

**MI Travel Counts III Statewide Household Travel Survey and SEMCOG Travel Counts
2015 Household Travel Survey - Requisition #1487**

Q&A #3

4/28/2014

Q1. For budgeting purposes, can you clarify how the budget should be allocated between MDOT and SEMCOG for tasks with significant overlap? (More specifically, when the SEMCOG deliverable is a modified version of the MDOT deliverable.) For example, with the Project Management Plan, will MDOT be responsible for the full cost of developing the MDOT plan, and will SEMCOG be responsible only for the cost to modify that MDOT plan for SEMCOG needs? Alternatively, should the costs be split more evenly between the two agencies based on how many surveys each agency is purchasing, or some other criterion?

A1. When a SEMCOG deliverable is a modified version of the MDOT deliverable, MDOT will be responsible for the full cost of developing the MDOT deliverable and SEMCOG will be responsible for the cost of any modifications necessary for the SEMCOG deliverable.

Q2. For Tasks 11 & 22, what is/are the data deliverable format(s) (e.g., digital only, paper copy, CD, or a combination of these)?

A2. The deliverable should be 10 paper copies and 20 CDs, the same as specified in Tasks 10 and 21. This was unintentionally omitted from tasks 11 and 22 the RFP.

Q3. Does MDOT intend to use the same logo and branding for MTC III used in MTC II, and also on the MI Travel Counts web page?

A3. MDOT intends to use the “MI Travel Counts” logo and branding as was used in MTC I and II and as on the www.michigan.gov/mitravelcounts webpage. As mentioned in Task 14a, there will most likely be some differences in branding in the SEMCOG area.

Q4. On page 3, Introduction, paragraph 3, in the GPS discussion, this sentence appears: “A minimum of three days of travel information and long-distance retrospective travel will be collected from GPS households.”

- a. Does this mean that GPS participants are asked to report three days of travel (as opposed to only one day for diary)?

OR

- b. Does this mean that participants should collect data with the GPS device for three days, including the 24-hour diary travel period, but they only report travel for the 24-hour travel day period?

A4. MDOT would like three days of travel information collected from GPS households in order to capture the variability in travel. MDOT is asking the proposer to suggest whether GPS households should complete a travel diary, prompted recall, or neither. Please see Task 3d, second paragraph, “The consultant will also propose whether GPS households complete a travel diary or prompted recall survey in addition to carrying the GPS units or if the GPS households

will solely carry GPS units and any implications that recommendation may have on data quality.” As stated in the last paragraph of the Introduction to the Scope of Work, consultants are encouraged to suggest improvements to the proposed process if it is warranted.

Q5. On page 32, Task 14, paragraph 3, sentence 2, the RFP states, “In STC05, the survey days were Tuesday through Thursday, and the MTC III is proposing a Monday through Thursday data collection period. For SEMCOG’s portion of the samples, the consultant will provide analysis and recommendations on survey days to see whether Tuesday-Thursday collection or Monday-Friday collection would make more sense based on SEMCOG modeling needs and other large metro area practices.” Is Monday - Friday supposed to be Monday – Thursday (the same as MTC III)?

A5. The sentence is correct as written. SEMCOG feels that traditionally Tuesday through Thursday is considered as weekday while Monday’s and Friday’s have variations in traffic which are more in line with weekend traffic. SEMCOG would like the consultant to weigh in on this.

In 2012, MDOT hired Texas A&M Transportation Institute for the Small Urban Model Area Contract (SUMAC) to look at modeling needs for small urban areas and corresponding data needs including travel survey sampling for those areas. Contact Don Mayle (mayled@michigan.gov) for copies of the SUMAC documentation.

The appendices from the 2005 SEMCOG Travel Counts Household Data Collection Program are now available on the SEMCOG FTP site, <ftp://ftp.semcog.org/outgoing/PlanPolicyDevelopment/SEMCOG%20Household%20Survey%20Appendicies/>. Once you open the site you will need to open the page in Windows Explorer in order to download the files to your computer. In Internet explorer you do this by choosing the “Page” menu and then “Open FTP site in File Explorer”. If you have any questions about downloading this file please contact Bill Branham, SEMCOG Network Administrator, at 313-324-3411 or Jacque’l Smith, Computer Support, at 313-324-3404.