

Questions/Answers #4: February 18, 2011

All questions below are presented as submitted to MDOT Research

Q1: Referencing text from the second paragraph on the Request For Proposal:  
The prime consultant/vendor is responsible for the successful completion of the service and is expected to perform at least 40 percent of the services, by dollar value, not including direct costs required on the service, unless otherwise specified in the RFP.

Do you mean "indirect" in the sentence [...by dollar value, not including INDIRECT costs required on the service, unless otherwise specified in the RFP.]?

**A: When accounting for the portion of services performed by the prime and subcontractor, direct costs should be included in the total dollar value.**

**Therefore, amend the text in the second paragraph of the Request for Proposals as follows: *"The prime consultant/vendor is responsible for the successful completion of the service and is expected to perform at least 40 percent of the services by total dollar value."***

Q2: If the answer to Q1 is yes, then does that also apply to the subcontract budgets when we're calculating total (prime and sub effort aggregated) percent of effort by dollar value to perform services? Should we aggregate the effort of the prime and sub without either (prime and sub costs) indirect expenses to determine if we meet the 40% by prime of overall services or does the statement above only apply to the prime budget where subcontract budget(s) are a line item which includes their indirect costs?

**A: See response to question #1 above.**