

MME Day 3 Testing: Michigan Science and Social Studies Tests

Verbal Instructions for Administering Michigan Science

Read and follow all Test Day Instructions on page 37 before beginning the Michigan Science and Social Studies test administration.

This morning (~~afternoon~~), you will be taking the final portion of the Michigan Merit Exam, which includes Michigan Science and Social Studies.

Eating, drinking, and use of reading materials are **not** permitted in the test room. The use of timers, cell phones, iPods, pagers, or electronic devices of any kind is **not** allowed at any time during testing, including during breaks. If you have a cell phone, iPod, pager, or other electronic device with you, please bring them to the front of the room now. Make sure that each device is turned off. I will give you an envelope to place your items in. Please write your name on the envelope. I will keep the envelope until we have completed all testing for today. **Please be sure that each device is turned off before you place it in the envelope, if your phone or other device is activated or sounds during testing, you will be dismissed and your answer document will not be scored.** If you brought a calculator, put it away now; you may **not** use it for any part of the science or social studies test. . .

Please clear your desk of everything except soft lead No. 2 pencils and erasers. Place all personal items (under your seat). You will **not** be able to access them during testing.

Hand each examinee his/her answer document individually. Read the verbal instructions that follow to make sure each student has the correct answer document before proceeding. If an answer document is missing the barcode label, or has the wrong barcode label, indicate on the student roster and notify the Test Supervisor when turning in your answer documents.

Look at your answer document. If your name does **not** appear in Box 2, please raise your hand. . .

Now, please check the barcode label in Box 8. If this is **not** your barcode label, or if your answer document does **not** have a barcode label, please raise your hand. . .

Your answer document will be scored by machine. Make all marks heavy and black. Fill in each oval completely without extending your marks outside the lines. Stray marks, smudges, or errors **not** carefully and cleanly erased can affect the scoring of your answer document. Do **not** use a mechanical pencil, ink pen, or correction fluid.

Prior to handing out the test booklets, say:

I will now distribute the test booklets. Your booklet has been sealed to prevent it from being opened. Do **not** break the seal or open your booklet until I tell you to do so. Test booklets are the property of the Michigan Department of Education and must be returned before you are dismissed. You are strictly