

# Ambulance

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## DOCUMENTATION TIPS FOR REQUESTING PRIOR AUTHORIZATION

Cover letter specifying medically necessary requested service: indicate run number/patient account number; must also include:

- A) Beneficiary ID
- B) Billing and Referring NPI
- C) HCPCS and modifiers
- D) Diagnosis Codes
- E) All Documentation and Run Reports for DOS
- F) Date of Service
- G) Physician Order/Physician Certification Statement

This information can be faxed to Prior Authorization at: 517-335-0075

This information can also be uploaded and attached when requesting PA through the PA function in Champs.

**Medicaid Prior Authorization has a 15 business day review**