

**LIBRARY OF MICHIGAN
BOARD OF TRUSTEES MEETING
December 7, 2011
10:00 a.m.**

Call to Order

Denise Bartlett, Vice-Chair, called the meeting of the Library of Michigan Board of Trustees to order at 10:06 a.m., on Wednesday, December 7, 2011, at the Library of Michigan.

Attendance

Members Present: B. Denise Bartlett, Barb Bonge (alternate for Chief Justice Robert Young, Jr.), Kathy Irwin, Elaine Logan (*via conference phone*), Carolyn Nash, Nancy Robertson, Francis "Bus" Spaniola, Mike Flanagan

Members Absent: Senator Steve Bieda, Michael Brogan, Representative Shanelle Jackson, Senator Dave Robertson, Representative Jim Stamas, Lee Van Orsdel

Staff Present: Sheryl Mase, Lori Poznanski-Mason (recording secretary), Don Todaro

Visitors: Randy Dykhuis, Gerald Gill (from Senator Bieda's office), Andrew Martin (from Rep. Stamas' office), Jim Seidl, Carolyn Sparks, Tim Staal

Agenda

FRANCIS "BUS" SPANIOLA MADE A MOTION TO APPROVE THE AGENDA. THE MOTION PASSED UNANIMOUSLY.

After some discussion, it was decided to revise the agenda to include, under New Business, an additional discussion on changes to the Bylaws. It was also decided that LM Board Bylaws under Old Business, and Nomination and Election of Officers items under New Business would precede the Board Reports part of the agenda. FRANCIS "BUS" SPANIOLA MADE A SECOND MOTION TO RESCIND THE FIRST MOTION AND APPROVE THE REVISED AGENDA. THE MOTION PASSED UNANIMOUSLY.

**Minutes of
Sept. 14, 2011
Meeting**

THE MINUTES OF THE SEPTEMBER 14 MEETING WERE UNANIMOUSLY APPROVED UPON MOTION BY KATHY IRWIN.

**Board Reports
Board Chair**

Denise reported that we have four new Board members: Senator Steve Bieda, Senator Dave Robertson, Lee Van Orsdel representing academic libraries, and Michael Brogan representing the general public. Denise also welcomed Gerald Gill from Senator Bieda's office, and Andrew Martin from Representative Stamas's office, who were in attendance at this meeting.

**Board Members'
Reports**

Kathy Irwin, Carolyn Nash, and Mike Flanagan reported.

Legislator Updates

Gerald Gill from Senator Bieda's office gave a brief report.

**Partnership
Reports**

- Cooperatives** Jim Seidl presented the Cooperatives' report at the meeting.
- MAME** Tim Staal presented the MAME Report at the meeting.
- MCLS** Randy Dykhuis presented the MCLS Report.
- MLA** The MLA Report was distributed at the meeting. Kathy Irwin spoke about the report and about upcoming MLA workshops.

**State Librarian's
Report**

The FY2012 spending plan is in place. The Library is working on filling some vacancies. The staffing level of the Library will be maintained at 30 to 31 people.

LM has been providing information to the Michigan Department of Education (MDE) Budget Office for FY2013. Each office of MDE has been asked for their input on expectations and future goals. This is just the beginning of the FY2013 budget process.

LM continues to provide outreach to state government agencies. LM serves state government as a resource for their research needs and by preserving state government information. Some departments/ areas of state government that our outreach team has been in contact with include the Department of Environmental Quality, Department of Agriculture, Michigan Economic Development Corporation, MDE tech directors, and a meeting of state administrative officers.

The winner of the State Librarian's Excellence Award was Novi Public Library. The Citations of Excellence awards were awarded to Van Wylen Library of Hope College in Holland and Bayliss Public Library in Sault Ste. Marie. Nancy presented the awards at the Michigan Library Association Annual Conference on October 27 in Kalamazoo.

The 2012 list of Michigan Notable Books is expected to be finalized soon.

The Library has almost completed the auctioning of about 75,000 titles from the Dewey Collection. These are materials that are not current and no longer relate to the Library's current work with state government and libraries within the state. Don Todaro is managing this project in collaboration with the Department of Technology, Management, and Budget. All of the revenue received by the Department from the auction will be applied to future purchases for the Library's collections.

The Library is developing a digitization center, which will be used for scanning and preserving requests from state government agencies and for digitization of some of the Library's collections.

Nancy spoke about Low Incident Outreach, an office of MDE, and the Michigan Commission for the Blind Braille and Talking Book Library, both housed in our building.

The Court of Appeals found against LM and MDE in the Herrick case. It was determined that the Library has no authority to promulgate rules regarding state aid funding to public libraries. However, the Library will still continue to oversee state aid distribution, maintain certification of library staffing, and offer training such as the Beginning Workshop and the New and Advanced Directors workshops. The Library will also continue to compile the Michigan library statistics, as requested for the federal government annual report published by the Institute of Museum and Library Services. The Library of Michigan will still continue with QSAC, the Quality Services Audit Checklist for public libraries.

LM Foundation Report

Foundation Director Carolyn Sparks presented the Foundation update. The Library of Michigan Foundation (LMF) is working on a more formal fundraising plan for 2012.

Carolyn spoke about Michigan Notable Books and the Night for Notables event.

The Michigan Reads! program, Michigan's one state, one children's book program, provides outreach to state residents on literacy programming, and is wrapping up for this year.

The LMF Board continues to work on bringing in new members with various expertise on matters beneficial to the Foundation and the Library of Michigan.

The LMF closed its books September 30, 2011, but figures are not yet available as the audit has just been completed. Work is taking place on determining budget figures for 2012 Foundation programs. The Foundation continues to search for other revenue sources.

Board Discussion

A suggestion was made to present SL21 to the Michigan Association of School Board members. Tim Staal and Nancy Robertson will look into this further. A good school library can help attract students.

Old Business

Revised bylaws language regarding LM Board representation on the Foundation Board was presented at the meeting. MIKE FLANAGAN MOVED TO AMEND THE BYLAWS WITH THE LANGUAGE AS PRESENTED. THE MOTION WAS UNANIMOUSLY APPROVED.

The Board thanked Barb and Elaine for their time and effort working on this revision of the bylaws wording.

New Business

Election of Officers

BARB BONGE NOMINATED DENISE BARTLETT AS BOARD CHAIR AND KATHY IRWIN AS VICE-CHAIR. MIKE FLANAGAN MOVED TO ACCEPT THE SLATE OF OFFICERS. THE MOTION PASSED UNANIMOUSLY.

Resolutions

The Board agreed it would be a good idea to write board resolutions for Senator Tom George and his legislative aide Jill Costello, Senator Irma Clark-Coleman, Charles Myers, and Mike Smith. Drafts of the resolutions will be written up for the next meeting.

Bylaws

The LM Board Bylaws need to be reviewed for any wording that may reflect rule promulgation. Nancy and Barb will work on this and Nancy may include Library of Michigan staff member Kim Koscielniak.

2012 Meeting Dates

The Library of Michigan Board will meet on Wednesday, February 15. The meeting will take place from 10:00 a.m. until noon and will be held in the 5th floor Board Room of the Michigan Library and Historical Center. Additional 2012 meeting dates will be determined at the February meeting. Nancy, Denise, and Lori will work on a list of potential dates.

Board members are asked to have a brief bio ready and to review the following questions for the next meeting:

What library are you associated with now?

How long have you been associated with that library?

What is your biggest professional achievement to date?

What is something that would surprise us about you?

Times for Board Member orientation will be scheduled once the remaining 2012 meeting dates are finalized.

Other

Bus Spaniola is translating a book about the life of Tommaso Juglaris, the artist who painted the muses in the Lansing Capitol dome.

Adjournment

BARB BONGE MOVED TO ADJOURN THE MEETING. THE MOTION PASSED AND THE MEETING ADJOURNED AT 11:32 A.M.

B. Denise Bartlett, Vice-Chair

Nancy R. Robertson, State Librarian