

**September 28, 2007**

**IMPORTANT NOTICE TO ALL SERVICE PROVIDERS AND CONSULTANTS  
DOING BUSINESS WITH MDOT**

As of the date and time of this transmission, it has not yet been determined whether a State of Michigan government shut down will occur on October 1, 2007. In the event of such a shut down, MDOT service providers and consultants are hereby notified of the following:

1. If your private sector firm or entity is performing services under an existing contract or authorization that is to extend into FY 2008, please be advised that all such authorizations shall be suspended on October 1, 2007, and resumed after the end of the shut down period. You will not be reimbursed for any costs incurred during the shut down period, except as separately and independently authorized as part of an emergency shut down plan.
2. If your private sector firm or entity is anticipating beginning work under a contract or authorization which is scheduled to be effective on or about October 1, 2007, such authorization is hereby postponed until after the end of the shut down period. You will not be reimbursed for any costs incurred during the shut down period, except as separately and independently authorized as part of an emergency shut down plan.
3. Depending on the length of the shut down period and the resultant actual impacts to your work, you may be entitled to an extension of time on your authorization or contract.
4. MDOT project managers and staff will be unavailable during the shut down period. If your work involves staff or contract employees or subconsultants or subvendors who report to an MDOT project site or MDOT facility or other authorized work site for work or meetings, please be advised that all MDOT projects and facilities will be closed during any shut down period. It is your responsibility to notify all persons on your team impacted by such a shut down.
5. THIS IS THE ONLY NOTICE YOU WILL RECEIVE FROM MDOT regarding the beginning of the shut down period. MDOT shall rely on you to consult the news media outlets in your service area for official notification regarding the beginning of the shut down period. Once the shut down is over, MDOT will issue a notice to resume work, which will also be posted on MDOT's website and shared with the media.

MDOT appreciates your patience during this time and we value our relationship with you.

Sincerely,

Myron G. Frierson, Bureau Director  
Bureau of Finance and Administration  
Michigan Department of Transportation