

Governor's Task Force Training Committee Meeting Minutes

8/25/2016

Present: Chair Judge Allen, Elizabeth Henderson, Carol Hackett Garagiola, Jennifer Pintar, Tana Bridge, Julie Knop, Tonya Randall

Not Present: Jennifer Nakfoor- Pratt

There were no members of the public present.

- I. Welcome and Introductions:
All members present introduced themselves.
- II. Review of 2016 Conference and Training:
 - A. Tana Bridge is the current Chair of the Summit Committee. She reported that there is consideration being made as to whether the Summit Committee will merge with the Training Committee or become a sub-committee of the Training Committee.
 - B. Budget Discussion:
 1. Explanation provided- GTF is at the end of the three year grant cycle, money left at the end of 2016 will return to the Children's Bureau.
 2. Annual budget line items have been created with Funding and Projects Committee and MDHHS Accounting.
 3. Line item budgets are based on historical factors.
 4. Line items include- payroll, travel, training with SCAO, Summit, training other, projects, and law journal.
 5. Based on the current projections there will be a \$60,000 to \$80,000 surplus that is generated from money not used in projects, payroll, and travel.
 6. Summit was granted a \$30,000 budget for 2016. It exceeded the budget by \$15,465.31.
 - a. Potential reasons of going over budget:
 1. Keynote Speaker fee was \$10,000, which is approximately \$5,000 more than previous years for Keynote Speaker.
 2. The number of participants increased from typically around 200 to 282.
 3. Monitoring of Summit expenditures was loose.
 7. Per Elizabeth Henderson SCAO is granted \$240,000 per year for training via a contract.
 8. Per Julie Knop PAAM doesn't have a set amount per year, although having a set amount would be helpful to better prepare for the year and offering of trainings.
 9. Further discussions will be held between GTF Coordinator with PAAM to have a better understanding of billing between GTF and PAAM.
 10. Discussed importance of staying within budgeted allotments, to ensure that other line item money is not being used to supplement overage spending.
 11. Mental Health Standards Committee implemented an online training opportunity through Relias to provide specialized training to mental health counselors.

12. Tonya was requested prior to the next meeting to complete a simple budget outline of funding available for training.

C. Summit 2016 Feedback:

1. There were 282 attendees to the 2016 Summit, which is a significant increase over previous years, which averaged around 200 attendees.
2. Not all members of the Training Committee received summary of Summit evaluations, Tonya will resend to all members.
3. Pros and Cons of the evaluation for the Summit were discussed:
 - a. Evaluation was broad and lacked feedback on content of Summit.
 - b. Suggested the evaluation should be refined to prevent off topic responses.
 - c. Evaluation's provided information on registrants preference for training methodologies.
 - d. Evaluation provided insight to training needs of participants.
4. Strong feedback that the Keynote Speaker was not helpful on the topic matter.
5. Suggestion of electronic evaluation of Summit such as through Survey Monkey.
6. Registration for Summit potentially could be done through Eventbrite, which can be customized to provide data on registrants, and take registrants email addresses, which could be used with online evaluations.
7. CEU's were previously provided at the Summit, participants asked about receiving them at this year's conference.

D. Summit 2017:

1. Grand Traverse Resort and Spa has been secured for 2017.
2. Considering whether to stick with one main theme, or multiple topics.
3. Requested a Call to Action at the end of the Summit.
4. Potential topics for 2017
 - a. Substance abuse
 - b. Suicide Assessment
 - c. Mental illness
 - d. Infant trauma
 1. Tana Bridge will send a video to members of information from a Harvard study surrounding Early Childhood and Infant Impacts of Neglect.

III. SCAO Training:

- A. SCAO provided to Committee Members a list of proposed locations, topics, and dates for SCAO training 2017. Did not receive feedback in regards to information sent so will be finalizing the trainings.

IV. Michigan Child Welfare Training Clearinghouse:

- A. Elizabeth Henderson will send link to members of committee to the Clearinghouse.
- B. Look at whether additional stakeholders should be considered to add to the site.
- C. Dissemination of information about the site to those who need training.

V. Child Sexual Abuse GTF Proposal:

- A. Document provided to the committee.
- B. Carol Hackett- Garagiola is the Chair of the Committee that completed the proposal.

1. Identifies that this a large undertaking with the recommendations of the proposal and GTF should identify what part if any they want to support of the plan, as there are many targeted audiences.
 2. Training needs to be comprehensive and extensive for workers to go past knowledge stage and into level of expertise.
 3. This is not a one-time training to gain all that is needed when dealing with child sexual abuse.
 4. Other stakeholders in implementing this proposal should be sought, such as through MJA, as training for Judges should be catered to them.
 5. Idea of an Institute to implement proposal, as training could be tailored and trained for specific roles and responsibilities.
 6. MDHHS should institutionalize this proposal, as typically workers complete training and leave without fully absorbing the materials and understanding of how to implement the information.
 7. Data surrounding child sexual abuse:
 - a. MDHHS does not have data readily available surrounding sexual abuse of children referrals and removals.
 - b. MSP has data surrounding child sexual abuse:
 1. Demographics of perpetrators.
 2. Demographics of victims.
 3. Relationships between the perpetrations and victims.
 4. MSP with MSU has a study from 2013 in regards to child sexual abuse
 - c. Data may be being collected, but not analyzed.
 - d. Discussion of looking into available resources such as MDHHS and MSP and ask for annual reporting on data that GTF identifies.
- VI. Next meeting is scheduled for 9/7/2016 at 2:00pm via Teleconference. Telephone number 1-888-278-0296. Access code 4284872. Host code: 4318.
- VII. For the next meeting please:
- A. Please review Clearinghouse site and report any stakeholders that may be appropriate.
 - B. Training ideas.
 - C. Implementation ideas on Child Sexual Abuse Proposal.

Minutes were approved 9/7/2016 during the public Training Committee Meeting. Tana Bridge moved for the minutes to be approved and Carol Hackett Garagiola seconded the motion. Minutes approved unanimously.