



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

July 27, 2011

Mr. John Niemela, Director
County Road Association of Michigan
P.O. Box 12067
Lansing, Michigan 48901-2067

Ms. Summer Minnick, Director of State Affairs
Michigan Municipal League
208 North Capitol Avenue, 1st Floor
Lansing, Michigan 48933-1354

Dear Mr. Niemela and Ms. Minnick:

Local Agency Programs (LAP) FY 2012 Project Planning Guide

We have recently developed the Local Agency Programs FY 2012 Project Planning Guide and it is now available on the Local Agency Programs website www.michigan.gov/mdotlap. A copy of the guide is attached.

As we mentioned at recent County Road Association of Michigan (CRAM) Engineering Committee meetings, final proposal documents, including all applicable permits, SHPO clearance, and applicable right of way certification, must all be received by the LAP staff engineer on or before the date shown in the column of the Planning Guide headed "**ROW Cert, Permits, Final Plans, Proposal, & Estimate to LAP,**" before the staff engineer can request fund obligation and move the project forward to a bid letting.

Please forward this information on to your members. If you have any questions, please call Bruce Kadzban at (517) 335-2229 or send an email to: kadzbanb@michigan.gov.

Sincerely,

Rudolph S. Cadena
Local Agency Programs Engineer

Enclosure

cc: B. Weiferich S. Guerrazzi
B. Kadzban K. Cooper
M. Harbison M. DeLong

MDOT Local Agency Programs (LAP) FY 2012 Project Planning Guide

<u>TS&L or Pre GI</u>	<u>Program Application</u>	<u>Submit Acceptable G.I. Package</u>	<u>Approximate Grade Inspection Date</u>	<u>ROW Cert, Permits, Final Plans, Proposal, & Estimate to LAP</u>	<u>All MDOT Requested Revisions to LAP (4)</u>	<u>Advertise Date 5 week</u>	<u>Letting Date</u>	<u>Commission Meeting (Tentative) Thursday</u>	<u>Ad Board Meeting (1st & 3rd Tuesday)</u>
04/15/11 F	05/13/11 F	05/27/11 F	06/24/11 F	07/29/11 F	08/12/11 F	08/26/11 F	10/07/11	10/27/11	11/01/11
05/13/11 F	06/10/11 F	06/24/11 F	07/22/11 F	08/26/11 F	09/09/11 F	09/23/11 F	11/04/11	* 11/17/11	12/06/11
06/10/11 F	07/08/11 F	07/22/11 F	08/19/11 F	09/23/11 F	10/07/11 F	10/21/11 F	12/02/11	12/22/11	01/03/12
*07/27/11 W	*08/24/11 W	*09/07/11 W	09/23/11 F	*10/26/11 W	*11/09/11 W	*11/23/11 W	01/06/12	01/26/12	02/07/12
08/26/11 F	09/23/11 F	10/07/11 F	10/21/11 F	*11/23/11 W	12/09/11 F	*12/22/11 TH	02/03/12	02/23/12	03/06/12
09/23/11 F	10/21/11 F	11/04/11 F	11/18/11 F	*12/22/11 TH	01/06/12 F	01/20/12 F	03/02/12	03/29/12	04/03/12
10/28/11 F	*11/23/11 W	12/09/11 F	*12/22/11 TH	01/27/12 F	02/10/12 F	02/24/12 F	04/06/12	04/26/12	05/01/12
*11/23/11 W	*12/22/11 TH	01/06/12 F	01/20/12 F	02/24/12 F	03/09/12 F	03/23/12 F	05/04/12	05/24/12	06/05/12
*12/22/11 TH	01/20/12 F	02/03/12 F	02/17/12 F	03/23/12 F	04/06/12 F	04/20/12 F	06/01/12	06/28/12	07/17/12
01/27/12 F	02/24/12 F	03/09/12 F	03/23/12 F	04/27/12 F	05/11/12 F	05/25/12 F	07/06/12	07/26/12	08/07/12
02/24/12 F	03/23/12 F	04/06/12 F	04/20/12 F	05/25/12 F	06/08/12 F	06/22/12 F	08/03/12	08/23/12	09/04/12
03/30/12 F	04/27/12 F	05/11/12 F	05/25/12 F	06/29/12 F	07/13/12 F	07/27/12 F	09/07/12	09/27/12	10/02/12
04/27/12 F	05/25/12 F	06/08/12 F	06/22/12 F	07/27/12 F	08/10/12 F	08/24/12 F	10/05/12	10/25/12	11/06/12
05/25/12 F	06/22/12 F	07/06/12 F	07/20/12 F	08/24/12 F	09/07/12 F	09/21/12 F	11/02/12	*11/20/12 Tu	12/04/12
06/29/12 F	07/27/12 F	08/10/12 F	08/24/12 F	09/28/12 F	10/12/12 F	10/26/12 F	12/07/12	*12/20/12	01//15/13

Final - 07/18/11

1. All bridge projects (bridge replacement and major rehabilitation regardless of funding) require a Type, Size and Location (TS&L) submittal.
2. For projects that may require an Environmental Assessment, the Program Application and supporting documents must be submitted to LAP at least one year prior to advertisement date.
3. For reconstruction (4R) projects on the National Highway System (NHS) and over \$5,000,000 in total cost, submit Plans, Proposal, and Estimate to LAP at least two weeks prior to the dates shown in this guide.
4. Final date that all MDOT requested revisions are to be received by MDOT LAP, so that all modifications identified during the final plan review can be incorporated.
5. * : Date adjusted due to holiday. ! : Earlier turn in date due to busiest lettings. ^ : Tentative Date
6. Schedule is based on requirements for letting projects through E-Proposal and ProjectWise
7. M- Monday, T-Tuesday, W- Wednesday, TH- Thursday, F- Friday