

RFP – ME – 2013
Questions and Answers

Q: Can you provide a list of the current collection sites and addresses?

A: The current vendor uses facilities that provide both urine specimen collection and breath alcohol testing services closest to each member of the consortium statewide.

Q: How many after-hour collections were performed in 2012?

A: I do not have this information available at this time. If you would like to pursue this, you may send a Freedom of Information Act request to <http://www.michigan.gov/micontractconnect/0,4541,7-225-48677-57230--,00.html>.

Q: Is there a requirement to agree that information provided by a bidder may be released to other bidders upon the announcement of the award? If so, is there a percentage of the information that may be designated as proprietary?

A: The information is public and would be available under the Freedom of Information Act -Under Act 442 of the Public Acts of 1976.

Q: Is all training delivered to be live and on-site, or can other methods be used (webinar, online computer based)?

A: Live and on-site is preferred, but other methods can be recommended if the vendor can ensure training requirements are met by other alternatives.

Q: What laboratory is currently being used by the current TPA to perform the laboratory analysis for the drug testing?

A: First Lab uses a certified Substance Abuse and Mental Health Services Administration lab for specimen analysis.

Q: How many expert witness testimony cases has the consortium had in the past 3 years?

I do not have this information available at this time. If you would like to pursue this information, you may send a Freedom of Information Act

request to <http://www.michigan.gov/micontractconnect/0,4541,7-225-48677-57230--,00.html>.

Q: What are you currently being charged for a DOT drug test?

A: \$17.95/ drug test, \$5.00/alcohol test

Q: Does the charge for the DOT drug test include collection fees?

A: No.

Q: Does the charge for the DOT drug test include MRO fees?

A: No.

Q: Are you charged a separate fee for administrative management of the random selections or is the fee included in the test fee?

A: The fee is included.

Q: Will the employee safety-sensitive categories be submitted along with the employee rosters by the transit agencies for use by the TPA for data management of MIS reporting?

A: The safety-sensitive categories are defined by the Federal Transit Administration. A list of all eligible transit employees will be provided.

Q: What information is contained in the quarterly random reports required to be submitted to MDOT as described in 1.042?

A: Quarterly reports will including at a minimum the status of minimum annual testing requirements performed, outstanding tests needed, the number and outcome of tests performed, laboratory statistical reports and, if applicable, results of blind proficiency testing.

Q: Does Compliance Management include oversight or compliance of Subcontractors?

A: Information regarding subcontractors can be found under section 2.07 in the RFP.

Q: On the cover page (page 1), the date is 4/9/13 and on page 50, **3.013** has 4/5/13. Can you please confirm the correct date for submitting questions?

A: The correct date is 4/9/2013

Q: Could you provide a list of names and locations of each of the transit agencies?

A: Transit agencies and their locations are located on our Web site located:

http://www.michigan.gov/mdot/0,4616,7-151-9625_21607-31837--_00.html

If you click on each individual transit agency it will provide their location, etc.

Q: Regarding the collection sites, would you like the bidder to include a list of collections sites in the RFP, or is that something the awarded bidder would provide after consulting with each transit agency?

A: That is something that the awarded bidder would provide.

Q: Approximately how many employees will be receiving drug and alcohol testing?

A: Please see RFP page 62 for the approximate number of employees to receive drug and alcohol testing.

Q: Who is your current TPA & Lab?

A: Our current vendor is FirstLab.

Q: What current clinics do you use and what are their hours?

A: Clinics are located conveniently for agencies located throughout the state. Provisions must be made for after-hour collection and testing.

Q: What are your current hourly rates & estimated hours for the following consortium services:

Collection site identification: Included in testing service

MRO identification: Included in testing service

Lab identification: Included in testing service

Record keeping/reporting: Included in testing service

Billing: Included in testing service

Program quality: Included in testing service

Keep MDOT informed: Included in testing service

Account Management: Included in testing service

Litigation assistance: \$150.00/hour

Audit assistance: \$150.00/hour
Consultation/Expert Advice: Unlimited 24/7 telephone access,
\$25.00/call
Compliance Monitoring / Policy Review of Existing Policy &
Approval: \$100.00/hour
The estimated number of test can be found in the RFP on page 62.

Q: What is your current cost per call for 24-hour consultation service?

A: \$25.00/call

Q: What is your current price per tests for the following testing services:

A: Random: \$17.95/ drug test, \$5.00 alcohol test

Follow up: \$17.95/ drug test, \$5.00 alcohol test

Post Accident: \$17.95/ drug test, \$5.00 alcohol test

Reasonable Suspicion: \$17.95/ drug test, \$5.00 alcohol test

Return to Duty: \$17.95/ drug test, \$5.00 alcohol test

Pre employment: \$17.95/ drug test, \$5.00 alcohol test

Blind Specimen Tests: \$37.00/test

Q: According to DOT regulations, blind specimens are required only if there are more than 2,000 safety sensitive employees covered in your program. With 1100 estimated, you are well under 2000 and we were wondering if you would still like pricing for blind specimen tests:

§ 40.103 What are the requirements for submitting blind specimens to a laboratory?

(a) As an employer or C/TPA with an aggregate of 2000 or more DOT-covered employees, you must send blind specimens to laboratories you use. If you have an aggregate of fewer than 2000 DOT-covered employees, you are not required to provide blind specimens.

A: Yes.

Q: What is your current cost per training session?

A: Up to \$2,400 per 2-day training event.

Q: Can billing for selected services be billed directly by Contractor / Subcontractor to each individual agency and/or MDOT?

A: Only the Contractor can bill individual agencies and/or MDOT. Please see section 2.07 in the RFP for information regarding subcontractors.

Q: On Page 37, 38 under “Transition Responsibilities”, is MDOT also looking for the transfer of archived data (ie. Past year results/reports) to be transferred over to their new vendor’s server? Due to liability reasons and the proprietary nature of such information, our firm does not allow any results other than what has been ruled by our MRO, to be posted on your online account / our servers. Will this be acceptable for our firm to bid on this RFP?

A: Only results ruled legal to be transferred is requested.

Q: The request has been made for collection sites that offer both UDS collections & BAT testing. For additional convenience and greater option of coverage, would you like us to present locations that only do UDS collections as well?

A: This is not necessary.

Q: Why is the RFP being illicited? Has the current contract expired? Or was the contract broken pre-maturely?

A: The current contract expires June 30, 2013.

Q: What is the anticipated posting date of ANSWERS to questions received and where will addendums be posted?

A: Today (April 11, 2013)