

**As needed construction services for technical and engineering assistance QA1
Requisition #768
12/8/2011**

What type of experience is required for the two tech positions (office tech or inspection)?
Either type of experience would qualify. The position requires construction experience, particularly knowledge of MDOT specifications and pay item/materials acceptance guidelines. The primary responsibility of the tech positions is to review completed project files; knowledge of the MDOT project file system would be beneficial.

Is it a requirement that all work be performed in Michigan, and at selected project sites?

The majority of the work is onsite work. Final audit reviews usually take place in the office of the project engineer (the majority of these offices are in the Metro Detroit area). The engineer position does have some ability to work offsite, but onsite work will be required.

Under Scope of Services, Project Description, second and third paragraphs, it reads that the Consultant shall perform “final audit reviews on MDOT and local government projects” as well as “assistance to the Metro Region in tracking, evaluating, and responding to contractor claims”. Does the Department anticipate that these services can/will be performed by the same staff?

Yes. The engineer position must be filled by a licensed engineer (in the State of Michigan). There is, however, no reason that this engineer cannot also perform final audit reviews.

Page 3 of 5, first paragraph, can we assume that the first paragraph DOES NOT apply to this scope of work?

The assumption is correct. That wording was a fragment from a draft which slipped by.

Page 3 of 5, second paragraph states that the position will “require a maximum.. of 16 hours per week... for 50 weeks of the year”. Then paragraph four on the same page states that it is estimated that “this position will require a maximum commitment of 24 hours per week per person (48 man hours per week). Can you confirm which number is correct for this scope?

The second paragraph (...16 hours per week...) is in reference to the engineer position. The fourth paragraph (...24 hours per week...) is in reference to the final audit review positions.

How many firms does the Department anticipate selecting?

We anticipate selecting one firm.

Is there an incumbent and if so, who is the incumbent?

The advertised services are currently being performed 'in-house' since the previous contract has expired.

Is there a budget for this contract?

This contract is budgeted as a Tier III contract for over \$250,000.