

CSHCS ALERT #10-2016 - Document Management Portal (DMP) LIVE August 1
Mon 8/1/2016 8:24 AM

Dear LHD Colleagues,

Effective Monday, August 1, 2016, please submit documents to CSHCS by using Document Upload in the CHAMPS Document Management Portal (DMP).

URGENT! If you have not already done so, please immediately notify Lenn Boston (BostonL1@michigan.gov) of the **one or two** default Users, for **each County**, designated to receive new messages from the State CSHCS office. Please send their names and MILogin User IDs to Lenn ASAP.

If a default User is not designated, the Customer Support Section will send new messages to the first CSHCS Representative listed for the County on CONTACTS AT A GLANCE.

If you have questions about this new process, please refer to the DMP Training document (attached). If the answer isn't there, please send your question to Lenn Boston at BostonL1@michigan.gov.

This is a new process for all of us and we can expect some tweaks as we move forward. Thanks for your patience.

Sincerely,

Sandy Lane, Manager
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