

ITS STEERING COMMITTEE MEETING NOTES OCTOBER 26, 2007

Committee Members:

Present: Roger Safford, Chairman	Jim Schultz	Gregory Krueger
Morrie Hoevel	Bill Tansil	Kathy Urda
Penny Burger	Suzette Peplinski	Calvin Roberts
Craig Newell	Matt Smith	

Absent: Dave VanStensel
Jim Culp
Penny Burger

Support Staff: Shelly Vongphasouk – Present

Sponsors: Larry Tibbits, COO
Leon Hank, CAO

Guests: Peter Sweatman, ITS Michigan

A. Review/Approval of April Minutes: Approved

B. Sub-Committee Reports:

1. Development – (G. Krueger)

- Lab is up and running.
- Currently working with vendors for purchase of video components and software.
- Currently testing different detectors.
- Dynamic Message Sign statewide procurement was not approved by DMB. Must bid separately. Currently have 3 vendors in Metro area.

2. Delivery – (M. Smith)

- Control room manual will be standardized soon.
- Verifying that Hub towers can support VII equipment.
- Emergency repair contract has been awarded. Will make sure all equipment is in good condition. Will know limitations of additional equipment.
- MITS Contract update: CMAQ requested long term contract funded w/ CMAQ be extended through '09.
- SEMCOG received a grant to review priority corridors and study incident management activities in those corridors. Some of the grant will be used for signal optimization. SEMCOG is working with local agencies to set up MDOT as Project Manager. This contract is not just intended for Metro.

3. Outreach – (B. Tansil)

- MDOT and the State Police had excellent collaboration and made a good presentation at the RWIS meeting in Traverse City on October 10.

- Looking at wireless detectors for bridge approaches as opposed to on bridge deck.
- Items currently being worked on under the CAR Contract:
 - White paper describing MDOT in ITS Business.
 - White paper describing auto industry advances in ITS business.
 - Putting together data business plan. Will combine data collections. Will not be duplicating data collections. Saves time and money.
- ITS Michigan Meeting is November 28. Greg Krueger will be making a presentation on a still to be determined topic.
- May 13 & 14 is the ITS Michigan Annual Meeting and Expo. There will be 60 prepaid slots for MDOT.
- May 20 & 21 Vehicle conference on vehicle telematics. Will receive free admission if attended ITS Michigan meeting.

4. Strategic Planning – (J. Schultz)

- Decided to hold 2 day workshop in spring of '08 to update the strategic plan. Jim Schultz to take the lead and work out workshop dates with PED.

5. Finance – (C. Newell)

- 2007 wrap up - \$1 million of funds were left unexpended by MITS. Matt will work w/ Craig on justification for carry over.
- ITS is taking a 1.5 million decrease in '09, '10 & '11 to fund safety initiatives.
- Greg discussed template targets. Approved as follows:
 - Metro - \$2 mil
 - Grand - \$1.5 mil
 - Bay - \$1.0 mil
 - North - \$1.0 mil
 - Superior - \$1.0 mil
 - Southwest - \$1.0 mil
 - University - \$1.0 mil

C. New Business:

1. ITS 2008 Meeting Dates:

- February 1 (9:00 – 2:30)
- March 25 (8:30 – 9:30 to discuss Call for Projects)
- March 25 & 26 – update strategic plan (8:30 – 4:30)
- July 18 – approve Call for Projects (9:00 – 2:30)
- November 14 (9:00 – 2:30)

D. Old Business:

1. 511 Plan:

- Was decided that at this time the \$1.5 million to implement 511 is not warranted. Instead committee supports providing timely accurate road information to motorists. Although ITS is not the lead, we will support wherever possible.

2. Project Management Tracking System:

- Will allow us to estimate when we will need to focus on operations instead of deployment. We need to make sure that we do not keep deploying, deploying, and

deploying all at once. If we do then all of our maintenance costs will come due at once. This program will help break it down so we know when and where to focus.

3. TARUT update:

- Was decided at this time that Tarut no longer focuses solely on ITS treatments but instead has shifted to an environmental and physical inventory focus.

4. VII update:

- Currently developing a viability assessment tool in conjunction with the VII Executive Leadership Team.
- There will be a test bed for the 2008 ITS Michigan meeting. The intent is to make it semi-permanent.

Meeting adjourned at 2:00 p.m.

Next meeting is scheduled for February 1, 2008

C & T 9:00 – 2:30