Annual Intrastate Motor Bus Certificate of Authority
Renewal Notice

Renewal period: January 1 – Last day of February

How to renew the Certificate of Authority:

On-Line method – Available 24 hours 7 days a week 365 days a year:
Login at [https://miolgi.mpgn.gov](https://miolgi.mpgn.gov).
Access Bus and Limo Regulatory Information System (BLRIS).
Pay renewal fees on-line.

BLRIS guides, including requesting access are located at [www.michigan.gov/busandlimo](http://www.michigan.gov/busandlimo) under the BLRIS tab.

Paper method:
Update Motor Bus Registration and Safety Inspection Roster Sheet (see attached).
Correct address, telephone number, e-mail and vehicles (with license plate numbers)
Pay $100 renewal registration fee for each for-hire vehicle.

Important Notes:
Renewal fees and all outstanding fees must be paid by the last day of February.
Authorities will not be renewed for carriers with expired inspections and outstanding fees.
If you have added, sold or removed any vehicles, changes can be made using the “Addition of Vehicle - Bus” or the “Deletion of Vehicle” forms or via BLRIS.

Payment Information:

<table>
<thead>
<tr>
<th>Check or Money Order</th>
<th>Credit Card</th>
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</thead>
<tbody>
<tr>
<td>Write “Bus Registration” in the memo area of the check.</td>
<td>Pay $100 per vehicle.</td>
</tr>
<tr>
<td>Send completed paperwork and payment of $100 per vehicle to:</td>
<td>Send completed paperwork to:</td>
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<tr>
<td>Michigan Department of Transportation</td>
<td>Michigan Department of Transportation</td>
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<tr>
<td>Cashier’s Office</td>
<td>Bus Regulatory Unit</td>
</tr>
<tr>
<td>P.O. Box 30648</td>
<td>P.O. Box 30050</td>
</tr>
<tr>
<td>Lansing, MI 48909</td>
<td>Lansing, MI 48909</td>
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<tr>
<td>Must be postmarked on or before the last day of February.</td>
<td>Must be paid on or before the last day of February.</td>
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What happens if your vehicles are not renewed before March 1?
Your certificate will be revoked March 1st, as described in Public Act 432 of 1982.
Pay $300 to obtain a new Certificate of Authority.
Pay $100 to register each for-hire vehicle.

For more information or questions:
Robbie Smith: 517-241-0679, smithr@michigan.gov
For forms, guidance documents, and other information, visit us at [www.michigan.gov/busandlimo](http://www.michigan.gov/busandlimo).