

MiDEAL Purchasing Program VEHICLE ORDER PACKET

FOR

SMALL BUSES

7 years/200,000 miles

18 Passenger Non-lift buses - Lift buses with Alternate Seating

Steel cage with combination of fiberglass reinforced plastic and steel exterior panels



Model – Phoenix

Manufacturer – Coach & Equipment Manufacturing Corp. – Penn Yan, New York

Vendor – Shepard Bros., Inc. – Cincinnati, Ohio

Contract #: 071B9200172

From March 10, 2009 to March 9, 2011

STATE OF MICHIGAN



**Bureau of Passenger Transportation
Bus Acquisition and Intercity Transportation Section**

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I. Introduction

Purpose

This packet contains vehicle ordering information and related forms for purchasing from the MiDEAL (Extended) Purchasing Program.

Instructions

1. Please read the *MiDEAL Purchasing Program Guidelines* (available on the MDOT website) before ordering any vehicle. These *Guidelines* provide information, procedures, and a checklist to assist with a vehicle purchase.
2. Complete the Bus Color Sheet (if ordering stripes and/or colors), Bus Title and Delivery Information, and New Vehicle Order Form (section III).
3. Submit the completed forms (section III) to the vendor.
4. After receiving the vehicle, complete the Post Delivery Audit Work Sheets (section IV).

II. ORDERING AND SERVICE INFORMATION

Small Bus

Vendor: **Shepard Brothers, Inc.**

Order Contact: **Jim Adams, Midwest Sales Manager**
942 Surrey Way
Cincinnati, Ohio 45245
(513) 752-1311 or (513) 464-7707
Fax: (513) 752-4992
E-mail: jadams04@fuse.net

Bus Delivery Coordination: **Barb Palese**
20 Eastern Blvd.
Canandaigua, NY 14424
(585) 396-2690
Fax: (585) 396-1323
E-mail: bpalese@shepardbrosinc.com

Service and Technical Support: **Terry Palese**
20 Eastern Blvd.,
Canandaigua, NY 14424
(585) 396-2690
Fax: (585) 396-1323
E-mail: tpalese@shepardbrosinc.com

Payments, Billings, Invoices: **Robin Myers**
20 Eastern Blvd.
Canandaigua, NY 14424
(585) 394-1000
Fax: (585) 394-6482
E-mail: rmyers@shepardford.com

Manufacturer: **Coach & Equipment Manufacturing Corp.**
P.O. Box 36
130 Horizon Park Dr.
Penn Yan, New York 14527
(315) 536-2321 or 1-800-724-8464
Fax: (785) 823-9471

Warranty and Service: **Mike Hanna, Service Manager**
(315) 536-2321 or 1-800-724-8464
E-mail: mhanna@coachandequipment.com

Parts: **Carli Allen**
(315) 536-2321 or 1-800-724-8464
E-mail: callen@coachandequipment.com

Management and Production: **Bryan Hickman, President**
(315) 536-2321 or 1-800-724-8464
E-mail: bryan.hickman@coach-equipment.com

MDOT Contact: **Michael Frezell**
Bureau of Passenger Transportation
(517) 335-0904
Fax: (517) 373-7997
E-mail: frezellm@michigan.gov

OR

Rob Pearson
Bureau of Passenger Transportation
(517) 335-2572
Fax: (517) 373-7997
E-mail: pearsonr1@michigan.gov

III. Purchase Order Information

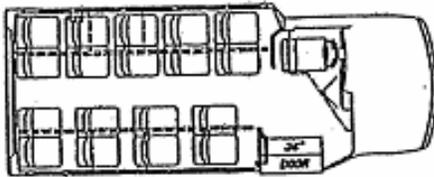
Small Bus Floor Plans

Bus Color Sheet

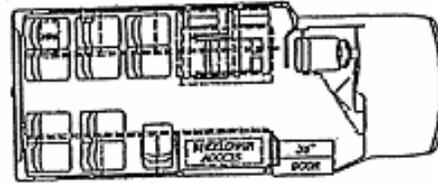
Bus Title and Delivery Information

New Vehicle Order Form

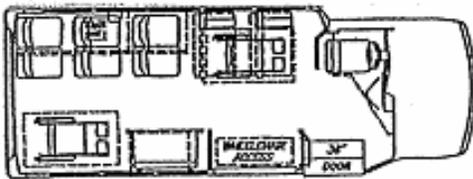
SMALL BUS FLOOR PLANS



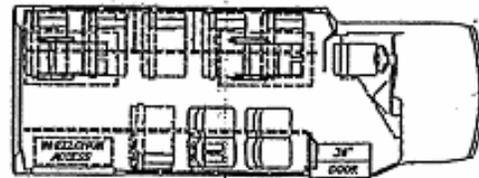
A. 18 Passenger Bus Without Lift



B. 11+1 Passenger Bus With Lift Forward of Rear Axle

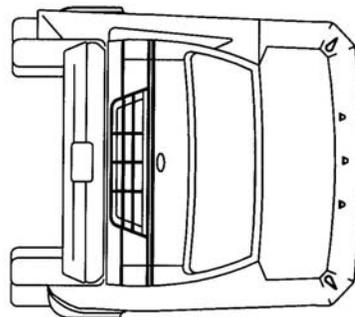
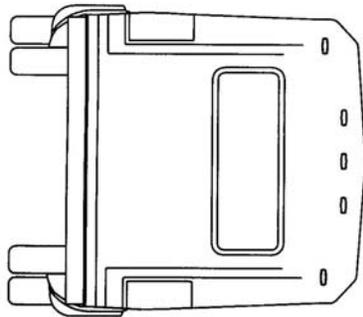
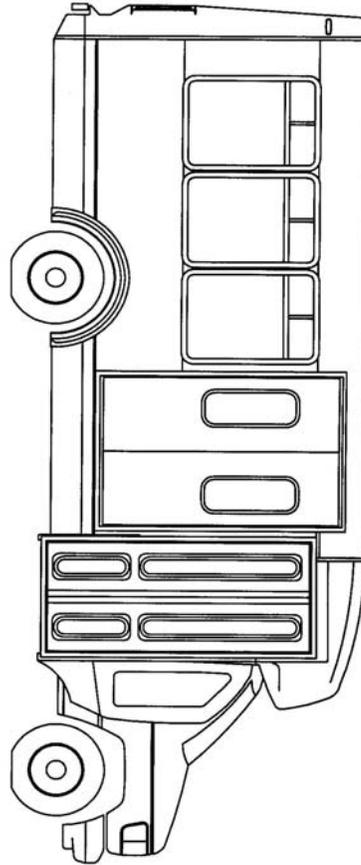
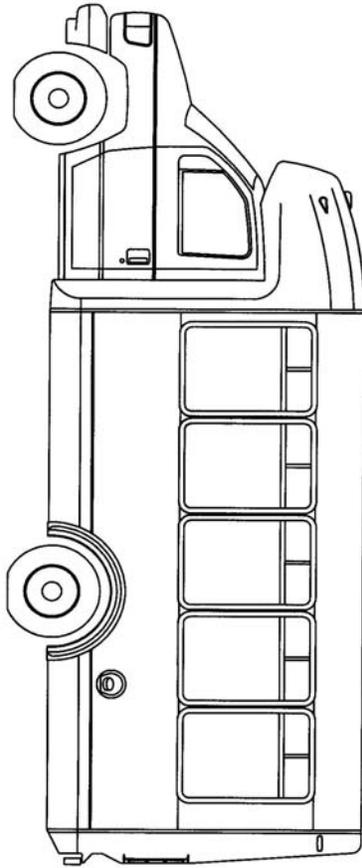


C. 8+2 Passenger Bus With Lift Forward of Rear Axle



D. 4+2 Passenger Bus With Lift Behind Rear Axle

BUS COLOR SHEET



BUS TITLE AND DELIVERY INFORMATION

DATE _____

TRANSIT AGENCY _____

CONTRACT NO. _____ FED I.D. # _____

TITLE INFORMATION

Name of City, County, or Agency

Street Address (Post Office Box Not Acceptable)

City

Zip Code

DELIVERY ADDRESS

Name of Operating Transit Agency

Street Address (Post Office Box Not Acceptable)

City

Zip Code

County

Contact Person

Telephone Number

NEW VEHICLE ORDER FORM – PAGE 1

Small Bus 18 Passenger Nonlift Bus

Lift Bus with Alternate Seating

7 Years/200,000 Miles

I.

Transit Agency Name: _____

Contact Name: _____

Phone Number: _____ **E-mail:** _____

II. Contract and Funding Information

Program _____ Body Manufacturer: **Coach & Equip. Manufacturing Corp.**

Agency Contract # _____ Vendor Contract #: **071B9200172**

Vendor Name: **Shepard Bros., Inc.**

III. Vehicle Information/Seating

Chassis Manufacturer: Ford E450 SD

Body: Steel cage with combination of fiberglass reinforced plastic and 18 gauge steel exterior panels

Group A-D: Passenger seats with Vinyl seat covers

<u>Qty</u>	<u>Capacity</u>	<u>Unit Price</u>	<u>Total</u>
_____ Ea	A. 18 Passenger bus without lift	\$ <u>43,694.71</u>	\$ _____
_____ Ea	B. 11+1 Passenger bus with front passive lift	\$ <u>47,198.67</u>	\$ _____
_____ Ea	C. 8+2 Passenger bus with front passive lift	\$ <u>46,997.53</u>	\$ _____
_____ Ea	D. 4+2 Passenger bus with rear passive lift	\$ <u>48,512.39</u>	\$ _____

Group E-H: Passenger seats with Fabric seat covers

<u>Qty</u>	<u>Capacity</u>	<u>Unit Price</u>	<u>Total</u>
_____ Ea	E. 18 Passenger bus without lift	\$ <u>43,940.68</u>	\$ _____
_____ Ea	F. 11+1 Passenger bus with front passive lift	\$ <u>47,405.22</u>	\$ _____
_____ Ea	G. 8+2 Passenger with front passive lift	\$ <u>47,163.80</u>	\$ _____
_____ Ea	H. 4+2 Passenger bus with rear passive lift	\$ <u>48,731.79</u>	\$ _____

Subtotal \$ _____

Vehicle Colors:

Base _____ Stripe _____

Top _____ Width _____

Seating:

Color (Tan or Gray) _____ Flooring: Color (Tan or Gray) _____

Comments:

Options – Alternate Quote Prices on Page 2



NEW VEHICLE ORDER FORM - PAGE 2

IV. Options

<u>Qty</u>	<u>Item</u>	<u>Unit Price</u>	<u>Total</u>
_____ Ea	1a. Air conditioning system skirt mount	\$ <u>5,808.15</u>	\$ _____
_____ Ea	1b. Air conditioning roof mount	\$ <u>6,594.87</u>	\$ _____
_____ Ea	2. Manual entrance door (deduct)	\$ <u>(633.88)</u>	\$ _____
_____ Ea	3. Diesel engine 6.0, min. (contact dealer for availability)	\$ <u>7,735.12</u>	\$ _____
_____ Ea	4a. Auxiliary air heater system-gas	\$ <u>2,239.64</u>	\$ _____
_____ Ea	4b. Auxiliary air heater system-diesel	\$ <u>2,239.64</u>	\$ _____
_____ Ea	5. Power seat base for driver's seat	\$ <u>374.00</u>	\$ _____
_____ Ea	6. Destination Sign	\$ <u>3,030.94</u>	\$ _____
_____ Ea	7. Ceiling Handrails	\$ <u>327.96</u>	\$ _____
_____ Ea	8. Donation box	\$ <u>(650.02)</u>	\$ _____
_____ Ea	9. Farebox electrical prep	\$ <u>31.43</u>	\$ _____
_____ Ea	10. Rear emergency exit window	\$ <u>(450.34)</u>	\$ _____
_____ Ea	11a. Paint – One strip	\$ <u>310.24</u>	\$ _____
_____ Ea	11b. Paint – Roof second color	\$ <u>603.21</u>	\$ _____
_____ Ea	11c. Paint – Different full body	\$ <u>2,321.64</u>	\$ _____
_____ Ea	12. Folding platform passive lift	\$ <u>233.88</u>	\$ _____
_____ Ea	13. Rear five place passenger seat	\$ <u>321.04</u>	\$ _____
_____ Ea	14. Two-way radio prep package	\$ <u>208.69</u>	\$ _____
_____ Ea	15. Smooth anti-slip flooring	\$ <u>455.66</u>	\$ _____
_____ Ea	16. Entrance stepwell heater	\$ <u>169.41</u>	\$ _____
_____ Ea	17. Mirrors Heated Remote Control (remote standard)	\$ <u>450.00</u>	\$ _____
_____ Ea	18. Fog Lights	\$ <u>850.00</u>	\$ _____
_____ Ea	19a. Radio – AM/FM/CD w/speakers (2)	\$ <u>600.00</u>	\$ _____
_____ Ea	19b. Radio – PA/AM/FM/CD w/speakers (2)	\$ <u>950.00</u>	\$ _____
_____ Ea	19c. Public Address System Only	\$ <u>900.00</u>	\$ _____
_____ Ea	19d. Extra Speakers (total of four)	\$ <u>200.00</u>	\$ _____
_____ Ea	20. Raised Floor Option (no wheel wells)	\$ <u>950.00</u>	\$ _____
_____ Ea	21a. Restraint – Q'Straint Pocket System – Per Location	\$ <u>385.00</u>	\$ _____
_____ Ea	21b. Restraint – Additional Systems	\$ <u>845.00</u>	\$ _____
_____ Ea	21c. Restraint - Q'Straint Storage Under Foldaway Seat Wheelchair Position	\$ <u>85.00</u>	\$ _____
_____ Ea	22. Driver's Side Running Boards	\$ <u>395.00</u>	\$ _____
_____ Ea	*23. Extended Bus Body & Chassis (176" wheelbase)	\$ <u>\$7,000.00</u>	\$ _____
_____ Ea	**24a. Seating – Forward Facing Standard Double Seat	\$ <u>475.00</u>	\$ _____
_____ Ea	**24b. Seating – Forward Facing Double Fold-A-Way	\$ <u>745.00</u>	\$ _____
_____ Ea	**24c. Seating – Freedman Double w/Single ICS	\$ <u>837.00</u>	\$ _____
_____ Ea	**24d. Seating – Freedman Double w/Two ICS (38" wide)	\$ <u>1,186.00</u>	\$ _____
_____ Ea	**24e. Seating – Cloth Seat Covers per Passenger	\$ <u>27.00</u>	\$ _____
_____ Ea	**24f. Seating – Seatbelts per passenger	\$ <u>63.00</u>	\$ _____
_____ Ea	**24g. Seating – Grab Handles	\$ <u>39.00</u>	\$ _____

Options Subtotal \$ _____

Page 1 Subtotal \$ _____

TOTAL \$ _____

V. Authorized Signature: _____

Date: _____

NEW VEHICLE ORDER FORM - PAGE 3

VI. Notes:

***Extended Bus Body & Chassis Note** - Front lift extended [176" wheelbase] Floor Plan is based on contract price of 8 + 2 Vinyl Bus at \$46,977.53 with the vinyl seating plan consisting of: a) three [3] Standard Double Seats, b) two [2] Double Fold-A-Way Seats, c) one [1] Double w/Single ICS, and d) two wheelchair passenger positions.

Rear lift extended [176" wheelbase] Floor Plan is based on contract price of 4 + 2 Vinyl Bus at \$48,512.39 with the vinyl seating plat consisting of a) one [1] Standard Double Seat, b) six [6] Double Fold-A-Way Seats, c) one [1] Double w/Single ICS, and d) two wheelchair passenger positions.

****Seating Options** – Seating is included on the base state bus. Add optional seating only to the extended bus to achieve desired seating plans.

IV. Post Delivery Audit Worksheets

**Bus Inspection/Road Test Checklist
Bus Inspection Write-Up**

