

**Scope of Service for
“As Needed” Real Estate Acquisition and/or Relocation Services Q2
Requisition 1518
05-27-14**

Question:

Should the hourly rates be inclusive of expenses related to travel? Or, when the 633ES is submitted will it permit an inclusion of expenses (specific to the project needed) above the hourly rate?

Answer:

The hourly rates should be inclusive of travel related expenses.

Question:

Please clarify if you are selecting a firm who will provide their staff to accomplish the work or if you are selecting individuals who will actually be expected to perform the work (potentially there would be multiple individuals selected through this process from a single firm but it is still the individuals not the firm).

Answer:

The “As needed” Real Estate Acquisition and/or Relocation Services contract will be individuals with the understanding that some assignments may require you to use additional staff.