

CHECKLIST TO DESIGNATE AREAS OF EVALUATION FOR REQUESTS FOR PROPOSAL (RFP)

MDOT PROJECT MANAGER		JOB NUMBER (JN)	CONTROL SECTION (CS)
DESCRIPTION			
MDOT PROJECT MANAGER: Check all items to be included in RFP WHITE = REQUIRED GRAY SHADING = OPTIONAL		CONSULTANT: Provide only checked items below in proposal	
Check the appropriate Tier in the box below			
TIER I (\$25,000-\$99,999)	TIER II (\$100,000-\$250,000)	TIER III (>\$250,000)	
			Understanding of Service
			<i>Innovations</i>
			<i>Safety Program</i>
N/A			Organizational Chart
			Qualifications of Team
			Past Performance
Not required As part of Official RFP	Not required As part of Official RFP		Quality Assurance/Quality Control
			Location: The percentage of work performed in Michigan will be used for all selections unless the project is for on-site inspection or survey activities, then location should be scored using the distance from the consultant office to the on-site inspection or survey activity.
N/A	N/A		Presentation
N/A	N/A		Technical Proposal (if Presentation is required)
3 pages (MDOT Forms not counted) (No Resumes)	7 pages (MDOT Forms not counted)	19 pages (MDOT Forms not counted)	Total maximum pages for RFP not including key personnel resumes

The Michigan Department of Transportation (MDOT) is seeking professional services for the project contained in the attached scope of services.

If your firm is interested in providing services, please indicate your interest by submitting a Proposal, Proposal/Bid Sheet or Bid Sheet as indicated below. The documents must be submitted in accordance with the latest "Consultant/Vendor Selection Guidelines for Service Contracts" and "Guideline for Completing a Low Bid Sheet(s)", if a low bid is involved as part of the selection process. **Referenced Guidelines are available on MDOT's website under Doing Business > Vendor/Consultant Services > Vendor/Consultant Selections.**

RFP SPECIFIC INFORMATION

BUREAU OF HIGHWAYS

BUREAU OF TRANSPORTATION PLANNING **

OTHER

THE SERVICE WAS POSTED ON THE ANTICIPATED QUARTERLY REQUESTS FOR PROPOSALS

NO

YES

DATED _____

THROUGH _____

Prequalified Services – See page ___ of the attached Scope of Services for required Prequalification Classifications.

Non-Prequalified Services - If selected, the vendor must make sure that current financial information, including labor rates, overhead computations, and financial statements, if overhead is not audited, is on file with MDOT's Office of Commission Audits. This information must be on file for the prime vendor and all sub vendors so that the contract will not be delayed. **(Form 5100J Required with Proposal)**

Qualifications Based Selection – Use Consultant/Vendor Selection Guidelines

For all Qualifications Based Selections, the section team will review the information submitted and will select the firm considered most qualified to perform the services based on the proposals. The selected vendor will be contacted to confirm capacity. Upon confirmation, that firm will be asked to prepare a priced proposal. Negotiations will be conducted with the firm selected.

****For RFP's that originate in Bureau of Transportation Planning only**, a priced proposal must be submitted at the same time as, but separate from, the proposal. Submit directly to the Contract Administrator/Selection Specialist, Bureau of Transportation Planning (see address list, page 2). The priced proposal must be submitted in a sealed envelope, clearly marked "**PRICE PROPOSAL.**" The vendor's name and return address **MUST** be on the front of the envelope. The priced proposal will only be opened for the highest scoring proposal. Unopened priced proposals will be returned to the unselected vendor(s). Failure to comply with this procedure may result in your priced proposal being opened erroneously by the mail room.

For a cost plus fixed fee contract, the selected vendor must have a cost accounting system to support a cost plus fixed fee contract. This type of system has a job-order cost accounting system for the recording and accumulation of costs incurred under its contracts. Each project is assigned a job number so that costs may be segregated and accumulated in the vendor's job-order accounting system.

Qualifications Review / Low Bid - Use Consultant/Vendor Selection Guidelines. See Bid Sheet Instructions for additional information.

For Qualification Review/Low Bid selections, the selection team will review the proposals submitted and post the date of the bid opening on the MDOT website. The notification will be posted at least two business days prior to the bid opening. Only bids from vendors that meet proposal requirements will be opened. The vendor with the lowest bid will be selected. The selected vendor may be contacted to confirm capacity.

Best Value - Use Consultant/Vendor Selection Guidelines. See Bid Sheet Instructions below for additional information. The bid amount is a component of the total proposal score, not the determining factor of the selection.

Low Bid (no qualifications review required - no proposal required.) See Bid Sheet Instructions below for additional instructions.

BID SHEET INSTRUCTIONS

A bid sheet(s) must be submitted in accordance with the "Guideline for Completing a Low Bid Sheet(s)" (available on MDOT's website). The Bid Sheet(s) is located at the end of the Scope of Services. Submit bid sheet(s) separate from the proposal, to the address indicated below. The bid sheet(s) must be submitted in a sealed manila envelope, clearly marked "**SEALED BID.**" The vendor's name and return address **MUST** be on the front of the envelope. Failure to comply with this procedure may result in your bid being opened erroneously by the mail room and the bid being rejected from consideration.

PROPOSAL SUBMITTAL INFORMATION

REQUIRED NUMBER OF COPIES FOR PROJECT MANAGER	PROPOSAL/BID DUE DATE	TIME DUE
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PROPOSAL AND BID SHEET MAILING ADDRESSES

Mail the multiple proposal bundle to the MDOT Project Manager or Other indicated below.

MDOT Project Manager

MDOT Other

Mail one additional stapled copy of the proposal to the Lansing Office indicated below.

Lansing Regular Mail	OR	Lansing Overnight Mail
Secretary, Contract Services Div - B470 Michigan Department of Transportation PO Box 30050 Lansing, MI 48909		Secretary, Contract Services Div - B470 Michigan Department of Transportation 425 W. Ottawa Lansing, MI 48933
Contract Administrator/Selection Specialist Bureau of Transportation Planning B470 Michigan Department of Transportation PO Box 30050 Lansing, MI 48909		Contract Administrator/Selection Specialist Bureau of Transportation Planning B470 Michigan Department of Transportation 425 W. Ottawa Lansing, MI 48933

GENERAL INFORMATION

Any questions relative to the scope of services must be submitted by e-mail to the MDOT Project Manager. Questions must be received by the Project Manager at least four (4) working days prior to the due date and time specified above. All questions and answers will be placed on the MDOT website as soon as possible after receipt of the questions, and at least three (3) days prior to the RFP due date deadline. The names of vendors submitting questions will not be disclosed.

MDOT is an equal opportunity employer and MDOT DBE firms are encouraged to apply. The participating DBE firm, as currently certified by MDOT’s Office of Equal Opportunity, shall be listed in the Proposal

The following two American Recovery and Reinvestment Act of 2009 (ARRA) notifications, **ARRA MONTHLY EMPLOYMENT REPORTS** and **REQUIRED CONTRACT PROVISIONS TO IMPLEMENT AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) SECTIONS 902 AND 1515**, are attached to this Request For Proposal for your understanding. These two notifications are only applicable for those projects/contracts funded with ARRA funds and will be included in contract Exhibits.

MDOT FORMS REQUIRED AS PART OF PROPOSAL SUBMISSION

- 5100D** – Request for Proposal Cover Sheet
- 5100G** – Certification of Availability of Key Personnel
- 5100I** – Conflict of Interest Statement
- 5100J** - Consultant Data and Signature Sheet (Required only for Non-Prequalified Work)

(These forms are not included in the proposal maximum page count.)

MICHIGAN DEPARTMENT OF TRANSPORTATION

**SCOPE OF SERVICE
FOR
DESIGN SERVICES
Bridge Scoping**

CONTROL SECTION: 54014

JOB NUMBER: 112332

LOCATION: US-131 over the Muskegon River in Mecosta County
B01-54014 (southbound) and B02-54014 (northbound).

PROJECT DESCRIPTION: Developing Bridge Repair Alternatives

ANTICIPATED SERVICE START DATE: April 11, 2011

ANTICIPATED SERVICE COMPLETION DATE: September 30, 2011

PRIMARY PREQUALIFICATION CLASSIFICATIONS:
Bridge Project Scoping

SECONDARY PREQUALIFICATION CLASSIFICATIONS:
Complex Bridges

DBE REQUIREMENT: N/A

PROJECT MANAGER: Linda Reed, P.E.
Bridge Scoping Engineer
Construction and Technology Division
8885 Ricks Road
Lansing, Michigan 48909
(517)322-5622
reedl@michigan.gov

GENERAL INFORMATION:

Each year a number of bridges are selected for repairs based on many factors. Each of these bridges must have a detailed scope of work and an estimate developed prior to submitting for approval and design. The purpose of this service is to develop this scope of work and estimate for each bridge.

The Michigan Department of Transportation (MDOT) will hire a Consulting Engineering Firm (CONSULTANT) **with experience in structural systems that are of long span, post-tensioned concrete box girder design** to perform this scope and write a report.

The deliverables will be the Scoping Reports for each bridge. The information contained in the Scoping Reports will be used by the Design Division to prepare rehabilitation plans for a proposed 2014 project. Therefore, in general terms, the content of the reports will need to be sufficient to adequately convey the general physical condition of each structure and the specific areas in need of repair.

A. PROJECT MANAGER

The CONSULTANT must assign a project manager, referred herein as the CONSULTANT PM, who will be responsible for all aspects of the project. The CONSULTANT PM will coordinate the daily activities of the team members and will author the report. He/She will be on site continuously during the field review phase and will be present at all meetings. The following are minimum qualifications for this position:

The CONSULTANT PM will be the primary contact with MDOT's PM, and will report immediately any unusual findings to the MDOT PM or her designate. Only one manager level position will be allowed and paid for in this project. The CONSULTANT PM is considered key staff and if he/she is unable to finish the work of the entire project, the authorization may be terminated and incomplete work will not be paid for. The CONSULTANT can submit an alternate PROJECT MANAGER who could take the place of the primary PROJECT MANAGER in the event the latter cannot finish the project for approval with the initial submission of the technical proposal.

A. ADDITIONAL STAFF

This project will require support staff that have a technical background in civil / structural engineering and are capable of evaluating the issues inherent in this type of structural system. The CONSULTANT must assign additional staff necessary to complete the work in the required time frame. The qualifications and experience of these individuals must be suitable for the assigned tasks.

DESCRIPTION OF WORK:

The work for each bridge in this scope of work is broken down into three main components: A) Field Work, B) Engineering Analysis, and C) Report Development.

A. FIELD WORK

1. General

Each bridge and environs must be visited by the CONSULTANT PM. The purpose of this visit is to locate all areas of deterioration, to determine feasible repair options, associated approach work, maintenance of traffic options, and to determine quantities. Where necessary, high-reach equipment or an under bridge inspection crane must be used to get close enough to evaluate the structural components.

The information collected in the field must be sufficient to determine quantities and locations of repairs and improvements. This information must be detailed in the field notes and/or sketches and these notes are to be included in the report. A survey, as stated here, is defined as a close-up visual inspection (within 3 feet) and sounding of all associated concrete surfaces and documenting all findings. Items of deterioration including cracks, re-cracking, rust stains, spalls, delaminations, leaking or leaching, evidence of externally-caused damage, and unusual movements will be documented in written form and diagrammed. Areas to be inspected include:

- a. Deck surface - All lanes and shoulders will be visually inspected and tested for delaminations using traditional sounding methods. Deck defects are to be marked with water soluble spray chalk so quantities can be measured but will not leave permanent markings. The CONSULTANT PM is to make a recommendation as to the need for obtaining deck cores during the field review, to determine the thickness of the existing wearing surface over the top flange of the segmental box girder. If recommended, the cost for obtaining those cores is to be included in the Price Proposal.
- b. All joints, including the concrete adjacent to the joints.
- c. Barrier railing, with distressed areas marked with spray chalk.
- d. All drainage piping, signs, and other appurtenances.
- e. Inside of the box girders, including the post-tensioning blisters, diaphragms, drainage system, joints, etc.
- f. External superstructure, including the barrel and the cantilevered wings which form the underside of the deck.
- g. Abutments – all visible surfaces, including bearings and slope protection.
- h. Piers – all visible surfaces, including bearings.
- i. Bridge approaches and approach guardrail.

j. The area immediately around the bridge must be closely evaluated to determine if there are any site issues or constraints that may have an impact during construction. These include items such as:

- (1) Businesses or driveways close to the approaches.
- (2) Utilities attached to or near the bridge.
- (3) Poor alignment or geometrics.
- (4) Bank erosion or scour. Unusual channel features. Questions regarding hydraulics or scour are to be directed to Chris Potvin in the Hydraulics Unit of Design at (517) 335-1919.
- (5) Proximity of other bridge structures.
- (6) Is drainage sufficient? Any evidence of ponding on the structure?
- (7) Is Right-of-Way limited and might additional ROW or easements be required?

k. Additionally the following items are some that must be considered:

- (1) Is the bridge historical?
- (2) Does this bridge have special structural design features which may affect the repair options (e.g., non-redundant or fracture critical)?
- (3) Are there environmental issues that may impact the project?

If, during the site review, the CONSULTANT finds any structural condition that may cause the bridge to be load restricted (such as holes in beams), or which may require other immediate action (such as lane closures or emergency repairs to holes in the deck, etc.), the CONSULTANT will notify the MDOT PM as soon as possible. The CONSULTANT will also provide documentation of the condition (such as beam measurements) to the MDOT PM as quickly as possible.

l. Traffic Control - The CONSULTANT will consider and propose potential traffic control schemes and will contact the Howard City TSC Traffic and Safety Engineer for assistance estimating the costs for maintaining traffic. Final detailed traffic control costs for construction will be determined by MDOT.

2. Determining Repair Options

Each bridge will be evaluated to determine the most appropriate repair option based on the physical condition of the bridge, economic considerations, and engineering judgment. An initial determination is to be made in the field.

The following are the types of repair options that are to be considered (See ENGINEERING ANALYSIS phase for more discussion about the option choices):

- a. "Hold", or defer work three to five years
- b. Selective repairs such as deck patch, Healer Sealer
- c. Deck Overlay
 - (1) Remove and replace latex concrete overlay (Shallow)
 - (2) Asphalt overlay with waterproofing membrane

(3) Thin epoxy overlay

The Bridge Deck Repair Matrix (Attachment A) must be consulted for reasonable deck repair options based on the condition of the deck surface and soffit.

3. Photographs

A photo log of the bridge and the surrounding areas must be included in the report. All of the pictures must be mounted on 8 1/2" X 11" media (2 photos per page) and are to be captioned with a description of what the picture is intended to show. Each copy of the scoping report must have this series of pictures showing at least the following items and sequenced in the following order:

- a. Elevation views of both sides of the bridge.
- b. Deck surface (to sufficiently show condition of deck surface), including typical bridge railing, joints, and drainage structures.
- c. Approaches.
- d. Underside of deck (to sufficiently show condition of soffit).
- e. Typical superstructure elements - condition of box girder inside and out, diaphragms, bearings, etc.
- f. Abutments, including slope protection.
- g. Piers.
- h. Waterway.
- i. Major deteriorated areas.
- j. Utilities.
- k. Quadrant photos.
- l. Anything else that could affect the cost of rehabilitation.

In addition, pictures must be taken which will support the CONSULTANT's recommendations. All pictures must be captioned to describe the picture's general view (such as north elevation, etc.) and to describe the pertinent item or deterioration. The deck surface photos will be an "aerial view" taken from a height of at least 12 feet above the surface of the deck and will be taken after the deck delamination survey such that the delaminated areas are clearly depicted in the photo.

4. Equipment

MDOT will provide the use of an under bridge inspection truck (reachall) for access to the underside of the bridge, bearings, and top of piers. The CONSULTANT will be responsible for contacting the MDOT Maintenance Division (Andrew Bouvy at 517-322-3325 or Corey Rogers at 517-322-3320) to schedule one of the reachall units a minimum of 14 days in advance.

The CONSULTANT will coordinate the use of the reachall to ensure the equipment is fully utilized while onsite and released as soon as the high reach areas are inspected. MDOT will provide traffic control during the use of the reachall.

The reach all is part of the Department's emergency response team and may be called away unexpectedly. The CONSULTANT will plan for this contingency and should this occur, will re-direct the field staff to maintain efficiency and the schedule.

The CONSULTANT will ensure that all personnel on site have all personal protective safety equipment (PPE), including safety shoes, and that it is worn by the staff while onsite.

5. Maintenance of Traffic

The traffic control during the site review (except during the use of the reachall) will be the responsibility of the CONSULTANT. Traffic control will follow standard MDOT procedures. Permits for the traffic control and for working in the MDOT Right of Way must be obtained from the appropriate MDOT Transportation Service Center (Howard City TSC) or Region (Grand Region) prior to the start of work. Allow ample time for permit issuance. The CONSULTANT will be responsible for obtaining all permits and notifying the Region Engineer in writing (with a copy to the MDOT PM) of the time and location of the work.

Approval for nighttime or weekend work must be obtained prior to the start of work. Other traffic control restrictions may be imposed by the Region or TSC.

6. Testing

During the field work phase, the CONSULTANT may feel that material testing is needed to better understand the condition of the deck to evaluate the best repair option. Advance approval by the MDOT PM is required prior to initiating any testing.

If the CONSULTANT PM feels that material testing is needed, a testing proposal must be submitted to the MDOT PM for approval. The testing proposal will show the bridges for which testing is proposed, what tests are to be performed, what specific information is to be gained from the testing, how this information is to be used, and the cost of testing and necessary traffic control. Proposals submitted with insufficient justification for testing will be denied.

The results and analysis of any testing that is approved and performed will be discussed in the Field Site Review Findings section of the report and the actual test reports will be included in the Appendix.

B. ENGINEERING ANALYSIS

The engineering analysis phase will include an evaluation of the field work findings; the preparation of and evaluation of two or three repair strategies, including the estimate of cost of the repair strategies; a Life Cycle Cost Analysis (LCCA); and the selection of the best repair option.

An initial repair option will have been determined during the site review in the field. The CONSULTANT is required to perform an engineering analysis of this option and on the options above and below it from the Bridge Deck Preservation Matrix. For example, if epoxy overlay is determined in the field to be the most appropriate repair option, the engineering analysis will also be performed on the shallow overlay and deck patch options.

1. Estimating Various Repair Options

Cost estimates for each of the repair options will be prepared for each bridge. A standard form Cost Estimate Worksheet with unit prices will be used (Attachment B). The estimates required are “early preliminary estimates” and not the more detailed “engineering estimates.” The object

is to determine the most economical method of treatment and to establish the budget. Estimates are to be broken down by work activity and must list the quantity and assumed unit price.

2. Life Cycle Cost Analysis

The CONSULTANT shall evaluate the repair options formulated in the engineering analysis phase on the basis of a Life Cycle Cost Analysis for each bridge. The type of LCCA used for this report will be to determine the “present value” of each cost at the time of its implementation and then to sum these costs. The strategy with the lowest present value cost will normally be selected as the preferred repair option, but engineering judgment may reveal that a strategy with higher cost is actually more reasonable.

The CONSULTANT will propose a method of performing the LCCA. All assumptions used for the LCCA calculations and the estimates must be shown, using the following basic assumptions:

- a. Base year for analysis – 2014
- b. Life Cycle Analysis Period – 75 years in 5 year increments.
- c. Real Discount Rate – 4%
- d. User Costs – will not be considered for this report.
- e. Salvage Value – zero in terms of dollar value, but stated in terms of remaining serviced life for the last repair.

C. REPORT DEVELOPMENT

The deliverables for this scope of work will be the Bridge Scoping Reports (with Appendix).

1. Format

The reports must be submitted in Microsoft Word XP format, with one copy created in Adobe pdf on Flash Drive or CD. All reports must be printed on both sides of the paper. Photographs must be printed in color with two photographs per page. The reports shall be submitted in a three-ring binder as described below. The binder will contain all information pertaining to the site review findings, LCCA, recommendations, photos, etc. for each bridge.

2. Drafts & Final Reports

The reports will be submitted in two phases: draft version and final version. The draft report will be a complete report, with **3 copies** submitted to the MDOT PM. These will be reviewed by the Region Bridge Engineer, Lansing Bridge Design, and the Bridge Scoping Engineer. MDOT reserves the right to request additional drafts for review if, in the opinion of the MDOT PM, the changes required are extensive. Comments and questions arising from those reviews will be given to the CONSULTANT to be incorporated into the final report if appropriate, as well as addressed separately and submitted with the final report. Photographs from the draft reports will also be returned to the CONSULTANT, to be incorporated into the final reports. Three copies of the final report will be submitted.

Incomplete final reports or reports with errors will be returned to the CONSULTANT for revision. Failure to make the required changes will be considered a failure to meet the terms of the scope of work.

3. Layout

The Scoping Report will be divided into chapters as follows:

a. Table of Contents

b. General Site Review Procedures

This section will summarize the general procedures used during the site reviews (field work). This information will include the site review dates for each bridge, typical equipment used, typical traffic control procedures, typical site review procedures, etc.

c. Executive Summary

This is to include a statement of the recommended treatment for the bridge and the cost of the initial repair. The executive summary will be a “stand alone” section and will not refer to other sections of the report, nor will the main text refer to information in the executive summary.

d. Field Site Review Findings

This section will include, as a minimum, discussion of the following areas:

- (1) Overall assessment of the condition of the bridge, with each bridge element described separately.
- (2) Site issues, i.e., geometrics, maintenance of traffic, utilities, scour, etc. In case of the situation where no site issues that would impact the rehabilitation of the structure were identified, a statement will be made that all areas were investigated and no issues were found.
- (3) Testing results and implications to the repair options. If no testing was performed, this will be stated in the report.
- (4) The following outline may be used for a consistent presentation format for the body of this section of the report:

i. Approaches

ii. Deck (surface, soffit, joints, railing, drains)

iii. Superstructure (girders, diaphragms, bearings)

iv. Substructure (abutments, wingwalls, piers, slope protection, scour)

v. Site Issues (maintaining traffic, geometrics, signs, utilities, etc.)

vi. Material Testing (if applicable)

e. Rehabilitation Options

This section will include a discussion of the rehabilitation options. For each option evaluated, a discussion of the necessary improvements and the associated costs (initial construction costs and the present value of the LCCA) will be included. The report must discuss and state the reasoning and judgment for selection of the recommended option. This discussion will also include the reasoning for the elimination of all other options, as appropriate.

A table summarizing the initial construction cost and present value of LCCA for each of the options considered will be included in this section for ease of comparison

f. Summary with Repair Recommendation

This section will state the recommended course of action for the bridge and the factors used in determining this recommendation. This section will also briefly discuss the effects of postponing the recommended improvements.

g. Appendix

- (1) Photos with descriptions
- (2) LCCA Assumption Sheet
- (3) LCCA Presentation Sheets
- (4) Estimate Sheets
- (5) Field notes and sketches, including sketches of deck repair areas, box girder repair areas, substructure repair areas, etc.
- (6) Bridge Inspection Report
- (7) Lab test reports (if applicable)

Do not include (in the appendix) lengthy descriptions of the structure and repetition of the LCCA information already stated in the report.

DURATION & SCHEDULE:

Authorization for this project and “Notice to Proceed” is expected by April 2011. All field work must be completed by summer 2011, and the **final REPORT will be due September 30, 2011**. The CONSULTANT will develop a detailed schedule, including specific dates and milestones as described below which will form a part of the contract. Failure to progress in alignment with the schedule will be considered as failing to meet the terms of this contract and may result in the cancellation of the contract.

A. SCHEDULE OF DATES AND MILESTONES

The Consultant is required to develop a Project Schedule in alignment with the project parameters described above, for this work. The Project Schedule must include a Gantt chart showing meeting dates, draft report submissions, etc. as milestones.

A high level Project Schedule must be submitted as part of the Technical Proposal. A fully complete Project Schedule will be submitted, to the MDOT PM for approval, at the project initiation meeting.

Once the project begins, the Consultant will be required to adhere to the schedule and any changes to the schedule must be submitted to the MDOT PM for approval prior to the change.

The Consultant must be prepared to begin the field evaluation work within two weeks after receiving Notice to Proceed.

B. MEETING DATES

1. Project Initiation Meeting – Approximately one week after NTP (Notice to Proceed) and before beginning any field work. Location to be determined.

2. Draft Report Review Meeting – After draft report is submitted and reviewed by MDOT.

PAYMENT SCHEDULE

Compensation for this Scope of Services shall be on an **actual cost plus fixed fee** basis.

CONSULTANT PAYMENT – Actual Cost Plus Fixed Fee:

Compensation for this project shall be on an **actual cost plus fixed fee** basis. This basis of payment typically includes an estimate of labor hours by classification or employee, hourly labor rates, applied overhead, other direct costs, subconsultant costs, and applied fixed fee.

All billings for services must be directed to the Department and follow the current guidelines. The latest copy of the "Professional Engineering Service Reimbursement Guidelines for Bureau of Highways" is available on MDOT's website. This document contains instructions and forms that must be followed and used for billing. Payment may be delayed or decreased if the instructions are not followed.

Payment to the CONSULTANT for services rendered shall not exceed the maximum amount unless an increase is approved in accordance with the contract with the CONSULTANT. Typically, billings must be submitted within 60 days after the completion of services for the current billing. The final billing must be received within 60 days of the completion of services. Refer to your contract for your specific contract terms.

Direct expenses, if applicable, will not be paid in excess of that allowed by the Department for its own employees in accordance with the State of Michigan's Standardized Travel Regulations. Supporting documentation must be submitted with the billing for all eligible expenses on the project in accordance with the Reimbursement Guidelines. The only hours that will be considered allowable charges for this contract are those that are directly attributable to the activities of this project.

The use of overtime hours is not acceptable unless prior written approval is granted by the MDOT Region Engineer/Bureau Director and the MDOT Project Manager. Reimbursement for overtime hours that are allowed will be limited to time spent on this project in excess of forty hours per person per week. Any variations to this rule should be included in the priced proposal submitted by the Consultant and must have prior written approval by the MDOT Region Engineer/Bureau Director and the MDOT Project Manager.

The fixed fee for profit allowed for this project is 11.0% of the cost of direct labor and overhead.

BRIDGE DECK PRESERVATION MATRIX

DECK CONDITION STATE			REPAIR OPTIONS	POTENTIAL RESULT TO DECK BSIR		NEXT ANTICIPATED EVALUATION
Top Surface	Bottom Surface			Top Surface BSIR #58a	Bottom Surface BSIR #58b	
BSIR #58a	Deficiencies % (a)	BSIR #58b	Deficiencies % (b)			
≥ 5	N/A	N/A	N/A	Hold (c) Seal Cracks/Healer Sealer (d)	No Change	1 to 8 years
	≤ 5%	> 5	≤ 2%	Epoxy Overlay	8, 9	10 to 15 years
	≤ 10%	≥ 4	≤ 25%	Deck Patch (e)	Up by 1 pt.	3 to 10 years
4 or 5	10% to 25%	5 or 6	≤ 10%	Deep Concrete Overlay (h)	8, 9	25 to 30 years
		4	10% to 25%	Shallow Concrete Overlay (h, i)	8, 9	10 to 15 years
		2 or 3	> 25%	HMA Overlay with water-proofing membrane (f, h, i)	8, 9	8 to 10 years
≤ 3	>25%	> 5	< 2%	HMA Cap (g, h, i)	8, 9	2 to 4 years
		4 or 5	2% to 25%	Deep Concrete Overlay (h)	8, 9	20 to 25 years
		2 or 3	>25%	Shallow Concrete Overlay (h, i)	8, 9	10 years
				HMA Overlay with water-proofing membrane (f, h, i)	8, 9	5 to 7 years
				HMA Cap (g, h, i)	8, 9	1 to 3 years
				Replace Deck	9	40+ years

(a) Percent of deck surface area that is spalled, delaminated, or patched with temporary patch material.

(b) Percent of deck underside area that is spalled, delaminated or map cracked.

(c) The "Hold" option implies that there is on-going maintenance of filling potholes with cold patch and scaling of incipient spalls.

(d) Seal cracks when cracks are easily visible and minimal map cracking. Apply healer sealer when crack density is too great to seal individually by hand. Sustains the current condition longer.

(e) Crack sealing can also be used to seal the perimeter of deck patches.

(f) Hot Mix Asphalt overlay with waterproofing membrane. Deck patching required prior to placement of waterproofing membrane.

(g) Hot Mix Asphalt cap without waterproofing membrane. Deck should be scheduled for replacement in the 5 year plan.

(h) If bridge crosses over traveled lanes and the deck contains slag aggregate, do deck replacement.

(i) When deck bottom surface is rated poor (or worse) and may have loose or delaminated concrete over traveled lanes, an in-depth inspection should be scheduled. Any loose or delaminated concrete should be scaled off and false decking should be placed over traveled lanes where there is potential for additional concrete to become loose.

BRIDGE DECK PRESERVATION MATRIX USER GUIDELINES

This matrix is a tool for Bridge Engineers to use in the selection of deck repair options. The condition of the deck is usually the driving force, or the key indicator, leading to a structure being considered for rehabilitation or replacement. However, there are times when other issues affecting the bridge may elicit the need for a rehabilitation project and this matrix does not address those situations. Some of these situations are super-structure deterioration, sub-structure deterioration, and functional issues such as under-clearance and/or bridge width. Sometimes it is desirable for an entire corridor to be brought up to a specific condition level as part of an overall strategy. So the user is cautioned to interpret the information from the matrix in the context of each specific case and use engineering judgment.

The matrix can be used from left to right or from right to left. If you have scoping inspection data with a deck delamination survey, select the row in the left column that matches the percent of surface defects. Then select the row in the second column that matches the percent of underside defects. To the right of this you will find a repair option and the associated changes to the NBI and the expected service life of that repair.

If you are looking for a fix that will last for a given period of time, select a row from the right column that matches the length of service desired and scan to the left to find the repair option. Be advised that the condition of the bridge at the time of the rehabilitation affects the expected service life of the selected repair option. So if the structure is in worse condition than shown on the left side of the matrix, the repair will not last as long. Conversely, if the deck is in better condition than shown on the left, a longer service life could be expected.

This matrix has been constructed based on the best knowledge of individuals from Construction & Technology, Maintenance, and Design Support Areas, and FHWA with many years of experience working with bridges. When used in conjunction with the Bridge Safety Inspection Report (BSIR), Pontis CoRe Element Data, and Detailed Bridge Project Scoping Report, the matrix can be an accurate guide in the majority of situations and will lead to a repair option that is economical and consistent with the Departments goals.

2010

CALL FOR PROJECTS
BRIDGE REPAIR COST ESTIMATE

REV. 1/20/10

ENGINEER: DATE: DECK AREA: SFT STRUCTURE ID:
LOCATION: DECK DIM:
PRIMARY REPAIR STRATEGY: STR. TYPE:

WORK ITEM	QUANTITY	DIMENSION	UNIT COST	TOTAL
NEW BRIDGE				
Multiple spans, Concrete (add demo. & road approach & traffic control)		SFT	\$160.00 /SFT	
Multiple spans, Steel (as above)		SFT	\$175.00 /SFT	
Single span (or multi span over water), Concrete (as above)		SFT	\$190.00 /SFT	
Single span (or multi span over water), Steel (as above)		SFT	\$220.00 /SFT	
Pedestrian Bridge (includes removal, add traffic control)		SFT	\$285.00 /SFT	
Other				
NEW SUPERSTRUCTURE				
Concrete (includes removal of old super & new railing, add traffic control & approach)		SFT	\$120.00 /SFT	
Steel (as above)		SFT	\$150.00 /SFT	
Over Water (add to new superstructure cost)		SFT	\$28.00 /SFT	
Other				
WIDENING				
Added portion only. _____ ft of width (add road approach widening)		SFT	\$185.00 /SFT	
Other				
NEW DECK				
Includes removal of old deck & new railing (add traffic control & approach)		SFT	\$70.00 /SFT	
Other				
DEMOLITION				
Entire bridge, grade separation		SFT	\$27.00 /SFT	
Entire bridge, over water		SFT	\$36.00 /SFT	
Other				
SUPERSTRUCTURE REPAIR				
Concrete Deck Patch (includes hand chipping)		SFT	\$32.00 /SFT	
HMA Cap (no membrane - add bridge rail if req'd)		SFT	\$1.25 /SFT	
HMA Overlay with WP membrane (add bridge rail if req'd)		SFT	\$5.00 /SFT	
Removal of Concrete Wearing Course (latex) or Epoxy Overlay		SFT	\$1.50 /SFT	
Removal of HMA Overlay		SFT	\$1.00 /SFT	
Epoxy Overlay		SYD	\$34.00 /SYD	
Shallow Overlay (includes joint replmt & hydro, add bridge rail if req'd)		SFT	\$25.00 /SFT	
Deep Overlay (includes joint replmt & hydro, add bridge rail if req'd)		SFT	\$26.00 /SFT	
PCI Beam End Repair (\$2000-\$4000 per beam end)		EA	\$3,000.00 EA	
Repair Structural Steel (\$2400 bolted, \$6200 welded)		EA	\$5,000.00 EA	
High Load Hit Repair (PCI Beam)		SFT	\$200.00 /SFT	
Paint Structural Steel		SFT	\$9.00 /SFT	
Partial Painting		SFT	\$18.00 /SFT	
Pin & Hanger replacement (includes temporary supports)		EA	\$6,600.00 EA	
Other				
SUBSTRUCTURE REPAIR				
Pier repair (measured x 2) Replace unit if spalled area > 30%		CFT	\$200.00 /CFT	
Pier repair over water (measured x 2)		CFT	\$230.00 /CFT	
Pier replacement		CFT	\$75.00 /CFT	
Abutment repair (measured x 2)		CFT	\$200.00 /CFT	
Temporary Supports for Substructure Repair		EA	\$1,800.00 EA	
Slope Protection repairs		SYD	\$80.00 /SYD	
Other				
MISCELLANEOUS				
Expansion or Construction Joints (includes removal)		FT	\$420.00 /FT	
Bridge Railing, remove and replace		FT	\$215.00 /FT	
Thrie Beam Railing retrofit		FT	\$30.00 /FT	
Deck Drain Extensions		EA	\$500.00 EA	
Scour Countermeasures		LSUM		LSUM
Other				
ROAD WORK				
Approach Pavement, 91/2" RC (add C & G, GR, Slope, Shldr.) 40' ea. end		SFT	\$8.00 /SFT	
Approach Curb & Gutter (18' ea. quad.)		FT	\$36.00 /FT	
Guardrail Anchorage to Bridge (<40')		quads	\$1,400.00 /quad	
Guardrail, Type B or T (beyond GR anchorage to bridge, <200')		FT	\$20.00 /FT	