

CHECKLIST TO DESIGNATE AREAS OF EVALUATION FOR REQUESTS FOR PROPOSAL (RFP)

MDOT PROJECT MANAGER Erin O'Brien			JOB NUMBER (JN) 105632C	CONTROL SECTION (CS) Multiple
DESCRIPTION IF NO JN/CS Upgrade and Rehabilitation of Non-Freeway Signing for 139.203 Miles in Barry & Calhoun Counties				
MDOT PROJECT MANAGER: Check all items to be included in RFP. WHITE = REQUIRED GRAY SHADING = OPTIONAL			CONSULTANT: Provide only checked items below in proposal.	
Check the appropriate Tier in the box below				
<input type="checkbox"/> TIER I (\$25,000-\$99,999)	<input type="checkbox"/> TIER II (\$100,000-\$250,000)	<input checked="" type="checkbox"/> TIER III (>\$250,000)		
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Understanding of Service	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Innovations</i>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Safety Program</i>	
N/A	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Organization Chart	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Qualifications of Team	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Past Performance	
Not required as part of official RFP	Not required as part of official RFP	<input checked="" type="checkbox"/>	Quality Assurance/Quality Control	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Location: The percentage of work performed in Michigan will be used for all selections unless the project is for on-site inspection or survey activities, then location should be scored using the distance from the consultant office to the on-site inspection or survey activity.	
N/A	N/A	<input type="checkbox"/>	Presentation	
N/A	N/A	<input type="checkbox"/>	Technical Proposal (if Presentation is required)	
3 pages (MDOT forms not counted) (No Resumes)	7 pages (MDOT forms not counted)	19 pages (MDOT forms not counted)	Total maximum pages for RFP not including key personnel resumes	

The Michigan Department of Transportation (MDOT) is seeking professional services for the project contained in the attached scope of services.

If your firm is interested in providing services, please indicate your interest by submitting a Proposal, Proposal/Bid Sheet or Bid Sheet as indicated below. The documents must be submitted in accordance with the latest "Consultant/Vendor Selection Guidelines for Service Contracts" and "Guideline for Completing a Low Bid Sheet(s)", if a low bid is involved as part of the selection process. **Referenced Guidelines are available on MDOT's website under Doing Business > Vendor/Consultant Services > Vendor/Consultant Selections.**

RFP SPECIFIC INFORMATION

BUREAU OF HIGHWAYS BUREAU OF TRANSPORTATION PLANNING ** OTHER

THE SERVICE WAS POSTED ON THE ANTICIPATED QUARTERLY REQUESTS FOR PROPOSALS

NO YES DATED _____ THROUGH _____

Prequalified Services – See page 2 of the attached Scope of Services for required Prequalification Classifications.

Non-Prequalified Services - If selected, the vendor must make sure that current financial information, including labor rates, overhead computations, and financial statements, if overhead is not audited, is on file with MDOT's Office of Commission Audits. This information must be on file for the prime vendor and all sub vendors so that the contract will not be delayed.

Qualifications Based Selection – Use Consultant/Vendor Selection Guidelines

For all Qualifications Based Selections, the selection team will review the information submitted and will select the firm considered most qualified to perform the services based on the proposals. The selected vendor will be contacted to confirm capacity. Upon confirmation, that firm will be asked to prepare a priced proposal. Negotiations will be conducted with the firm selected.

**** For RFP's that originate in Bureau of Transportation Planning only**, a price proposal must be submitted at the same time as, but separate from, the proposal. Submit directly to the Contract Administrator/Selection Specialist, Bureau of Transportation Planning (**see address list, page 2**). The price proposal must be submitted in a sealed manila envelope, clearly marked in large red letters "**PRICE PROPOSAL – TO BE OPENED ONLY BY SELECTION SPECIALIST.**" The vendor's name and return address **MUST** be on the front of the envelope. The price proposal will only be opened for the highest scoring proposal. Unopened price proposals will be returned to the unselected vendor(s). Failure to comply with this procedure may result in your bid being opened erroneously by the mail room.

For a cost plus fixed fee contract, the selected vendor must have a cost accounting system to support a cost plus fixed fee contract. This type of system has a job-order cost accounting system for the recording and accumulation of costs incurred under its contracts. Each project is assigned a job number so that costs may be segregated and accumulated in the vendor's job-order accounting system.

Qualifications Review / Low Bid - Use Consultant/Vendor Selection Guidelines. See Bid Sheet Instructions for additional information.

For Qualification Review/Low Bid selections, the selection team will review the proposals submitted and post the date of the bid opening on the MDOT website. The notification will be posted at least two business days prior to the bid opening. Only bids from vendors that meet proposal requirements will be opened. The vendor with the lowest bid will be selected. The selected vendor may be contacted to confirm capacity.

Best Value - Use Consultant/Vendor Selection Guidelines. See Bid Sheet Instructions below for additional information. The bid amount is a component of the total proposal score, not the determining factor of the selection.

Low Bid (no qualifications review required - no proposal required.) See Bid Sheet Instructions below for additional instructions.

BID SHEET INSTRUCTIONS

A bid sheet(s) must be submitted in accordance with the "Guideline for Completing a Low Bid Sheet(s)" (available on MDOT's website). The Bid Sheet is located at the end of the Scope of Services. Submit bid sheet(s) separate from the proposal, to the address indicated below. The bid sheet(s) must be submitted in a sealed manila envelope, clearly marked "**SEALED BID.**" The vendor's name and return address **MUST** be on the front of the envelope. Failure to comply with this procedure may result in your bid being opened erroneously by the mail room and the bid being rejected from consideration.

PROPOSAL SUBMITTAL INFORMATION

REQUIRED NUMBER OF COPIES FOR PROJECT MANAGER 5	PROPOSAL DUE DATE 3/2/09	TIME DUE 4:00 p.m.
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PROPOSAL AND BID SHEET MAILING ADDRESSES

Mail the multiple proposal bundle to the MDOT Project Manager or Other indicated below.

- MDOT Project Manager MDOT Other

Erin O'Brien, Non-Freeway Signing Engineer
Traffic Sign & Delineation Unit, Traffic & Safety Division
MDOT, Murray D. Van Wagoner Building
P.O.Box 30050, Lansing, MI 48909

Mail one additional stapled copy of the proposal to the Lansing Office indicated below.

Lansing Regular Mail**OR****Lansing Overnight Mail**

- Secretary, Contract Services Div - B470
Michigan Department of Transportation
PO Box 30050
Lansing, MI 48809

Secretary, Contract Services Div - B470
Michigan Department of Transportation
425 W. Ottawa
Lansing, MI 48833

- Contract Administrator/Selection Specialist
Bureau of Transportation Planning B470
Michigan Department of Transportation
PO Box 30050
Lansing, MI 48809

Contract Administrator/Selection Specialist
Bureau of Transportation Planning B470
Michigan Department of Transportation
425 W. Ottawa
Lansing, MI 48833

GENERAL INFORMATION

Any questions relative to the scope of services must be submitted by e-mail to the MDOT Project Manager. Questions must be received by the Project Manager at least four (4) working days prior to the due date and time specified above. All questions and answers will be placed on the MDOT website as soon as possible after receipt of the questions, and at least three (3) days prior to the RFP due date deadline. The names of vendors submitting questions will not be disclosed.

MDOT is an equal opportunity employer and MDOT DBE firms are encouraged to apply. The participating DBE firm, as currently certified by MDOT's Office of Equal Opportunity, shall be listed in the Proposal

MDOT FORMS REQUIRED AS PART OF PROPOSAL SUBMISSION

- 5100D** – Request for Proposal Cover Sheet
5100G – Certification of Availability of Key Personnel
5100I – Conflict of Interest Statement

(These forms are not included in the proposal maximum page count.)

Michigan Department of Transportation

**SCOPE OF SERVICES
FOR**

TRAFFIC & SAFETY SERVICES

Upgrade and Rehabilitation of Non-Freeway Signing for
139.203 miles of Non-Freeway Sign Upgrading in Calhoun & Barry Counties

CONTROL SECTION(S):

Barry County

M-37	CS 08031	BMP 0.000	EMP 16.820
	PR 982506	BMP 0.000	EMP 12.872
	PR 982801	BMP 0.093	EMP 1.193
	PR 982805	BMP 0.000	EMP 2.466
	PR 982909	BMP 0.193	EMP 0.575
	CS 08032	BMP 0.000	EMP 13.849
	PR 983110	BMP 0.000	EMP 13.849
	CS 08034	BMP 0.000	EMP 2.294
	PR 983402	BMP 0.000	EMP 2.294
	CS 08012	BMP 0.000	EMP 0.193
PR 983008	BMP 0.125	EMP 0.318	
M-43	CS 08011	BMP 0.000	EMP 18.681
	PR 984708	BMP 0.000	EMP 18.681
	CS 08012	BMP 0.193	EMP 15.369
	PR 983008	BMP 0.318	EMP 5.314
	PR 983602	BMP 0.000	EMP 0.479
PR 983603	BMP 1.285	EMP 10.986	
M-50	CS 08081	BMP 0.000	EMP 2.875
	PR 984601	BMP 0.000	EMP 2.875
M-66	CS 08051	BMP 0.000	EMP 11.317
	PR 984110	BMP 0.000	EMP 8.887
	PR 984303	BMP 0.000	EMP 2.430
	CS 08052	BMP 0.000	EMP 14.466
	PR 984303	BMP 2.430	EMP 14.869
	PR 3080054	BMP 0.000	EMP 2.027

M-78	CS 08071	BMP 0.000	EMP 0.816
	PR 984706	BMP 0.000	EMP 0.816
M-79	CS 08041	BMP 0.000	EMP 9.296
	PR 982804	BMP 0.000	EMP 9.296
	CS 08042	BMP 0.000	EMP 1.043
	PR 3081377	BMP 0.000	EMP 1.043
M-89	CS 08021	BMP 0.000	EMP 1.072
	PR 982503	BMP 0.000	EMP 1.072
M-179	CS 08033	BMP 0.000	EMP 10.834
	PR 988709	BMP 0.000	EMP 10.834
	PR 3081079	BMP 0.000	EMP 0.054

Calhoun County

M-37	CS 13011	BMP 0.000	EMP 5.416
	PR 1298703	BMP 0.000	EMP 5.416
I-94 BL	CS 13121	BMP 0.000	EMP 3.754
	PR 1296507	BMP 0.000	EMP 3.754
M-66	CS 13051	BMP 0.000	EMP 1.206
	PR 3130086	BMP 7.064	EMP 8.270
M-78	CS 13032	BMP 7.170	EMP 9.902
	PR 1298106	BMP 0.000	EMP 2.732
	PR 1298104	BMP 0.000	EMP 0.056

JOB NUMBER: 105632C

PROJECT LOCATION

M-37, M-43, M-50, M-66US-12, M-66, M-78, M-79, M-89, M-179 in Barry County and M-37, N-66, M-78 and I-94 BL in Calhoun County.

DESCRIPTION OF WORK

Approximately 140 miles of Non-Freeway Sign Upgrading in Barry & Calhoun counties.

ANTICIPATED SERVICE START DATE: May 1, 2009

ANTICIPATED SERVICE COMPLETION DATE: December 15, 2010

PRIMARY PREQUALIFICATION CLASSIFICATION(S):

Permanent Non-Freeway Traffic Signing Plans

SECONDARY PREQUALIFICATION CLASSIFICATION(S):

None

DBE REQUIREMENT: N/A

PROJECT MANAGER:

Erin O'Brien, Non-Freeway Signing Engineer
Traffic Sign and Delineation Unit
Traffic and Safety Support Area
Michigan Department of Transportation
Murray D. Van Wagoner Building
P.O. Box 30050
Lansing, MI 48909
Phone: 517-373-0748
Fax: 517-241-2567
E-mail: obriene@michigan.gov

COST OF CONSTRUCTION

The estimated cost of construction for this project is \$1,400,000.

SCHEDULE

A. Target Date

The target date for the completion of this project is December 15, 2010.

B. Intermediate Dates

1. Within seven days of the Department's notice to proceed, contact the Department's project manager in Lansing to discuss the project and set up a kick-off meeting.
2. Provide base plans by 03/17/2010.
3. Provide preliminary plans by 6/30/10, and conduct the Plan Review not later than the 07/14/10.
4. Provide final plans by 11/15/10 for OEC Meeting, and conduct the OEC Meeting no later than 12/01/10.
5. Provide revised final plans from OEC and final package by 12/15/10.

PROBLEM STATEMENT

The Michigan Department of Transportation (MDOT) manages an annual non-freeway sign upgrading program. Projects selected are based on the age and condition of the signs in place along various state trunklines. The sign population on any segment of roadway includes new and old signs. The Department requires use of high-intensity legends and background on all new signs. In general, high-intensity signs are expected to last 15 years. Any signs three years and older are considered for replacement. Signs which do not conform to the Michigan Manual of Uniform Traffic Control Devices (MMUTCD) or MDOT's Standard Highway Signs Manual, MDOT's Guidelines for Signing on State Trunkline Highways, have deteriorated to an extent that they no longer provide adequate nighttime reflectivity, are damaged, are incorrectly installed or located, or are structurally deficient will be replaced.

Large overhead support structures such as trusses, cantilevers, and bridge-mounted sign structures will be evaluated by the Department. This information will be provided when requested by the Consultant during the term of the contract. Determination of replacement or retention of a structure will be made by the Department. The Department will specify repairs required to retain overhead and bridge-mounted structures.

WORK PLAN

Develop a non-freeway signing package suitable for contract letting by the Department. The contracts are developed utilizing the Department's MTSIS (Michigan Traffic Sign Inventory System). Access to this MDOT developed computer program will be provided to the Consultant. Any plan sheet required for project completion must be developed using Microstation software.

The Consultant shall supply all materials necessary for completion of Project Review including the necessary paper prints and compact disc.

The Consultant shall make trips to the Department offices (Lansing), MDOT region offices, and to the project site as may be necessary to carry out the services in accordance to the agreement.

The Consultant shall make necessary corrections/changes to the data as directed by the Project Manager. During execution of this Contract, the Traffic Signs and Delineation Unit Engineer or designee will be considered as the Project Manager.

All non-freeway signing contract details are produced according to the Department's standardized practice and meet the requirements of the 2003 MDOT Standard Specifications for Construction.

Work which is not covered by current MDOT Standard Specifications, supplemental specifications or special provisions will be described by the Consultant and set in standard MDOT special provision standard format. A copy of standard format will be provided when requested by the Consultant. All special provisions written by the Consultant will require Departmental approval.

TASK DESCRIPTIONS

Task 1. Familiarization with Region Practices and Personnel

- A. At the initiation of the project, the consultant shall set up a meeting with Non-freeway Program Coordinator and Staff, Traffic Signs and Delineation Unit in Lansing to become familiar with the Department- provided computer software program. Technology transfer and MTSIS computer training will occur at this time. All computer hardware needs for this meeting will be provided by the Department.
- B. The Consultant shall also be responsible to schedule a meeting with the TSC Traffic and Safety Engineer or his designee to become familiar with their needs and practices. During this meeting, the Project Manager will ensure that all concerns about the project are brought to the attention of the Consultant. The meeting shall be held at the TSC office.

Task 2. Field review computerized signing inventory

- A. The Consultant shall be responsible for field reviewing the project to verify existing sign inventory. The location and mileages of all signs shall be determined utilizing a Distance Measurement Instrument (DMI). All signs shall be located to a nearest 0.001 mile. All signing discrepancies identified in the field shall be corrected on the computerized inventory by the Consultant.
- B. During the field review, the condition of all existing sign and support systems shall be determined using the criteria provided. This information will be used to determine which signs and supports will be replaced. In general, 90 percent of signs and supports are replaced during the sign upgrading contract.

The installation date for signs retained (less than three years old) will be shown on the computerized inventory.

At a minimum, the following information shall be verified and recorded on the computerized inventory:

1. Sign sizes and types
2. Sign offset
3. Sign message
4. Sign location
5. Sign support system
6. Type of sign support foundation

Task 3. Produce computerized base sheets

- A. The Consultant is required to produce computerized plan sheets of the signing influence area and the area within the project limits. The plan sheets will show the major features of the existing roadway including grade separations, and overhead and ground-mounted signs. All signs shall be shown at their approximate location and include their existing legends.
- B. All plan sheets shall be developed using Microstation and SignCAD software formats, working units, levels, and other items related to proper orientation and placement of the product on the Department's system shall be noted under Consultant Responsibilities of this Scope of Services. The base alignment will be a graphical representation of the horizontal alignment of the roadway. It will not include road design details or right-of-way.
- C. Base sheet drawings will be drawn as a continuous alignment (line roll). The alignment will be provided by the TSC. If the alignment is not provided by the TSC this task will be skipped. A printed copy of the line roll along with the line roll retained on computer disk shall be furnished to the Department. In the development of plans, the Consultant will cut the line roll, as required, to form standard plan sheets with borders and title blocks.
- D. The alignment must include stationing and appropriate distance references for existing signs when necessary, such as signs very close to structures. All base sheet sign drawings will be developed to allow electronically moving entire sign drawing anywhere on the base sheet. This will allow proper placement of additional signs and replacement signs as the plans are developed.
- E. The existing alignment in the project area is contained on a set of road plans. The information on road plans will contain some information not needed for the development of signing base sheets. The Consultant will be required to convert the road plans to base sheets for the signing plans.

Task 4. Review of Traffic Control Orders

The Consultant shall be responsible for reviewing existing Traffic Control Orders (TCOs) to ascertain whether existing speed limits and parking restrictions are located properly within the project limits. All proposed signing changes based on TCOs shall require approval of the TSC Traffic and Safety Engineer.

Task 5. Recommendations to Michigan Traffic Sign Inventory System (MTSIS)

- A. The Consultant shall make signing recommendations utilizing updated computer inventory, complete in detail and acceptable to the Department. These recommendations will be used by the Consultant to develop a contract package recommended for competitive bid letting and construction execution

by prequalified contractors. If alignment is provided and base sheets are submitted then recommendations will not be required. The MTSIS program will still need to be updated with the new sign locations.

- B. The Consultant's recommendations to upgrade signs and supports shall be in compliance with the 2005 Edition of the Michigan Manual of Uniform Traffic Control Devices, MDOT Guidelines for Signing on State Trunkline Highways, and Non-Freeway Signing Design, Placement, and Application Guidelines.

All proposed signing recommendations by the Consultant shall be input into the Department's developed MTSIS computer system. Access to the subject software will be provided to the Consultant at the start of the project.

- C. Signs which are unique will be drawn by the Consultant using CADD software according to the latest Standard Highway Signs Manual and contain complete detail for fabrication. Non-standard design will be shown on separate detail sheets. Standard signs at respective locations may be referred to by the standard sign numbering system.
- D. Selection of signs, location, letter size, color, etc. will be according to the latest edition of the MMUTCD. The Consultant is responsible for all decisions on sign selection placement and design.
- E. Documents that may be required to make contract recommendations by the Consultants shall include:

- 2005 edition of MMUTCD
- MDOT Standard Highway Signs Manual
- MDOT 2003 Standard Specifications for Construction
- MDOT Supplemental Specifications
- MDOT Special Provisions
- Traffic and Safety Division Notes
- MDOT Guidelines for Signing on State Trunkline Highways
- Non-Freeway Signing Design, Placement, and Application Guidelines
- MDOT Sign Support Typical Plans
- Traffic and Safety CADD Procedures

Task 6. Grade Inspection and Review of Proposed Recommendations

- A. After field review has been completed and preliminary plans developed by the Consultant, a Grade Inspection (GI) will be set up between the Region Traffic and Safety Engineer or designated person and the Consultant to review the whole contract.

The Consultant shall be responsible for making all changes recommended by The Project Manager or his designee during the G.I., and, thereafter, and during the development of completed plans.

- B. After the plans are completed, the Consultant shall notify the Non-Freeway Program Coordinator, Traffic Signs and Delineation Unit, Traffic and Safety Division in Lansing. All changes to final recommendations required by the Project Manager shall be incorporated by the Consultant.

CONSULTANT RESPONSIBILITIES

- A. The Consultant will schedule appointments to meet with the Non-Freeway Signing Engineer in Lansing for transfer of Department technical signing contract information required by the Consultant to perform Project Review duties. The constant is responsible for taking minutes at these meetings.
- B. The Consultant will set up a least a one-day meeting with the TSC Traffic and Safety Engineer or his designee to become familiar with existing Region needs and practices.
- C. The Consultant will perform all field work, select and design all signs, and set up meetings with Department personnel as may be necessary to fulfill contract requirements
- D. The Consultant will contact the Project Manager to set up a Preliminary Plan Review meeting and submit to the Department an electronic copy of preliminary plan logs for review. The Project Manager shall be provided with a least a three-week period to review preliminary plans. After the Preliminary Plan Review, the Consultant shall be responsible for incorporating all the recommended changes made during the Preliminary Plan Review and submit completed plans to the Project Manager.
- E. After incorporating written recommendations of the Project Manager and the TSC, the Consultant will contact the Project Manager to set up an OEC meeting and submit to the Department an electronic copy of the final contract log and final package.

Any special sign details produced by the Consultant must comply with MDOT standards.

Any downloaded control section files shall be uploaded into the Departments MTSIS Network Server.

- F. Prepare and submit to the Department the following products with the final package:
 - 1. Title Sheet.
 - 2. Signing Plan Note Sheet.
 - 3. MTSIS contract log or plan sheets.
 - 4. Special Detail Sheets.
 - 5. Frequently Used Special Provisions and Supplemental Specifications.
 - 6. Special provisions (unique) produced by the Consultant and approved by the Department.

7. Advertising Data Sheet.
 8. Notice to Bidders.
 9. Trans-~~port~~ (bid based price report, cost summary).
 10. Special Provisions for Maintaining Traffic.
 11. Certification Acceptance Form.
 12. Obtain the Utility Clearance from the TSC Utility Engineer.
 13. Obtain the Coordination Clause from the TSC Delivery Engineer.
 14. Obtain the Progress Clause from the TSC Delivery Engineer.
- G. Prepare and submit to the Department the following products following the OEC: revised final MTSIS contract log and revised final package.
- H. The Consultant will provide start and completion dates for each task to the Non-Freeway Signing Engineer for entry into the P/PMS Network.
- I. The Consultant must use MDOT current versions the following software:
1. Microstation
 2. SignCAD
 3. MTSIS
 4. Microsoft Word
 5. Microsoft Excel

MDOT RESPONSIBILITIES

- A. Furnish to the Consultant the following:
1. Typical department log job proposal.
 2. Appropriate Traffic and Safety Division Notes.*
 3. MDOT Sign Support Typical Plans.*
 6. MDOT Standard Highway Signs Manual.*
 7. MDOT Guidelines for Signing on State Trunkline Highways.*
 8. MDOT Non-Freeway Signing Design, Placement, and Application Guidelines.*
 9. Access to the Department's MTSIS (Michigan Traffic Sign Inventory System).
 10. Access Passwords to the Departments Network Server.
 11. Electronic Alignment
- * Available on MDOT website.
- B. Arrange all meetings.

CONSULTANT PAYMENT – Actual Cost Plus Fixed Fee:

Compensation for this project shall be on an **actual cost plus fixed fee** basis. This basis of payment typically includes an estimate of labor hours by classification or employee, hourly labor rates, applied overhead, other direct costs, subconsultant costs, and applied fixed fee.

All billings for services must be directed to the Department and follow the current guidelines. The latest copy of the "Professional Engineering Service Reimbursement Guidelines for Bureau of Highways" is available on MDOT's website. This document contains instructions and forms that must be followed and used for billing. Payment may be delayed or decreased if the instructions are not followed.

Payment to the Consultant for services rendered shall not exceed the maximum amount unless an increase is approved in accordance with the contract with the Consultant. Typically, billings must be submitted within 60 days after the completion of services for the current billing. The final billing must be received within 60 days of the completion of services. Refer to your contract for your specific contract terms.

Direct expenses, if applicable, will not be paid in excess of that allowed by the Department for its own employees in accordance with the State of Michigan's Standardized Travel Regulations. Supporting documentation must be submitted with the billing for all eligible expenses on the project in accordance with the Reimbursement Guidelines. The only hours that will be considered allowable charges for this contract are those that are directly attributable to the activities of this project.

The use of overtime hours is not acceptable unless prior written approval is granted by the MDOT Region Engineer/Bureau Director and the MDOT Project Manager. Reimbursement for overtime hours that are allowed will be limited to time spent on this project in excess of forty hours per person per week. Any variations to this rule should be included in the priced proposal submitted by the Consultant and must have prior written approval by the MDOT Region Engineer/Bureau Director and the MDOT Project Manager.

The fixed fee for profit allowed for this project is 11.0% of the cost of direct labor and overhead.