instructional calendar beginning in 2014-2015 in at least one school building for at least 3 (three) years, and signed by the Board Secretary with the date of passage. Alternatively, attach a copy of the minutes of the meeting in which the school district board adopted the resolution, and signed by the Board Secretary.
2. Attach a proposed year-round instructional calendar that is consistent with the *Standards for Determining a Bona Fide Year Round School* attached to the Labor Day Waiver [MCL 380.1284b]. Indicate if the year-round instructional calendar is proposed for at least 3 (three) years. If there is a plan to vary the year-round instructional calendar in the future, indicate what the plan is and attach each future year's calendar for a total of 3 (three) years.
3. If necessary, attach a request for a Labor Day Waiver for instructional programs that begin before Labor Day. The State Superintendent may grant the waiver if it is determined that the school or program is a bona fide year-round school or program established for educational purposes.