

# Design Advisory

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## Vendor Indicator Field in MPINS

A Vendor Indicator has been added to MPINS to indicate whether MDOT or a consultant will perform the primary services. Checking the Vendor Indicator means that the work on a particular phase is primarily being performed by a consultant. For future projects (projects that have not begun work on the phase), checking the indicator means it is intended that consultants will be used for that phase of work on the project. Leaving the Vendor Indicator blank means that MDOT will be performing the primary services for that phase. The addition of the actual vendor name associated with the project will be initiated automatically by the system after the first payment to the consultant has been made. Thus, you will not be able to select a vendor in the system.

For example: If 50% or more of the design is done by a consultant, you will check the box. On projects where the survey or soil borings will be done by a consultant, but design of the project will be done by MDOT, it would be considered primarily an MDOT project and you **would not** check the box.

The Vendor Indicator can be checked by creating a Change Request in MPINS and updating the Vendor Indicator for the appropriate phase(s) in the 'Phase Info' Tab.

By completing the Vendor Indicator field we will be able to identify the volume of work that is anticipated to be available to the consultant community. In addition, we will be able to perform a variety of analyses on the costs of doing business and make a comparison between in-house performed services and consultant performed services.