

REQUEST FOR PROPOSAL

The Michigan Department of Transportation is seeking professional services for the project contained in the attached Research Problem Statement

If your organization is interested in providing services, please indicate your interest by submitting a proposal following the research guidelines near the top of MDOT's Request for Proposals Web page at http://www.michigan.gov/mdot/0,1607,7-151-9625_32842---,00.html.

RFP SPECIFIC INFORMATION

Problem Title: _____

ORBP Number: _____

This is Best Value Selection which means the budget amount submitted with the proposal is a component of the proposal score, not the determining factor of the selection.

PROPOSAL SUBMITTAL INFORMATION

REQUIRED NUMBER OF COPIES FOR PROJECT MANAGER 6	PROPOSAL DUE DATE May 26, 2009	TIME DUE 5:00 PM, EST
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PROPOSAL AND BID SHEET MAILING ADDRESSES

Mail the multiple proposal bundle to:

Calvin Roberts, P.E.

First Class Mailing Address

Michigan Department of Transportation
Office of Research and Best Practices
P.O. Box 30050
Lansing, Michigan 48909

OR Overnight/Express Services Address

Michigan Department of Transportation
Office of Research and Best Practices
425 West Ottawa
Lansing, Michigan 48933

Mail one additional copy of the proposal to the Contracting Office indicated below.

First Class Mail:

ORBP Contract Administrator
Contract Services Division
Michigan Department of Transportation
PO Box 30050
Lansing, MI 48909

OR Lansing Overnight Mail:

ORBP Contract Administrator
Contract Services Division
Michigan Department of Transportation
425 W Ottawa
Lansing, MI 48933

GENERAL INFORMATION

Any questions relative to the Research Problem Statement must be submitted by e-mail to mdot-research@michigan.gov. Questions must be received by May 19, 2009, at 5:00 p.m. All questions and answers will be placed on the MDOT RFP Web site as soon as possible after receipt of the questions and at least three (3) days prior to the due date listed above. The names of organizations submitting questions will not be disclosed.

MDOT is an equal opportunity employer and MDOT DBE firms are encouraged to apply. The participating DBE firm, as currently certified by MDOT's Office of Equal Opportunity, shall be listed in the Proposal.

MDOT and ORBP FORMS REQUIRED AS PART OF PROPOSAL SUBMISSION:

5100D – Request for Proposal Cover Sheet

5100G – Certification of Key Personnel

5100I – Conflict of Interest Statement

ORBP Research Proposal Budget Form Worksheet

ORBP Schedule of Research Activities Form

ORBP Deliverables Table

ORBP Implementation Project Recommendation Form