

**Michigan Department of Transportation (MDOT)  
Candidate Application for Dispute Review Board (DRB)**

**A. Contact Information**

Name: <u>Diane Gollhofer, P.E.</u>	Date: <u>9-12-2012</u>
City: <u>Dallas</u>	State: <u>TX</u>
Phone #: <u>214.328.9677</u>	Email Address: <u>Diane @ DGRconsultants.com</u>
	Zip Code: <u>75218</u>

**B. Professional Licenses/Registrations** (Please provide name/type of license, state, expiration date and number.)

Name/Type of License/Registration	State and Number	Expiration Year
<u>Professional Engineer - Individual</u>	<u>Texas 68944</u>	<u>2012</u>
<u>Professional Engineer - Firm</u>	<u>Texas F-13896</u>	<u>2013</u>
<u>Pre-certified - TXDOT - 6000 3777</u>	<u>Texas - 11.1.1 &amp; 11.2.1</u>	<u>2013</u>

Construction Management - Bridges and Highways

**C. Education/Related Training** (Please list degree, college/other school and dates. Please indicate the location and date of your training.)

University/College/Organization/Trade School	Degree/Certificate	Date/Year
<u>Texas A&amp;M</u>	<u>BSCE / Construction Mgmt</u>	<u>1984</u>
<u>Dispute Review Board Foundation - Advanced Chairing Workshop</u>		<u>2002</u>
<u>Dispute Review Board Foundation - Administration and Practice</u>		<u>2002</u>
<u>Dispute Review Board Foundation - Users Workshop</u>		<u>2004</u>

**D. Construction Experience Summary**

I have construction experience working in the following capacities:

<input checked="" type="checkbox"/>	Civil Engineer	<input type="checkbox"/>	Architect	<input type="checkbox"/>	Builder/Developer
<input type="checkbox"/>	Structural Engineer	<input type="checkbox"/>	Electrical Engineer	<input type="checkbox"/>	Designer/Planner
<input type="checkbox"/>	Geologist	<input type="checkbox"/>	Land Surveyor	<input type="checkbox"/>	Mechanical Engineer
<input type="checkbox"/>	General Contractor	<input type="checkbox"/>	Accountant	<input type="checkbox"/>	Chemical Engineer
<input checked="" type="checkbox"/>	Construction Manager	<input type="checkbox"/>	Supplier/Manufacturer	<input type="checkbox"/>	Environmental Engineer
<input checked="" type="checkbox"/>	Sub/Specialty Contractor	<input checked="" type="checkbox"/>	Owner Representative	<input type="checkbox"/>	Landscape Architect
<input type="checkbox"/>	Other (Describe) →				

I have substantial experience in the following types of construction:

<input checked="" type="checkbox"/>	Bridge (Concrete)	<input checked="" type="checkbox"/>	Bridge (Steel)	<input checked="" type="checkbox"/>	Buildings
<input checked="" type="checkbox"/>	Earth Retaining Systems	<input checked="" type="checkbox"/>	Electrical Systems	<input checked="" type="checkbox"/>	Environmental
<input checked="" type="checkbox"/>	Foundation	<input checked="" type="checkbox"/>	Highway	<input checked="" type="checkbox"/>	Landscaping
<input type="checkbox"/>	Marine	<input checked="" type="checkbox"/>	Mechanical	<input checked="" type="checkbox"/>	Tunnel
<input type="checkbox"/>	Other (Describe) →				

**E. Qualification Statement**

Candidates shall have substantial experience in or directly related to public agency highway and bridge construction projects with or on behalf of federal, state, or local government agencies, particularly MDOT. Experience shall be a minimum of 10 years in active involvement, supervision, or management of public agency highway and bridge construction contracts preferably with an emphasis in resolution of disputes arising out of said contracts. Lawyers, attorneys, and/or legal counsel are not permitted to be DRB candidates nor are they permitted to serve on a DRB panel in any capacity.

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Provide a 500 word or less statement of your qualifications that explain how you meet the aforementioned criteria:

- Diane has more than 25 years of “hands on” experience with Dallas Area Rapid Transit (DART) directing and overseeing major public agency construction projects, ranging up to \$1 billion. These projects included roadways, bridges, as well as railways. Coordination included TXDOT, RR’s, various Cities, and other entities. They contained federal, state and local funding.
  - Many of these projects utilized Dispute Resolution Boards with great success. In fact, Diane was instrumental in expanding the concept by incorporating a Dispute Resolution Advisor process for smaller projects (those that couldn’t afford a 3-party board) and implementing the informal hearing process. This reduced the cost of DRB’s while still encouraging project partnerships, open communication and timely resolution of project issues.
  - She also served as the Dispute Resolution Foundations Representative for the South Central Region for several years.
- Diane has strong team leadership, partnering, motivational, and communication skills as evidenced by the successful “claims free” construction completion, testing, commissioning and turnover to revenue service of the longest light rail project (\$1 billion DART Green Line) in the country, on time, within budget and without claims.
- She has extensive experience in “results-oriented”, timely, and knowledgeable third party reviews of design and construction documents. Reviews have included: constructibility, drainage, site work, concrete design and placement (both cast-in-place and pre-cast), structures (building and bridges), relocation and installation of utilities, trackwork, traction power, signals, communications, and systems integration.
  - She is currently serving as the Civil/Construction Expert on the North Central Texas Council of Governments – IH30/IH35E Horseshoe Safety Assurance Review Panel
- She has an in-depth knowledge of project controls; including many years of developing, preparing and utilizing construction schedules, man loading estimates, and project costing.
- As Contracting Officer Representative for a \$210 million General Engineering Consultant contract. Her actions resulted in a \$326,000 settlement for deficient design - a first for the agency.
- Her experience includes many years of successfully negotiating complex construction changes and disputes.

**F. General Experience Summary**

Please provide a brief description of your experience in 25 words or less. If you are approved to be a DRB candidate, this information will be included next to your name on the Dispute Review Board Candidates List posted on MDOT’s website.

Description:

25+ years of progressive experience directing/overseeing major public transportation projects, ranging to \$1 billion as Scheduler, Project/Construction Manager, Resident Engineer, Contracting Owners Representative, and AVP/Director.

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**G. DRB Experience** (include past and current experience if applicable)

Experience	MDOT	Other Public Agencies	Private Construction	Total
# of Jobs as DRB Member	0	0	0	0
# of Jobs as DRB Chair	0	0	0	0

*Served as Dispute Resolution Board Foundation Representative for South Central Region*

**H. Conflict of Interest and Ethics Statement**

I will provide a conflict of interest statement and a disclosure statement describing past, present, anticipated, and planned relationships, including indirect relationships through my present employer, to other parties involved in a construction project, including but not limited to, relevant construction engineering and inspection (CEI) firms, contractors, or suppliers to the parties, parties' principals, or parties' counsel. Furthermore, I will disclose any close professional or personal relationships with all key members in the project. This will be completed prior to accepting a nomination to serve on a DRB panel for any construction project.

<input checked="" type="checkbox"/> I agree	<input type="checkbox"/> I do not agree
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**I. Compensation**

I agree that I will be fully compensated in accordance with the terms and conditions of the contract and Dispute Review Board Agreement. This will be full compensation for on site time, review time, travel expenses, transportation, lodging, time for travel and incidentals for each day, or portion thereof that I am at an authorized DRB hearing. In addition, I will be paid the appropriate rate specified in the Dispute Review Board Agreement for additional days necessary to conduct a hearing that has been authorized.

<input checked="" type="checkbox"/> I agree	<input type="checkbox"/> I do not agree
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**J. Professional References**

Provide the following information for at least two references to attest to your professional experience as depicted in this application. In addition, these references should be able to attest to your suitability to perform as a DRB member and provide additional information about you.

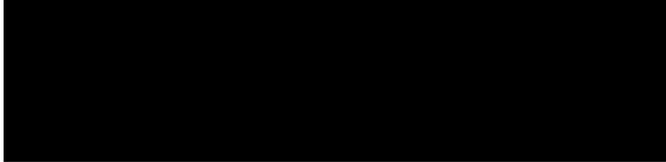
Name:		Phone:
Gary Thomas - DART		214.749-2544
John Adler - DART		214.749-2573
Randy Joe Lee - AW		817.319-3807

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**Certification and Acknowledgement**

The information in this application is true and accurate to the best of my knowledge, information, and belief. Moreover, I acknowledge that submittal of this application is not a guarantee of work as a DRB panel member. I further acknowledge that there is a selection and approval process that must occur in order to be a part of a project specific DRB panel. (Must be checked to submit form).

Signature of Applicant:



Send Completed Form to: R. Jason Clark, P.E.  
Construction Contracts Engineer  
8885 Ricks Rd  
PO Box 30049  
Lansing, MI 48909  
[ClarkJ25@michigan.gov](mailto:ClarkJ25@michigan.gov)