

Contract Services Division

Consultant Advisory

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2014-13

July 9, 2014

Submittal of Form 5600A, Consultant Statement of Digital Electronic Signature Validation - REMINDER

Consultant Advisory 2014-12, dated June 10, 2014, stated that, due to process changes, MDOT will be preparing new Indefinite Delivery of Services Contracts (IDS) for all prequalified consultants. In an effort to expedite the award of these contracts, CSD is moving to a Digitally Encrypted Electronic Signature as a means to efficiently secure contract signatures.

In order to move to this new process, MDOT required consultants currently prequalified to perform services for MDOT to complete and return, Form [5600A](#), Consultant Statement of Digital Electronic Signature Validation. The form was due no later than June 27, 2014. To date, we have not received this form(s) from many of our prequalified consultants.

Your IDS contract will not be awarded without the 5600A form(s) on file with MDOT, which will delay in the issuance of any work authorizations under the IDS contract.

Please do not scan the form(s). If you are unable to combine multiple forms into one PDF document, please send them in one e-mail with multiple attachments.

Please follow the instructions on the form and submit the completed form(s) to MDOT-ServicePrequal@Michigan.gov.

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Consultant Advisory
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