

Michigan Department of Transportation Consultant Prequalification Application Review Form			COLUMN FOR INTERNAL USE ONLY
Classification:	Environmental: Noise Assessment		
Consultant:			
Procedural Evaluator:	Michael C. Meddaugh	Email: MeddaughM@michigan.gov	
Technical Evaluator:	Tom Hanf	Email: HanfT@michigan.gov	
Authority to do Business:	Vendor has provided a legible copy of their Articles of Incorporation, Articles of Organization, Certificate of Assumed Name, or Certificate of Authority to Transact Business in Michigan.		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
Financial Information:	A copy of the vendor's financial information as required by the Office of Commission Audit has been provided.		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
Management Structure:	Vendor has provided an explanation of the management structure and ownership with related information including a list of all principals and their titles.		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
	Supplied Key Staff		
	Primary Résumé:	Supplemental Résumé (Optional):	
Lead Staff:	PASS <input type="checkbox"/> FAIL <input type="checkbox"/>		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
Support Staff 1:	PASS <input type="checkbox"/> FAIL <input type="checkbox"/>		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>
Support Staff 2:	PASS <input type="checkbox"/> FAIL <input type="checkbox"/>		
	Quality Assurance Measures		
QA/QC Plan:	Vendor has provided an overview of how they assure their customers receive quality products and services.		PASS <input type="checkbox"/> FAIL <input type="checkbox"/>

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Definition / Use Statements:	Environmental services to measure and document existing noise levels at sensitive areas, predict future noise levels using FHWA criteria, and provide a comparison. Services also include determining reasonable and feasible abatement measures for impacted areas to be included in proposed projects and assisting in public involvement activities.		
Registrations / Certifications:	FHWA Traffic Noise Model certification	PASS <input type="checkbox"/>	
	FHWA Fundamental of Traffic Noise certification	FAIL <input type="checkbox"/>	
Equipment / Software:	Provide a document certifying that you currently own/lease and that your staff is trained to use the software/equipment listed below (Note that each version of software must be identified and must be MDOT's current version):	PASS <input type="checkbox"/>	
	Sound Level Meter (Type 1)	FAIL <input type="checkbox"/>	
	FHWA approved Traffic Noise Model Software		
Resources / Manuals:	Provide a document certifying your firm has access to current versions of the following and that you have staff that is knowledgeable in the use of these items:		
	23 CFR 772 - Procedures for Abatement of Highway Traffic Noise and Construction Noise	PASS <input type="checkbox"/>	
	FHWA Highway Traffic Noise: Analysis and Abatement Guidance	FAIL <input type="checkbox"/>	
	FHWA Measurement of Highway Traffic Noise		
	MDOT Highway Noise Analysis And Abatement Handbook		
Staff Education / Experience:	<p>Key Staff Requirements:</p> <p>Resumes for Key Staff and Support Staff are limited to two (2) pages per person and must include the level of education completed, a listing of recent projects with the name of the client, project description, location, service cost, staff member's role on the project, firm's role on the project, as well as the name and phone number of the client representative. All projects listed must demonstrate current knowledge related to this classification, MDOT and AASHTO standards, as well as proper use of the equipment, software, resources and manuals listed above. Preference will be given to projects completed for the Michigan Department of Transportation.</p> <p><u>Lead Staff</u></p> <p>Vendor has provided a minimum of one (1) résumé detailing the following:</p> <ul style="list-style-type: none"> • Level of education completed • A minimum of five (5) years of experience conducting noise impact/abatement analysis • Current FHWA Traffic Noise Model certification • Current FHWA Fundamental of Traffic Noise certification • Résumé(s) contain(s) a descriptive paragraph for a minimum of two (2) but no more than three (3) projects, completed within the last ten (10) years, specific to traffic noise measurement/analysis of noise impacts/noise mitigation measures on transportation related projects. <p><u>Support Staff</u></p> <p>Vendor has provided a minimum of two (2) résumé detailing the following:</p> <ul style="list-style-type: none"> • Level of education completed • A minimum of three (3) years of experience conducting noise impact/abatement analysis • Current FHWA Fundamental of Traffic Noise certification • Résumés contain a descriptive paragraph for a minimum of two (2) but no more than three (3) projects, completed within the last ten (10) years, specific to traffic noise measurement/analysis of noise impacts/noise mitigation measures on transportation related projects. 	<p>PASS <input type="checkbox"/></p> <p>FAIL <input type="checkbox"/></p>	

Comments:

Technical Evaluator Signature & Date:

Final Determination:

APPROVED

Contract Services Approval – Signature & Date:

DENIED