



STATE OF MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH  
LANSING

RICK SNYDER  
GOVERNOR

NICK LYON  
DIRECTOR

MINUTES  
RECIPIENT RIGHTS ADVISORY COMMITTEE

**May 12, 2016**  
1:00 – 3:30 p.m.  
Lewis Cass Building  
3<sup>rd</sup> Floor Conference Room  
Lansing, MI

Our Mission

*It is the mission of the Michigan Department of Community Health Recipient Rights Advisory Committee to advise the Directors of the Michigan Department of Community Health and the State Office of Recipient Rights in order to ensure that the rights of individuals receiving public mental health services are protected and promoted.*

PRESENT: Sue Witting, Darlene Logan, Michelle Milligan,  
Jennifer Gorman, Basil Scott, Margaret Stooksberry

STAFF: Cynthia Ward, John Sanford, Janice Terry, Andy Silver

Call to Order 1:10 pm by Michelle Milligan, Chair  
Approval of Agenda – Sue, Motion / Margaret, Seconds – Motion Carried  
Approval of Previous Minutes – Sue, Motion / Jennifer, Seconds – Motion Carried

**DIRECTOR'S REPORT FROM JOHN SANFORD**

John distributed the Annual Report, stating that Cynthia and Beverly Sobolewski worked extensively to complete the report on time; by March 31.

Position in ORR: The 'Floater' position for ORR is on hold until Civil Service completes their approval process. Retirement date of Dobbrastine (Kalamazoo) was April 29; and offer has been made for her position and we are awaiting acceptance of candidate.

(Sue Witting states she is the candidate and she will be accepting the position upon final background check through Civil Service.)

Monthly meetings are ongoing and have been going well with Tim; recently meetings have been sporadic due to the attention needed in the Department for Flint Water Crisis.

Department Digest by Nick Lyon acknowledges ORR (distributed)

Quarterly Budget Meeting allows opportunity for ORR to engage more with what's taking place with our budget. Meetings are informative and clears questions or concerns with where we are with our budget.

Board Association Pre Con's were both Rights oriented: Ethical Tensions, presented by (John and Price Pullin) hosted 82 attendees.

### **Staff Reports**

Andy – shared Training information and will adjust the attendee count for Ethical Tensions session provided on spreadsheet.

Basil inquired about Agenda for upcoming conference; Andy stated the agenda will be available in June.

### **New Business**

Reviewed Department polices APF 132 Definitions and Reporting of Abuse and Neglect and APF 133 Final Recipient Rights Appeals Process.

Darlene questioned the use of the word “Retarded” in policy. Michelle states that if law is updated policy should be updated... discussion ensued. Andy located on internet the new law and group agrees that policy should be updated to match the current Law.

Introduction of ORR staff is sought by Darlene – Janice Terry is introduced and states her role in ORR.

### **Old Business**

Meetings with Deputy Director are delayed (Flint priorities); John suggests to try to schedule a meeting with Nick; as he is becoming more available.

Rosemary, Margaret, Sue and Michelle was sub Committee for this area.

*Rosemary has sent notification of her resignation from Council due to heavy workloads. John has two recommendations to submit to Nick, maybe 3 for new committee members. Committee has 3 maybe 4 positions available. Darlene has a person of interest for Committee.*

Forum Subcommittee has not yet met, a conference call meeting was scheduled for 6/8/16 @ 2pm. Theresa will send out a meeting notice to subcommittee members, with conference line information.

### **Additional Items for next meeting (May 12)**

Darlene – update on By Laws

Policies 3 and 4 for review (Fingerprinting, etc and Confidentiality)

Darlene will Chair the meeting in Michelle’s absence

Cookie Gant Award determination

### **NEXT MEETING**

July 14, 2016

1:00 p.m. – 3:30 p.m.

Lewis Cass Building

3<sup>rd</sup> Floor Conference Room

Lansing, Michigan 48913

### **ADJOURNMENT**

2:55pm