

From Brenda O'Brien, Engineer of Construction Field Services

MDOT-Construction Field  
Services Division  
P.O. Box 30049  
Lansing, Michigan 48909  
Phone/517-322-1087  
Fax/517-322-5664  
[www.michigan.gov/mdot/](http://www.michigan.gov/mdot/)

Index: Safety

Questions regarding this  
Construction Advisory  
should be directed to:

Jason Gutting, Engineer of  
Construction Operations at  
517-636-6334 or  
[guttingj@michigan.gov](mailto:guttingj@michigan.gov)



BJO:JJG

## Project/Worksite Safety

Contract Services, Construction Field Services and the Safety and Security Administration have discussed numerous safety issues that have been brought to our attention this construction season. Construction staff should remember the following criteria when observing and documenting construction work on MDOT transportation projects. This advisory provides clarification to the engineer and project inspection staff as these parties have authority to suspend work based on subsections 104.01.B and 104.01.D of the Standard Specifications for Construction. Any verbal directions to suspend work are to be followed up immediately with the issuance of Form 1165, Notice of Non-Compliance with Contract Requirements.

The following criteria are to be used when directly witnessing safety issues:

- Immediately suspend all work on the project related to or associated with the safety issue and report to your supervisor and the respective construction/project engineer any worker or worksite safety issue or practice in which any person (contractor, motorist, pedestrian, MDOT, etc.) could get seriously injured or killed. The observation applies to any tier contractor, supplier, motorist, inspection staff, pedestrian, etc. Contact your supervisor or the Safety and Security Administration at 517-241-1697 on any questionable issues.
- Serious safety issues are defined as, but not limited to, falls, electrocutions, struck-by, crushed-by/caught-between, and excavations.
- Report all safety issues that could result in injury to any person or damage to private or public property to the contractor and document the issue with an Inspector Daily Report (IDR). Immediately inform your supervisor and the respective construction/project engineer.
- The construction/project engineer is to contact the MIOSHA central office at 517-322-1814 or 800-866-4674 as well as the MDOT Safety and Security Administration at 517-241-1697 if a contractor fails to address any safety issue as requested.
- Document all safety issues in an IDR.
- Place pictures of all safety issues in the project files. The use of a camera or portable device is encouraged only when personal safety can be maintained and the safety of others is not compromised.
- Document and consider all safety issues as part of the interim and final contractor performance evaluation process.

The following criteria apply directly to project oversight work:

- MDOT employees or their representative must be provided safe access to inspect all contract work as required in Subsection 104.01.E of the Standard Specifications for Construction, which states:
  - **E. Authority to Inspect. The Contractor must provide the Department and its authorized representatives safe access to the work at all times. The Contractor must provide the Department and its authorized representatives with the information and assistance necessary for them to make complete and detailed inspections. The Department may also perform inspections at a**

**mill, plant, laboratory, shop, or other locations outside of the project limits. The Contractor is not entitled to a time extension or compensation for reasonable delays, inconvenience, or any other cause attributed to the Department's reasonable inspection of the work.**

- If safe accommodations are not provided you must notify your supervisor and the respective construction engineer for further action and direction.
- Issue Form 1165, Notice of Non-Compliance with Contract Requirements, for safety issues that are not immediately resolved or the presence of any unsatisfactory conditions.
- Immediately contact your supervisor and the MDOT Safety and Security Administration at 517-241-1697 when the Michigan Occupational Safety and Health Administration (MIOSHA) visits a MDOT project office or MDOT worksite. Further information regarding MIOSHA visits can be found on the MDOT Safety and Security Administration internal web page under the safety topic of *MIOSHA Visits*.

Please share this construction advisory with consultants and local agencies in your area as well as TSC staff.