

## Michigan EMS Initial Education Flow **Chart for all EMS Programs**

Michigan Department of Health and Human Services Bureau of EMS, Trauma and Preparedness Division of EMS and Trauma P.O. Box 30207 Lansing, MI 48909-0207 517-335-8150 (Phone)

**60 Days Prior to** Course

**30 Days Prior to** Course

**6 Weeks Prior to Course End** 

**Final Week of** Course

Within 30 Days after Course End

**Program Director completes** initial program approval form and submits to **MDHHS Education** Coordinator, at MDHHS-EMSED@michigan.gov, for review

Application is reviewed & **Regional Coordinator Site Visit Arranged** 

> **Program Approved**

Education Coordinator will contact **Program** Director

No

Certificate of **Approval** sent to **Program** Director (Approval is for 3 years)

Yes

**Program Director logs in to NREMT.org** to set up new program following online instructions

**Program Director emails Program Director** a course schedule of the instructs students to upcoming course(s) to set up account on MDHHS-**NREMT.org** and State EMSED@michigan.gov of Michigan eLicensing portal Begin the course Students log in to **NREMT and eLicensing** portal to create account

Contact: Goddet@michigan.gov

**Resources:** 

NREMT Website - www.nremt.org

To schedule AEMT and Paramedic psychomotor exams go to: elicensing portal

**Program Director instructs** students to log in to NREMT and apply to test

Students log into **NREMT** and complete application to test

**Program Director instructs** students to log into the State of Michigan elicensing portal and complete application for licensure

If AEMT or Paramedic student, login here to register for psychomotor exam: elicensing portal

Pass

YES

**Student now** 

eligible for

**MI licensure** 

YES or EMT NO Student schedules re-

test

**Program Director emails a** complete and correct course completion roster to mailto:MDHHS-CourseCompletion@michigan.go

After authorization email from EMS **Education Coordinator, Program Director logs into NREMT to (1)** Verifies course completion and (2) Verify psychomotor exam completion for MFR or EMT

Student logs in to NREMT to obtain Authorization to Test and register to take cognitive exam through Pearson VUE

Pass

If EMR/MFR **Student now** eligible for MI licensure

Student schedules retest with **NREMT** 

NO