



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

NICK LYON
DIRECTOR

MINUTES
RECIPIENT RIGHTS ADVISORY COMMITTEE

January 14, 2016

1:00 – 3:30 p.m.

Lewis Cass Building
3rd Floor Conference Room

The meeting was called to order at 1:05 p.m.

Members Participating: Basil, Michelle, Jennifer, Sue, Vendella
Phone: Darlene, Margaret, Rosemary, Liz O'Dell

Staff: John, Cynthia, Raymie, Angie, Janice

Public: Sean Bennet

Approval of Agenda: Sue - Motion, Darlene - Second; Motion Carried
Approval of Minutes: Basil – Motion, Sue – Second; Motion Carried

New Business:

2016 Focus: Review of Policies for uniformity and training purposes (All policies are on intranet). Theresa, will email the Table of Contents to the Committee for review and selection for March Meeting.

John suggests reviewing the population for training in order to provide training for their area; and to focus on strategies to push recommendations thru to the department. Michelle suggestions that the Committee develops a template to provide to John to review and approve; and have a smaller quorum of Committee members meet with Nick regularly to push recommendations through.

Darlene suggests more public attention at meetings; Basil stated that there was an intent to have meetings at various locations and Michelle suggestions a 'tour' to facilities to listen to advocates and consumer concerns.

Vendella suggests that John could investigate the use of the state plane for travel to meetings in the Upper Peninsula so the committee was covering the entire state.

A suggestion was made to hold larger forums where local CMHs could invite their consumers, and Advisory Boards.

John discussed the possibility of video conferencing technology for us to connect with other CMH's and consumers regarding what our committee could focus on. He thought this would be an easy way to reach out. Margaret is willing to travel to the UP if needed.

Michelle asked for volunteers for a subcommittee to be created to discuss the best way (in person vs video) to achieve this: Rosemary, Margret, Sue, Michelle and John volunteered.

Vendela states that CMS is hosting a series of webinars – Conflict Free - Conflict of Interest Free. She will share information with Committee

Darlene 1. seeks review of Department's Harassment and Retaliation Policy – Raymie states that such is not available. 2. Wants to tour Kalamazoo and 3. Wants to review reports regarding KPH. John states that ongoing meetings pertaining to KPH are taking place with Cynthia, Raymie and KPH. Raymie provides updates to the Committee at the meetings no additional KPH reports are available for review.

Michelle asked that a subcommittee to review and recommend bylaw changes: Darlene (Lead), Jennifer and Liz volunteered. This committee will bring an update to the March meeting and recommendations for revisions to the May meeting.

The committee recommended that the agenda reflect when a vote is required so that all members will know they need to be physically present at the meeting.

Michelle discussed the fact that the bylaws state that if you miss three meetings that you may be removed from the committee. Committee member Wayne Hogan has missed possibly more. John has spoken to him and knows that he has been sick. It was asked that we consider removing him and when he is feeling better he could re-apply for the committee. This will be discussed and voted on at next meeting. Michelle discussed the need for additional members. If we remove the inactive member, we will still need three more members. Discussion was to consider asking the new Board Association President. Everyone thought that was a nice idea. Everyone should be on the look out to help recruit additional members. If not Bob then maybe Allen Bolter (sp?).

Director's Report: KPH has ongoing monitoring meetings with Tim Becker John recalls that there were 30-40 cases that we investigated with Raymie and Janice. Many of these cases are resulting in Arbitration spanning all the way into April. John wanted to note that the first case was heard which was a substantiated excessive force. The arbitrator said that the rights investigation was done well and upheld. But because of lack of hospital training of the staff, it gave way for some allowance of the interactions. The employee was found guilty but because of the mitigating factors he didn't discharge the employee. He was given a 20 day suspension. He was hopeful that all cases would be with the same Arbitrator.

Pincrest reports were reviewed and asked for standardization of these policies at facilities. Tim Becker is looking to support this standardization. He is working to move forward on these issues.

New Travel Policy: John compared the new and old travel policy. He stated that this does not make sense for most of his employees. He stated that he has submitted a blanket exception based on the function and purpose of his staff and that is still pending

at this time. Cynthia was able to push through an exception for Bev for this week's basic skills.

For the next meeting John asks that everyone review the handbook on Open Meetings and be prepared with questions as there will be person presenting on the topic at the March meeting.

John announced that the dates for the rights conference were the last week in September at the Troy Marriott

Staff Report was presented: No discussion

Public comment: None

Additional Business:

- The committee members would like the packets for the meeting to be mailed to their house – Thanks!
- The committee has requested to have the final reports for the KPH update- Thanks!
- The committee would like to know the progress on the harassment and retaliation policy at the next meeting.

Meeting Adjourned at 3:10pm

Next meeting March 10th