

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

NOTICE OF PROPOSED POLICY

Public Act 280 of 1939, as amended, and consultation guidelines for Medicaid policy provide an opportunity to review proposed changes in Medicaid policies and procedures.

Please review the policy summary and the attached materials that describe the specific changes being proposed. Let us know why you support the change or oppose the change.

Submit your comments to the analyst by the due date specified. Your comments must be received by the due date to be considered for the final policy bulletin.

Thank you for participating in the consultation process.



Director, Program Policy Division
Bureau of Medicaid Policy and Health System Innovation

Project Number:	1605-Ambulance	Comments Due:	May 2, 2016	Proposed Effective Date:	July 1, 2016
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Policy Subject: Ambulance Prior Authorization & Air Ambulance Enrollment Update

Affected Programs: Medicaid, Healthy Michigan Plan, Children's Special Health Care Services, MICHild, Maternity Outpatient Medical Services Program

Distribution: Ambulance Providers, Hospitals, Medicaid Health Plans

Policy Summary: The purpose of this policy is to condense Medicaid Provider Manual language related to ambulance prior authorization requests and update Medicaid Provider Manual language pertaining to air ambulance provider enrollment conditions.

Purpose: Current policy related to prior authorization (PA) requests is included only within the Out-of-State Nonborderland Transports subsection of the Ambulance Chapter in the Medicaid Provider Manual, even though other ambulance services do require PA. This policy will create a separate PA subsection of the Ambulance Chapter in the Medicaid Provider Manual. Medicaid policy and requirements pertaining to the Medicaid enrollment of air ambulance providers is currently inconsistent with directives from the state's Emergency Medical Services section. Proposed air ambulance enrollment policy also includes provisions for prospective out-of-state air ambulance providers.

Proposed Policy Draft

Michigan Department of Health and Human Services
Medical Services Administration

Distribution: Ambulance Providers, Hospitals, Medicaid Health Plans

Issued: June 1, 2016 (Proposed)

Subject: Ambulance Prior Authorization & Air Ambulance Enrollment Update

Effective: July 1, 2016 (Proposed)

Programs Affected: Medicaid, Healthy Michigan Plan, Children's Special Health Care Services, MICHild, Maternity Outpatient Medical Services Program

The purpose of this policy is to further define and amend Medicaid, Healthy Michigan Plan, Children's Special Health Care Services and MICHild ambulance policy pertaining to the prior authorization (PA) of ambulance services, and provider enrollment requirements for enrolled air ambulance providers. This policy is effective for dates of services on and after July 1, 2016, and applies to Fee-for-Service beneficiaries. For beneficiaries enrolled in a Medicaid Health Plan (MHP), providers should contact the MHP for policy and coverage information.

Prior Authorization

For services that require PA, the ambulance provider, unless otherwise specified in the Medicaid Provider Manual, must request authorization from the Michigan Department of Health and Human Services (MDHHS) Program Review Division (PRD). The request must include the following information:

- Beneficiary's name and Medicaid ID number
- Diagnosis
- Point of pick-up and destination
- Service(s) to be provided
- Explanation as to why the ambulance transportation is medically necessary
- Explanation as to why the beneficiary cannot be transported by other means
- Name, address, and National Provider Identifier (NPI) of the ambulance provider
- PA requestor's name

Based on the documentation provided, PRD approves or denies the PA request. The ambulance provider may not bill MDHHS for prior authorized services until PRD approves the PA request. PRD must be notified by the PA requestor of any changes made to the approved authorization.

Except as otherwise specified in the Medicaid Provider Manual, the PA number must be entered on the claim before the ambulance provider will be reimbursed for services.

Air Ambulance Provider Enrollment Update

Air ambulance providers who are licensed by MDHHS to provide emergency medical services and are properly enrolled in the Medicaid program may be reimbursed for medically necessary air ambulance services. To become Medicaid-enrolled, Michigan-licensed air ambulance providers must submit a copy of their state-issued aircraft operations license number with their provider enrollment application. For prospective air ambulance providers that are not Michigan-licensed but are licensed in another state, a copy of their respective state aircraft operations license must be submitted with their provider enrollment application along with a copy of their Commission on Accreditation of Medical Transport Systems (CAMTS) accreditation, or an affidavit of substantial CAMTS accreditation compliance. The Medicaid Provider Enrollment file reflects enrollment as either a fixed wing or helicopter air ambulance provider.