

**Michigan Department of Health and Human Services  
Behavioral Health and Developmental Disabilities Administration  
OFFICE OF RECOVERY ORIENTED SYSTEMS OF CARE**

**Michigan Youth Treatment Infrastructure Enhancement (MYTIE) Initiative Meeting**

**MINUTES**

**DATE/TIME:** December 10, 2015; 1:00 pm to 4:00 pm

**LOCATION:** Horatio Earle Center  
7575 Crowser Drive  
Dimondale, Michigan

**FACILITATOR:** Angie Smith-Butterwick

**NOTE TAKER:** Recorded

**ATTENDEES:** **In Person:** Elizabeth Agius, Jennifer Baumann, Julia Hitchingham, Deborah Hollis, Janet Kaley, Caitlin Waters, Daun Bieda, Anthony Muller, Darlene Owens, Larry Scott, Cynthia Smith, Angie Smith-Butterwick, Hillary Turner, Will Volesky

**CONFERENCED IN:** None

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**TOPIC SUMMARIES**

**I. Welcome and Introductions – Larry Scott**

Larry welcomed the attendees and everyone introduced themselves. In addition he also emphasized the great cross-section of the various disciplines represented, as well as who will be speaking on what. He also mentioned that the position of interim project director will be posted soon. This group will be referred to as the SYT Interagency Council.

**II. MYTIE Presentation – Larry Scott, Liz Agius, Angie Smith-Butterwick**

Larry (goals one and two) began the MYTIE PowerPoint presentation by clarifying that the MYTIE is a planning grant. He also mentioned that Michigan was one in 12 grantees nationwide that were chosen for this grant. In addition, the roles of staff managing the project were mentioned. He further described the purpose, and goals one through five, with Michigan being specific to goal two which will be passed on to the PIHPs, and objectives; describing each objective and its importance to the grant.

Liz explained (goal three) expanding workforce capacity; conducting an evaluation process to assess the network; sending out a workforce development survey to the group that we will be asking you to distribute to find out what skills and credentials are out there, evidence-based skills being used to determine technical assistance (TA) needs. Wayne State will conduct TA, as well as assist with the financial map. Adolescent providers around the state. Liz asked the group to make a list of

information you would like to have as we develop the plan; sample plans, deliverables, what providers are doing.

Angie presented goals four and five emphasizing inclusion of evidence-based practices in the field by reviewing the legislative report, learning the direction of funding of adolescent treatment, and contacting providers to learn what they are doing. Goal five describes financial mapping, and Medicaid level of care, the SYT subcommittee will work on the financial map, and monthly meetings will take place. We will be cognizant of your time by conducting meetings using various forms of technology, such as conference calls, webinars, etc. Find out from other states what they are doing and revising the contract when necessary. She also talked about each deliverable and the methods that will be used to accomplish each. The Comprehensive Community Mental Health Services for Children and their Families Program (CMHI) grantees are Connexions; “When we work together, then we are wise,” and the Saginaw MAX System of Care Expansion; and both need to be included on our committee.

**III. MYTIE Timeline – Larry Scott and Angie Smith-Butterwick**

- The timeline is included, but will be revised and is due January 29, 2016.

**IV. Financial Mapping Committee Membership – Larry Scott**

- Center for Substance Abuse Treatment Webinar on financial mapping will be conducted in January or February 2016 – Larry described the financial map and will be presented as a human services model

**V. Strategic Planning Subcommittee Membership – Angie Smith-Butterwick**

- Strategic planning will involve a contracted facilitator that will be determined in the near future.

**VI. Future Meeting Schedule – Angie Smith-Butterwick**

- Monthly Interagency Council meetings will take place
- Subcommittee Schedules Asked group to send schedules to Angie for next meeting. Meetings will be for a couple of hours on a monthly basis and will be working meetings

**VII. Written Agreement – Angie Smith-Butterwick**

- Letters of Commitment from required key partners – requested letters of commitment from group as soon as possible for the subcommittee.
- Will include a Roster of Interagency Council members and agencies represented
- Signed and dated by council lead

**Next Steps/Action Items:**

Action Item	Person(s) Responsible	Deadline
Establish a regular meeting schedule	All	N/A
Written Agreement	OROSC	N/A
Identify Subcommittee Membership for CSAT	All	1/8/16

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**ADDITIONAL INFORMATION**

Do Your Part Posters were offered to the group

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**WRAP-UP AND ADJOURNMENT**

The meeting ended at 1:50 pm

**NEXT MEETING**

**Date/Time:** January 15, 2016; 8:30 am to 11:30 am

**Location:** Horatio S. Earle Learning Center  
Lake Superior Conference Room  
7575 Crowner Drive  
Dimondale, MI 48821-5003