



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

August 15, 2013

**MEMORANDUM**

TO: Local and Intermediate School Superintendents and Public School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Required Certifications

The purpose of this notice is to provide you with information regarding the submission procedure for certifying your district's compliance for constitutionally protected prayer, eye protective devices, and Constitution Day. All certifications are due **September 20, 2013**.

**Constitutionally Protected Prayer**

The U.S. Department of Education (USED) requires that each local or intermediate school district or public school academy, as a condition of receiving funds under any portion of the Elementary and Secondary School Act (ESEA) of 1965 as amended, annually certify, to the state agency, that it has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools.

MDE is required by November 1, 2013, to provide the USED a list of all districts not providing MDE with this certification. A district's failure to submit the required certification may result in the district's loss of funding under ESEA.

**Eye Protective Devices**

State law requires all public schools and public school academies to provide adequate eye protective devices for students enrolled in courses where danger to the eye exists [MCL 380.1288]. Administrative Code Rules governing Eye Protective Devices require that all public schools and public school academies certify compliance with this requirement.

**Constitution Day**

Public Law 108-447 requires all educational institutions receiving federal funds to hold an educational program on the United States Constitution on September 17, 2013, for the students served by the educational institution. Questions regarding this program may be directed to Jim Cameron at 517-241-9913 or [cameronj3@michigan.gov](mailto:cameronj3@michigan.gov).

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**Each district must submit all three certifications** through the Michigan Electronic Grants System Plus (MEGS+). **NOTE: Individual school buildings DO NOT have to certify in MEGS+.** The instructions are attached.

The MEGS+ submission will meet the requirements of the statutes. Questions regarding this electronic process may be directed to Grants Coordination and School Support at 517-373-1806.

cc: Michigan Education Alliance

# Annual Required Certifications

1) Access MEGS+ at <https://mdoe.state.mi.us/megsplus/>

Michigan.gov

IntelliGrants Home Grant Portal Home

**Login**  
Username   
Password

Welcome to the **Michigan Electronic Grants System, MEGS+**.

This system allows Michigan's schools to create, manage, submit, track, and amend their grant applications. Please type your **Username** and **Password** in the text boxes and click the "**Login**" button to begin using **MEGS+**.

If you forgot your **password** or **username**, please visit:  
[cepi.state.mi.us/MEIS/Login.aspx](https://cepi.state.mi.us/MEIS/Login.aspx)

2) A Level 5, Authorized Official, must initiate by clicking the View Available Applications/Tasks button.

Hello Brian, please choose an option below.

**View Available Applications/Tasks**

You have **1** Available Applications/Tasks available.  
Select the **View Available Applications/Tasks** button below to see what is available to your agency.

3) Click the Initiate button for Annual Required Certifications.

### Available Applications/Tasks

To initiate an item listed below, select the **Initiate** button below each description.

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**Annual Required Certifications (ARC-2014) for Webberville Community Schools**  
**Offered By:**  
Office of School Support Services

**Description:**

### Application Agreement

Please make a selection below to continue.

Confirm that this application/task should be initiated

4) Click View/Edit to complete the application.

### Webberville Community Schools - 33220

**Quick Links:** [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

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**Application:** FY 2014 - Annual Required Certifications | **Status:** Initiate Document | **Security Level:** MEGS: Level 5 Authorized Official

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Please select from an option below. For detailed instruction about each option, select the **SHOW HELP** button.

 **View / Edit**

Select the **View / Edit** button below to view, edit, and complete the application/task.

5) An agency's type will determine which required certifications will appear on the View/Edit page. Agencies will need to click each required certification that is listed to certify as appropriate.

**Webberville Community Schools - 33220**  
**Quick Links:** [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

**Application:** FY 2014 - Annual Required Certifications | **Status:** Initiate Document | **Security Level:** MEGS: Level 5 Authorized Official

[Details](#)

Please complete all required forms below.

**Forms**

Status	Page Name	Notes	Created By	Last Modified By
	<a href="#">Certification of Eye Protective Devices</a>			
	<a href="#">Certification of Constitutionally Protected Prayer</a>			
	<a href="#">Certification of Constitution Day</a>			
<b>Review</b>				
	<a href="#">General Comments Applicant</a>			

5a) Click "I Agree" to certify your compliance. Click the Save button in the upper right hand corner.

**SAVE** **DELETE** **PRINT VERSION** **ADD NOTE** **GLOBAL ERRORS**

**Page Information**  
The information has been saved.

**Webberville Community Schools - 33220**  
**Quick Links:** [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

**Application:** FY 2014 - Annual Required Certifications | **Status:** Initiate Document | **Security Level:** MEGS: Level 5 Authorized Official

**Created By:** Friddle, Mr. Brian on 8/2/2013 2:21:12 PM  
**Modified By:** Friddle, Mr. Brian on 8/2/2013 2:21:21 PM

**CERTIFICATION OF CONSTITUTION DAY**

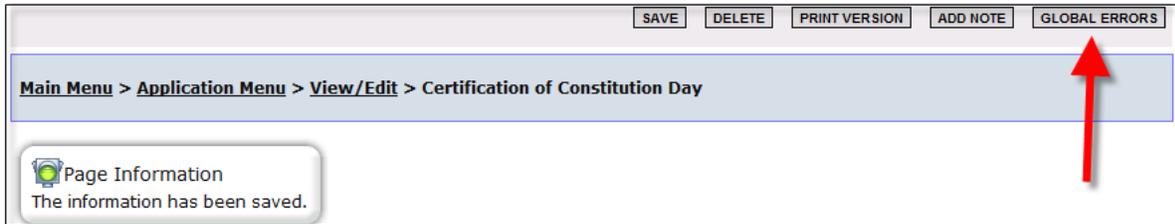
I, Mr. Brian Friddle of Webberville Community Schools, Recipient Code 33220 certify:

our agency will hold or held an education program, on the United States Constitution on September 17, 2013 for all students. Public law 108-4-47, signed on December 8, 2004, requires all educational institutions receiving federal funds to hold an educational program on the United States Constitution on September 17th. If the 17th falls on a Saturday, Sunday, or holiday, the law allows the celebration to be held during the preceding or following week. The law is not specific on the content or length of education program.

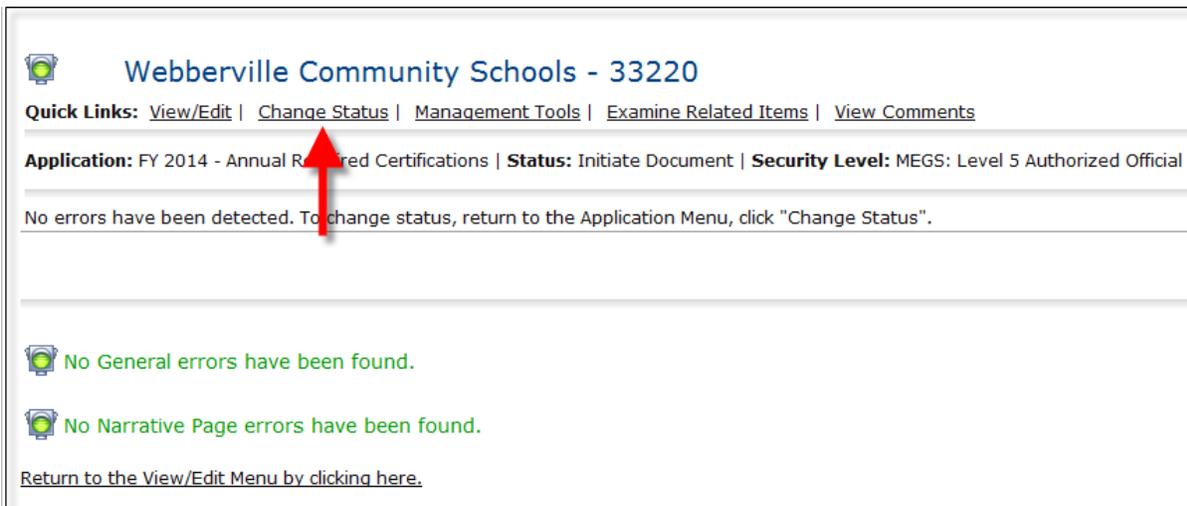
\*  I Agree.

5b) Repeat steps 5 and 5a for all required certifications.

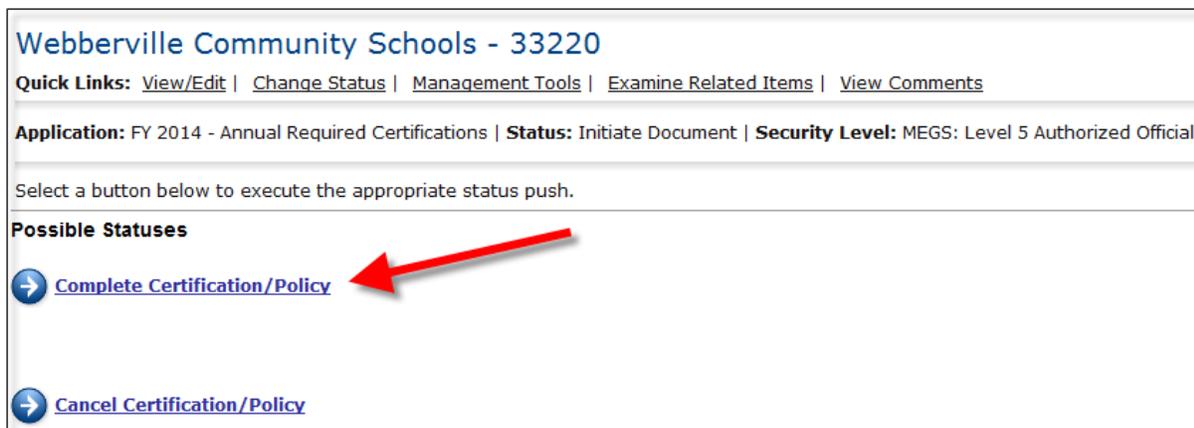
6) Click the Global Errors button in the upper right hand corner to determine if there are any errors.



7) When there are no errors click the Change Status link to submit the application.



8) To submit the application click the Complete Certification/Policy link.



## Application Agreement

Please make a selection below to continue.

Are you sure you wish to apply this status?

If you would like to include notes about this status change, please supply them below.

0 of 2000

9) Application submitted.

## Webberville Community Schools - 33220

**Quick Links:** [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

**Application:** FY 2014 - Annual Required Certifications | **Status:** Certification/Policy Completed | **Security Level:** MEGS: Level 5 Authorized Official